

# **About Billing**

# **Bill Management**

# **Product Documentation**



## Copyright Notice

©2013-2019 Tencent Cloud. All rights reserved.

Copyright in this document is exclusively owned by Tencent Cloud. You must not reproduce, modify, copy or distribute in any way, in whole or in part, the contents of this document without Tencent Cloud's the prior written consent.

## Trademark Notice



All trademarks associated with Tencent Cloud and its services are owned by Tencent Cloud Computing (Beijing) Company Limited and its affiliated companies. Trademarks of third parties referred to in this document are owned by their respective proprietors.

## Service Statement

This document is intended to provide users with general information about Tencent Cloud's products and services only and does not form part of Tencent Cloud's terms and conditions. Tencent Cloud's products or services are subject to change. Specific products and services and the standards applicable to them are exclusively provided for in Tencent Cloud's applicable terms and conditions.

# Contents

## Bill Management

- Bills

- Bill Details

- Self-Service Invoice Feature

- Cost Allocation Tags

# Bill Management

## Bills

Last updated : 2020-06-12 17:30:04

### **Note :**

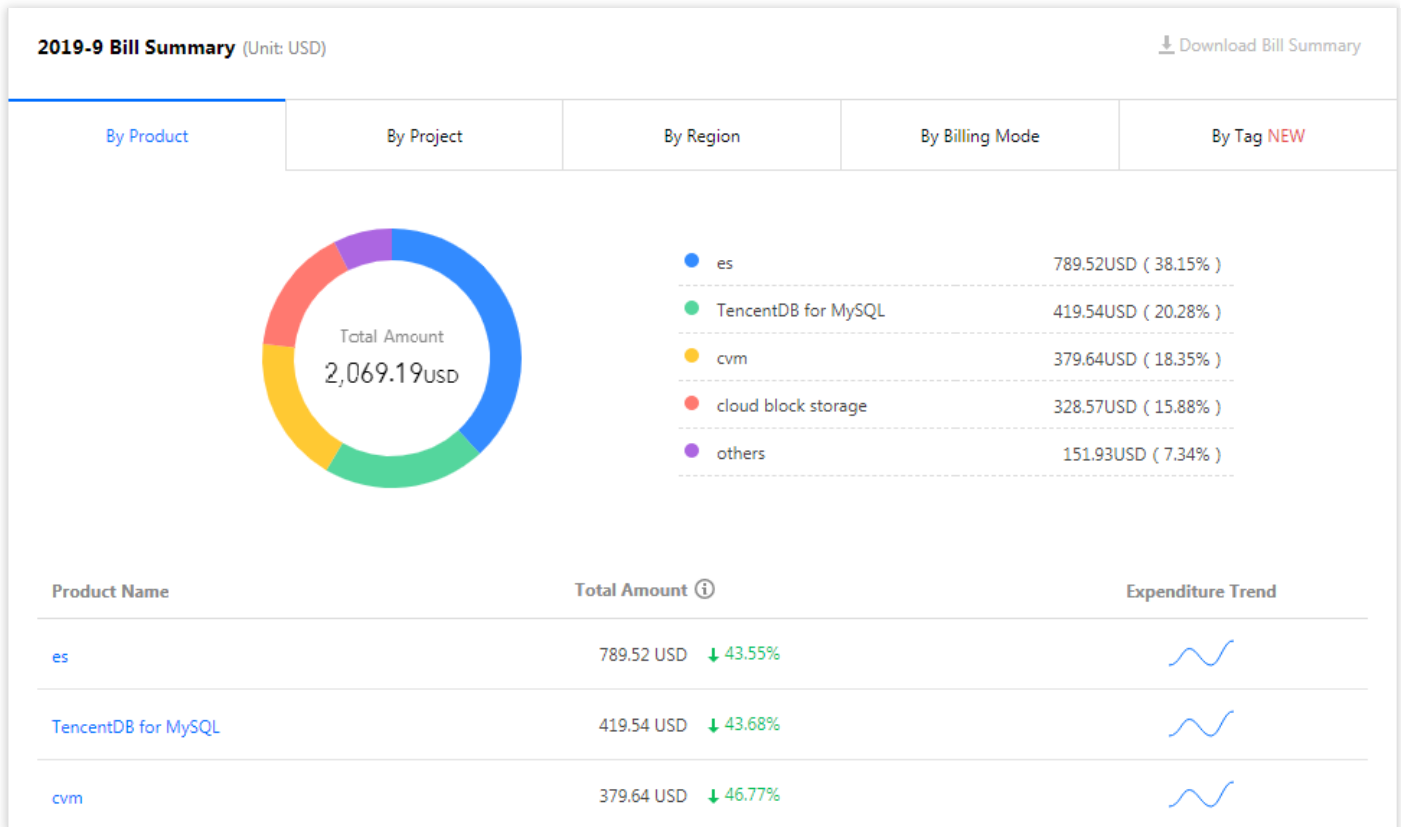
All the dates and time for settlements and transactions under your Tencent Cloud account are based on Beijing Time (UTC + 08:00).

