

Simple Email Service

Console Guide

Product Documentation



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Console Guide

Email Configuration

Sender Domain

Last updated : 2021-05-25 15:53:57

Scenario

You can configure sender domains in the SES console. This document describe how to create a sender domain.

Prerequisites

- You must have the admin permissions on the sender domain.
- If your domain is hosted with Tencent Cloud, log in to the [DNSPod console](#) for configuration. If your domain is hosted with another domain service provider, configure it according to the checklist.

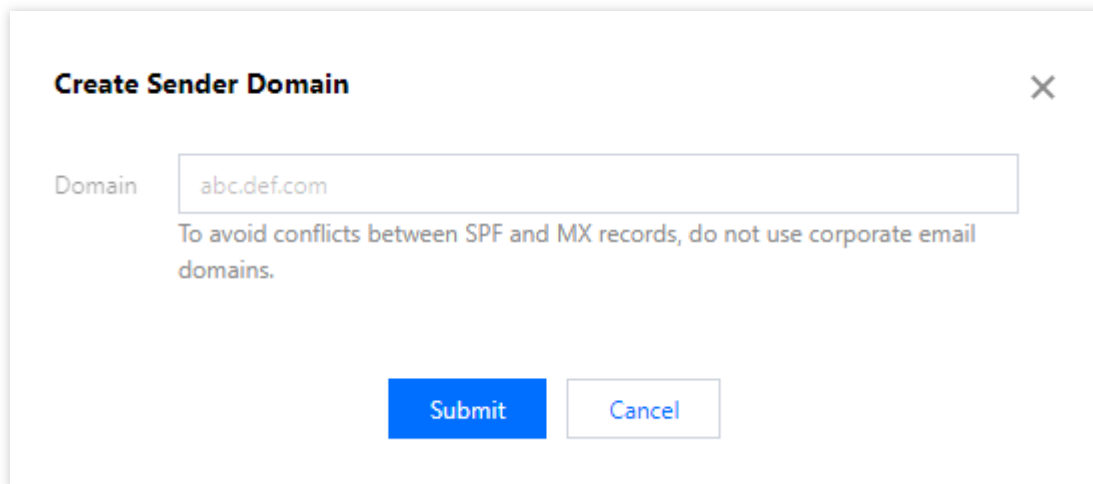
Directions

1. Log in to the [SES console](#), click **Email Configuration > Sender Domain** to go to the **Sender Domain** page, and click **Create**.

The screenshot displays the 'Simple Email Service' console interface. On the left is a dark sidebar with a navigation menu containing: Overview, Configuration (with a dropdown arrow), Sender Domain (highlighted in blue), Sender Address, Email Template, Callback Address, Email Sending, and Statistics. The main content area is titled 'Sender Domain' and features a light blue 'Notes' box with an information icon. The notes contain two instructions: '1. You must have the admin permissions on the sender domains.' and '2. After the domain is configured, synchronization may take 5 minutes to 2 hours. Please wait for the verification to complete.' Below the notes is a blue 'Create' button. Underneath is a table with a header row containing 'Sender Domain' and 'Status' (with an information icon). The table body shows 'Total items: 0'.

Field	Description
Sender Domain	Configured sender domain
Status	<ul style="list-style-type: none">• Pending verification: the domain must pass the verification before it can be used to send emails.• Verified: the domain is verified and can be used to send emails.
Operation	If the status is Pending verification , you can click Verify to verify the domain or click Delete to remove it.

2. In the **Create Sender Domain** dialog box, enter a domain and click **Submit** to complete the configuration.



Create Sender Domain ×

Domain

To avoid conflicts between SPF and MX records, do not use corporate email domains.

Submit

说明：

To avoid conflicts between SPF and MX records, do not use corporate email domains.