## Bill Summary

### 1.1 Summarizing by Product

Bills are summarized by product, and is consistent with the L1-Summarizing by Projects and Products file.

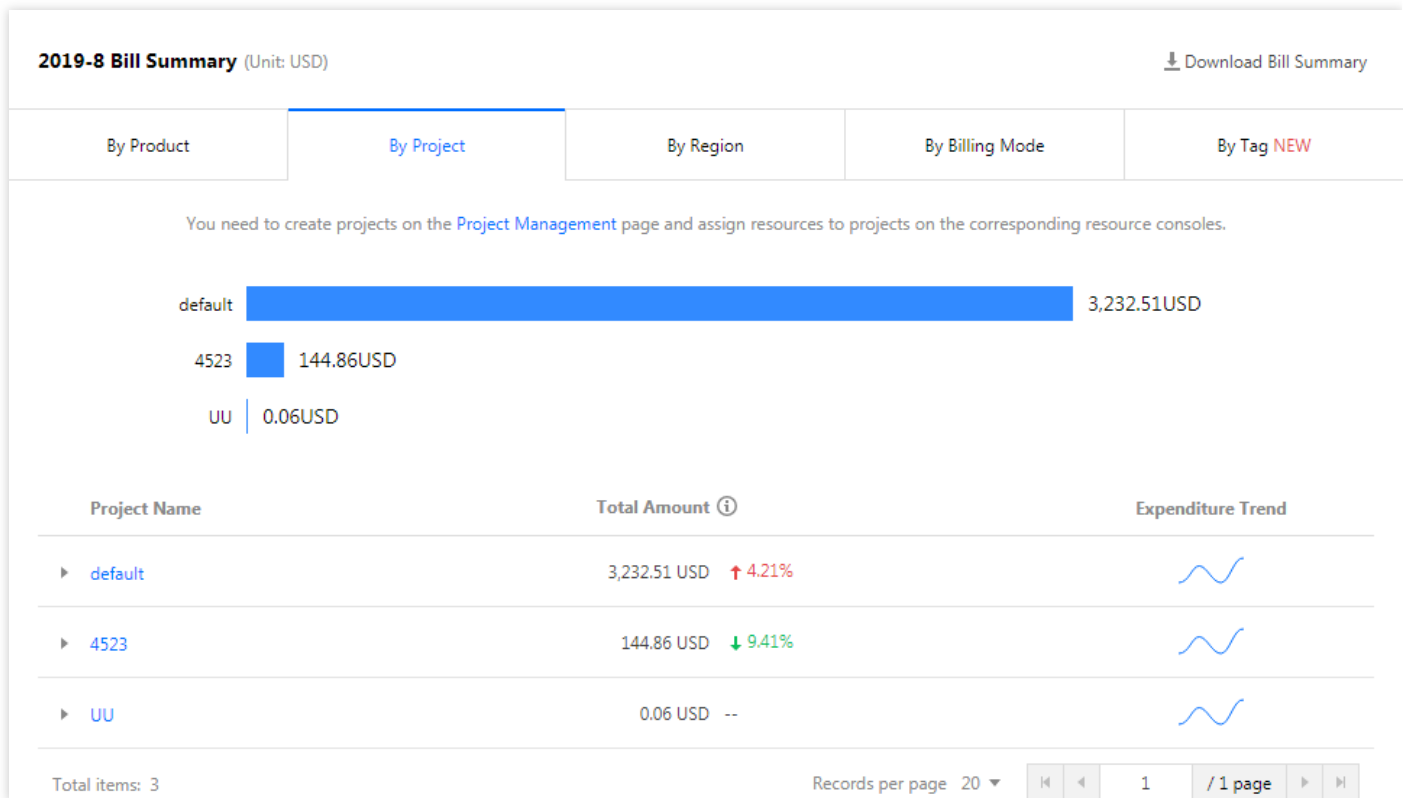
- You can view monthly costs and percentages. You can also see the cost differences from the last month, as well as cost trends for projects/products for the last 6 months.
- Click on the product name to go to the bill details page to see the cost details for individual resources.