Sender Address

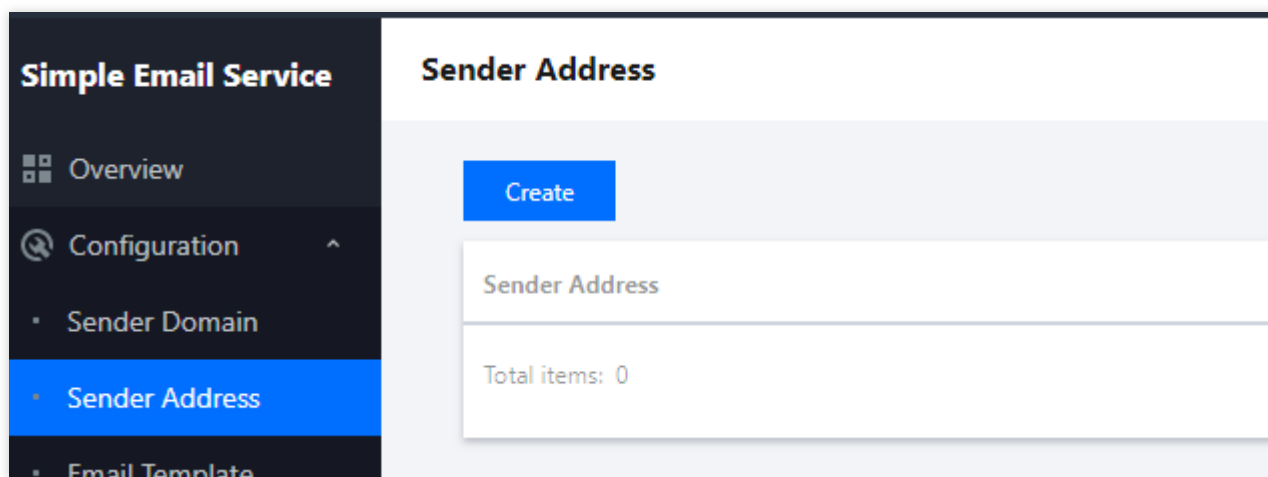
Last updated : 2021-05-25 15:53:57

Scenario

You can configure sender addresses in the SES console. This document describes how to create a sender address.

Directions

1. Log in to the [SES console](#), click **Email Configuration** > **Sender Address** to go to the **Sender Address** page, and click **Create**.



2. In the **Create Sender Address** dialog box, select a sender domain, enter an email prefix and a sender name, and click **Submit** to complete the configuration.

Create Sender Address ✕

Sender Domain
Each domain supports up to 10 sender addresses.

Email Prefix @

Sender Name

Sender Address Preview

说明：

You can create up to 10 sender addresses for each domain.

Email Template

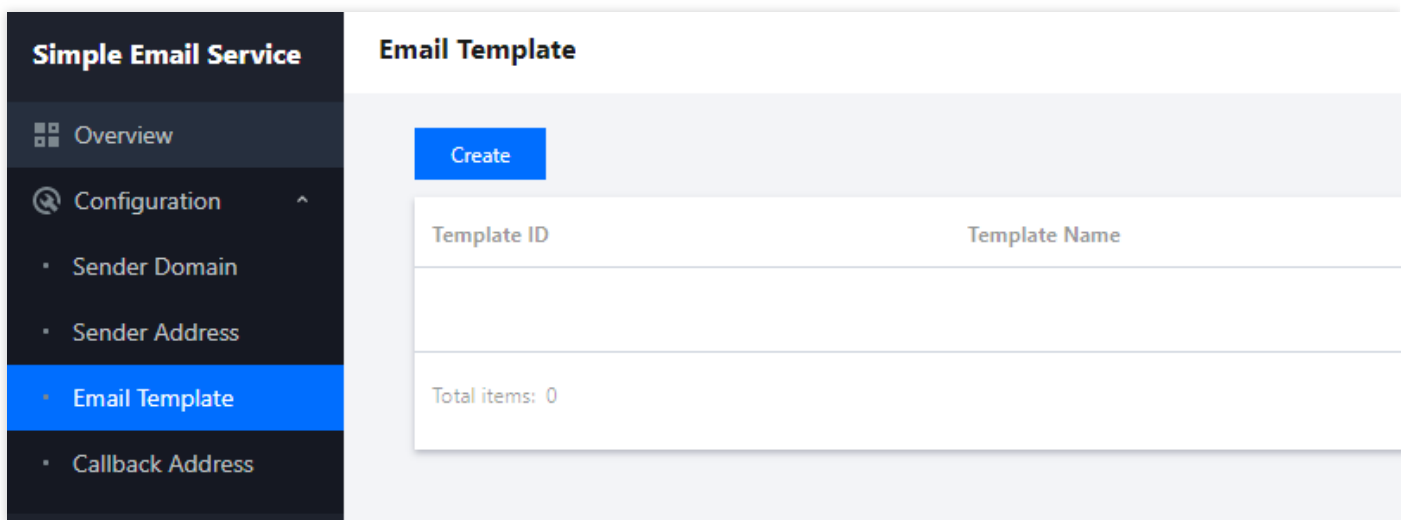
Last updated : 2021-08-25 15:46:08

Scenario

You can configure email templates in the SES console. This document describes how to create an email template.

Directions

1. Log in to the [SES console](#), click **Email Configuration** > **Sender Template** to go to the **Sender Template** page, and click **Create**.



2. In the **Create Email Template** dialog box, enter a template name, select a template type, upload an email body, click **Preview** to preview the template, and click **Submit** to complete the

configuration.

Create Email Template ✕

Template Name *

Template Type * HTML rich text Plain text

Email Summary

Email Body *

Choose a file/drag & drop here

Upload an HTML file.

You can use `{{variable name}}` to specify variables, for example, dear `{{name}}`.

Note :

- There are two types of templates: HTML rich text and plain text. The former supports more styles to show rich content, while the latter supports text only. Please select a type as needed.
- You can use `{{variable name}}` to specify variables, for example, dear `{{name}}` .

Callback Address

Last updated : 2021-05-25 15:53:57

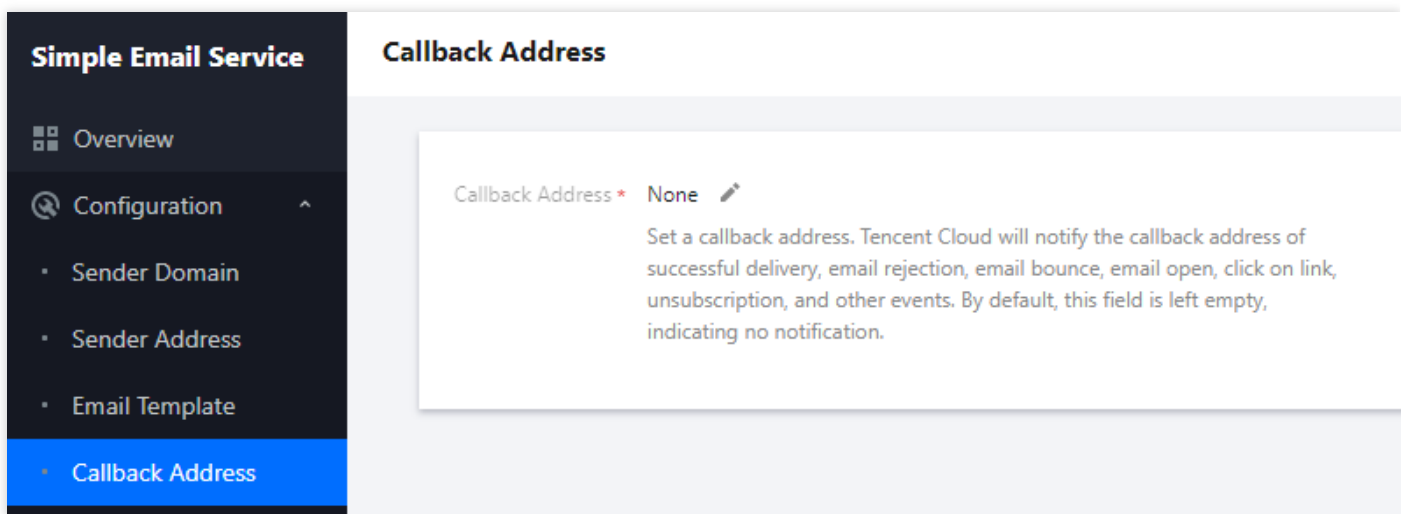
Scenario

You can configure a callback address in the SES console. This document describe how to create a callback address.