## 1.2 Summarizing by Project

Bills are summarized by project, and is consistent with the L1-Summarizing by Projects and Products file.

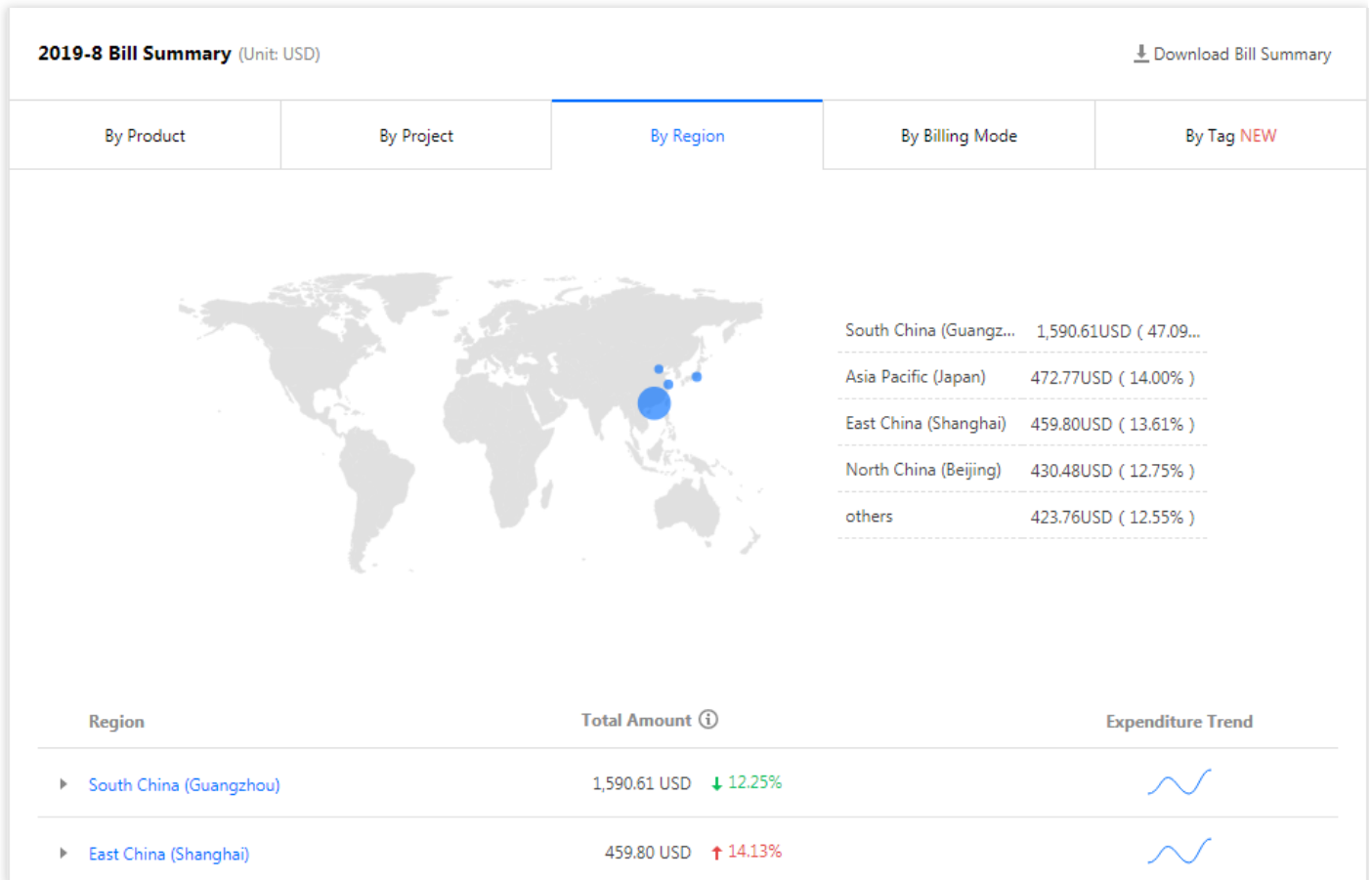
- You can view monthly costs and percentages. You can also see the cost differences from the last month, as well as cost trends for projects/products for the last 6 months.
- Click the arrow on the left of the project to display the product details. Click the project/product name to go to the bill details page to see the cost details for individual resources.