Directions

1. Log in to the [SES console](#), click **Email Configuration > Callback Address** to go to the **Callback**

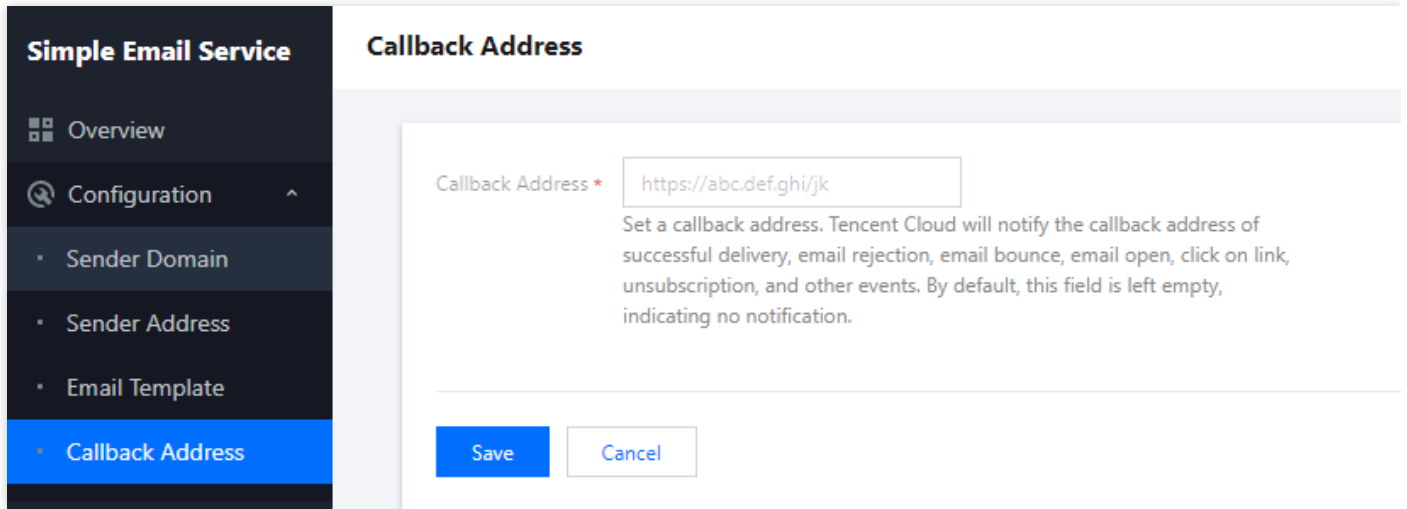
 **Address** configuration page, and click .



说明：

After you set a callback address, Tencent Cloud will notify the callback address of successful delivery, email rejection, email bounce, email open, link click, unsubscription, and other events. By default, this field is left empty, indicating no notification.

2. Enter a callback address and click **Save** to complete the configuration.



The screenshot shows the 'Simple Email Service' configuration interface. On the left is a dark sidebar with a menu containing 'Overview', 'Configuration', 'Sender Domain', 'Sender Address', 'Email Template', and 'Callback Address' (which is highlighted in blue). The main content area is titled 'Callback Address' and features a text input field containing 'https://abc.def.ghi/jk'. Below the input field is a descriptive paragraph: 'Set a callback address. Tencent Cloud will notify the callback address of successful delivery, email rejection, email bounce, email open, click on link, unsubscription, and other events. By default, this field is left empty, indicating no notification.' At the bottom of the form are two buttons: a blue 'Save' button and a white 'Cancel' button with a grey border.