### 1.3 Summarizing by Region

Bills are summarized by region.

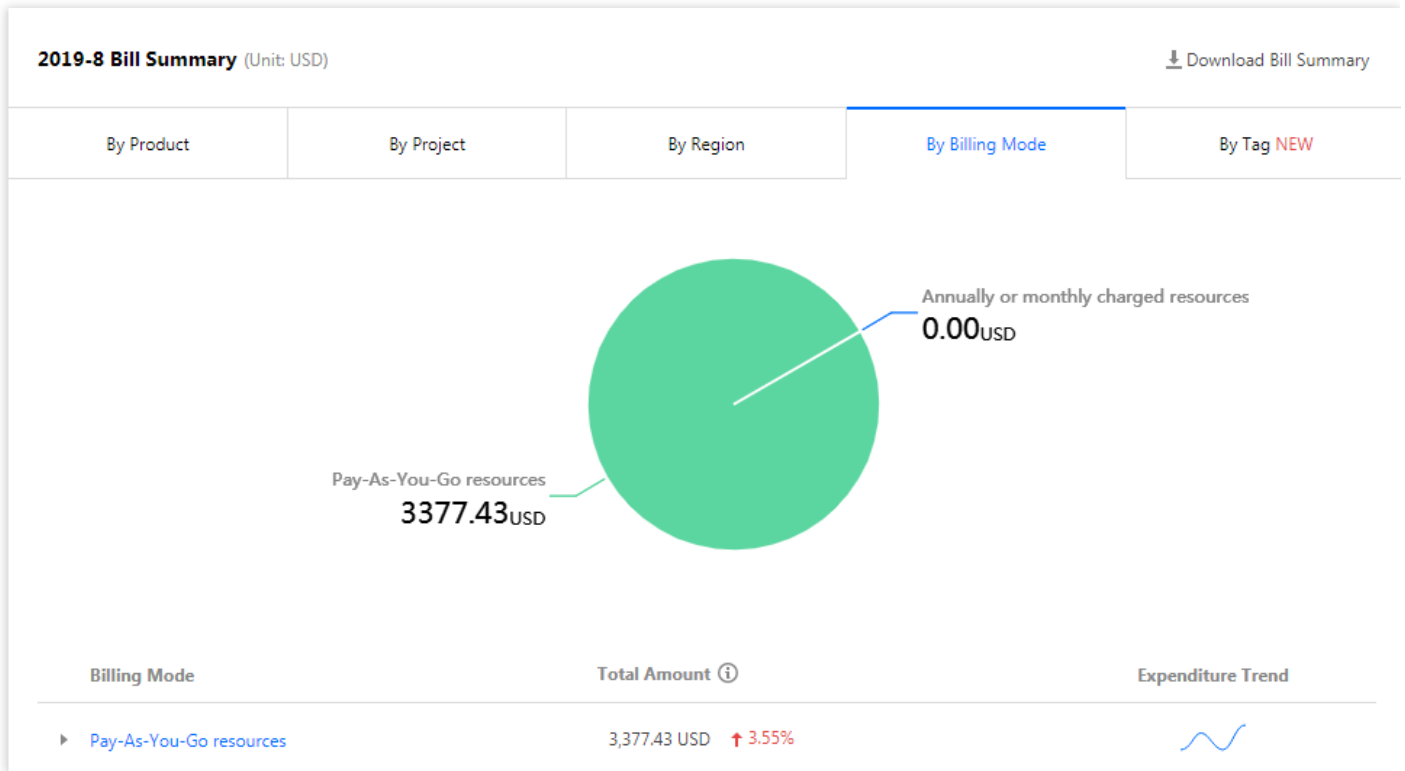
- You can view monthly costs and percentages. You can also see the cost differences from the last month, as well as cost trends for regions/products for the last 6 months.
- Click the arrow on the left of the region to display the product details. Click the region/product name to go to the bill details page to see the cost details for individual resources.



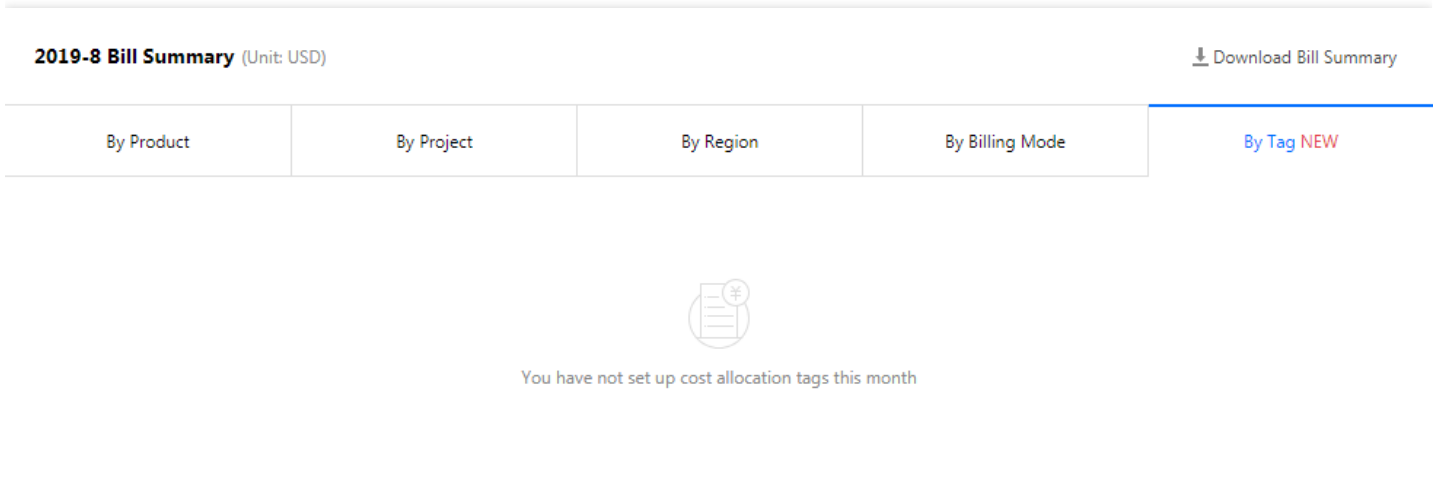
## 1.4 Summarizing by Billing Mode

Bills are summarized by billing mode.

- You can view monthly costs and percentages. You can also see the cost differences from the last month, as well as cost trends for billing mode/products for the last 6 months.
- Click the arrow on the left of the billing mode to display the product details. Click the billing mode/product name to go to the bill details page to see the cost details for individual resources.



### 1.5 Summarizing by Tags



For more information on summarizing by tags, see [Cost Allocation Tags](#).