Email Sending

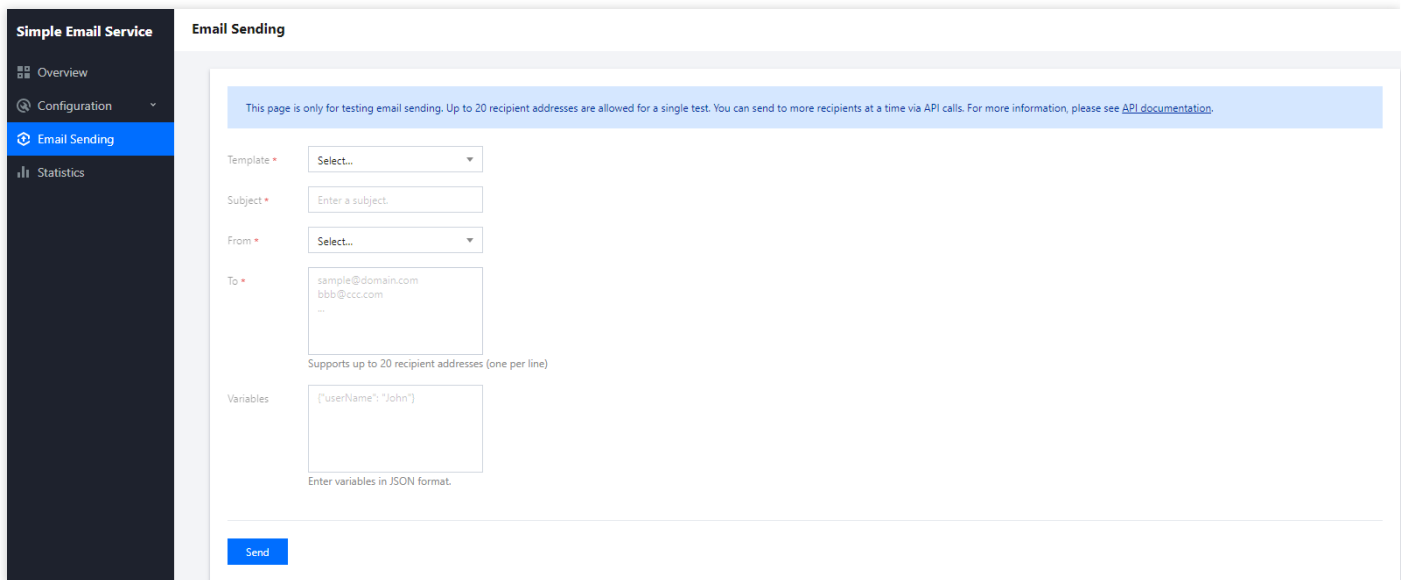
Last updated : 2021-05-25 15:53:58

Scenario

You can configure email sending in the SES console. This document describes how to send an email.

Directions

1. Log in to the [SES console](#) and click **Email Sending** to go to the **Email Sending** page.



The screenshot shows the 'Simple Email Service' console interface. On the left is a dark sidebar with navigation options: Overview, Configuration, Email Sending (highlighted), and Statistics. The main content area is titled 'Email Sending' and contains a blue informational banner at the top: 'This page is only for testing email sending. Up to 20 recipient addresses are allowed for a single test. You can send to more recipients at a time via API calls. For more information, please see [API documentation](#).' Below the banner are several form fields: 'Template' (a dropdown menu with 'Select...' selected), 'Subject' (a text input field with the placeholder 'Enter a subject.'), 'From' (a dropdown menu with 'Select...' selected), 'To' (a text input field containing 'sample@domain.com', 'bbb@ccc.com', and '...', with a note below it stating 'Supports up to 20 recipient addresses (one per line)'), and 'Variables' (a text input field containing '({\"userName\": \"John\"})', with a note below it stating 'Enter variables in JSON format.'). At the bottom left of the form area is a blue 'Send' button.

2. Select an email template, enter a subject, select a sender address, enter recipient addresses, and click **Send** to send the email.

说明：

- This page is only for testing email sending. Up to 20 recipient addresses are allowed for a single test.
- You can send to more recipients at a time via API calls. For more information, see [API documentation](#).

Statistics

Last updated : 2021-05-25 15:53:58

Scenario

You can configure statistics in the SES console. This document describes how to query statistical data.

Directions

1. Log in to the [SES console](#) and click **Statistics** to go to the **Sending Overview** page.

The screenshot shows the 'Simple Email Service' console interface. On the left is a navigation menu with 'Statistics' selected. The main area is titled 'Statistics' and has two tabs: 'Sending Overview' (active) and 'Blocklist'. A blue banner at the top of the main area contains the text: 'There is a certain delay in statistics. The data displayed here is for reference only.' Below the banner are search filters: 'Sender Domain' set to 'All', 'Date Range' set to '2021-05-05 ~ 2021-05-08', and 'Recipient Domain' with a placeholder 'Enter a recipient domain'. A blue 'Search' button is on the right. The main content area is a large grey rectangle with the text 'No Data Found' in the center. At the bottom, there is a table header with columns: 'Date', 'Calls', 'Sends', 'Deliveries', 'Opens', 'Link Clicks', 'Bounces', and 'Unsubscriptions'. Below the header, it says 'Total items: 0' and a pagination control showing '10 / page', '1 / 1 page'.

说明：

There is a certain delay in statistics. The data displayed in the console is for reference only.

2. To query blacklist data, click **Blocklist**.

The screenshot displays the 'Blocklist' interface within the 'Simple Email Service' console. On the left, a dark sidebar contains navigation options: 'Overview', 'Configuration', 'Email Sending', and 'Statistics' (which is highlighted in blue). The main content area is titled 'Statistics' and has a sub-tab 'Blocklist' selected. Below the title, there are search filters: a 'Batch Delete' button, a 'Date Range' field set to '2021-04-24 ~ 2021-05-08', and a 'Recipient Address' field containing 'aaa@bbb.ccc'. A blue 'Search' button is located to the right of these filters. Below the filters is a table with three columns: 'Email Address', 'Bounce Time', and 'Operation'. The table is currently empty, displaying the text 'No data yet' in the center. At the bottom of the table area, it indicates 'Total items: 0' and a pagination control showing '10 / page' and '1 / 1 page'.