# Bill Details

Last updated : 2020-08-28 17:42:28

Field	Description
Payer Account ID	The account ID of the user who pays the bills. An account ID is the unique identifier of a Tencent Cloud account.
Owner Account ID	The account ID of the user who owns the resource.
Operator Account ID	The account ID of the user who purchases or activates the resource.
Product Name	Cloud product. E.g., CVM or TencentDB for MySQL.
Billing Mode	Resource billing mode, including monthly subscription and pay as you go.
Project Name	Project to which a resource belongs. This is user-designated. If a resource has not been assigned to a project, it will automatically belong to the default project.
Region	Region to which a resource belongs, such as South China (Guangzhou).
Availability Zone	Availability zone to which a resource belongs, such as Guangzhou Zone 3.
Instance ID	Instance ID, which can be viewed on the console.
Instance Name	Resource alias, which is customized by users. If it is not set, it is null.
Subproduct Name	Cloud product subcategory, such as CVM - Standard S1.
Transaction Type	Transaction type. Valid options include monthly subscription resource purchase/renewal/upgrade and downgrade/refund, hourly pay-as-you-go, daily pay-as-you-go, monthly pay-as-you-go, refund for amount adjustment, and deduction for amount adjustment.
Transaction ID	Unique transaction ID.
Transaction Time	Fee deduction time .

Usage Start Time	Time when resource is started.
Usage End Time	Time when resource is stopped.
Component Type	Component type. E.g., CPU, memory, bandwidth, and system disk.
Component Name	Component specification. E.g., Memory – Standard S2, Premium Cloud Storage – Storage Space.
Component List Price	Original unit price of a component as listed on Tencent Cloud website.
Component Contracted Price	Contracted unit price of a component.
Component Price Measurement Unit	Unit of measurement for component price
Component Usage	Component usage quantity.
Component Usage Unit	Unit of measurement for component usage quantity.
Usage Duration	Resource usage duration.
Duration Unit	Unit of measurement for resource usage duration.
Reserved Instance	ID of the reserved instance matched, such as s2-RI-1234567890.
Original Cost	Total original cost of a resource, which equates to the list price * quantity * duration.
Discount Rate	Discount rate. 1 indicates no discount, and 0 indicates 100% off.
Currency	Currency used.
Total Amount After	Total resource costs after discount (excluding tax), which equates to the original component price * discount rate or component unit price * quantity *

Discount (Excluding Tax)	duration.
Voucher Deduction	Amount deducted using vouchers from the total cost after discount (before tax).
Amount Before Tax	Amount deducted using cash from the total cost after discount (before tax).
Tax Rate	Tax rate.
Tax Amount	Tax amount.
Total Cost (Including Tax)	Total resource cost after discount (including tax), which equates to the original component price * discount rate * (1 + tax rate) or the component unit price * quantity * duration * (1 + tax rate).

# Self-Service Invoice Feature

Last updated : 2020-03-09 15:22:28

Tencent Cloud has launched a self-service invoice feature to simplify the process and improve the efficiency of invoicing, providing you with a better invoice-acquisition experience.

The **Receive Invoice** feature is not enabled by default. To enable this feature, go to Billing Center > Bills > [Invoicing](#). After the system has verified your identity, you can choose to receive an electronic PDF invoice via email. If you choose to receive an invoice, the system will verify if the previous month's bill amount has been confirmed every 6th day of the month. If so, the system will process your invoice request, and within 3-5 business days will send an electronic invoice to your email inbox.

If you want to change the email address you use to receive your invoices, you can click **Change Email**.

**Invoice**

1. After completing identity verification, you will be able to view the following options and receive your monthly invoices in PDF format via email.  
2. The system will process your request for invoice of the current billing month on the 6th day of the following month. It usually takes 3-5 business days and the invoice will be sent to you via email.  
3. You can apply for any invoice from the past six months if for any reason you do not receive your invoice.

Receive PDF invoice via email

**Set** Reissue (Invoice)

Invoice Title

Email  [Change Email](#)

If for any reason you do not receive your PDF invoice, you can request for a copy of any invoice from

the past six months.

### Invoice

1. After completing identity verification, you will be able to view the following options and receive your monthly invoices in PDF format via email.
2. The system will process your request for invoice of the current billing month on the 6th day of the following month. It usually takes 3-5 business days and the invoice will be sent to you via email.
3. You can apply for any invoice from the past six months if for any reason you do not receive your invoice.

Receive PDF invoice via email

Set **Reissue (Invoice)**

Invoice Date  

[Apply for Invoice Reissue](#)

# Cost Allocation Tags

Last updated : 2019-09-17 17:37:26

Cost allocation tags is currently in beta . You can contact your sales rep or submit a ticket to try it out.

## Feature Description

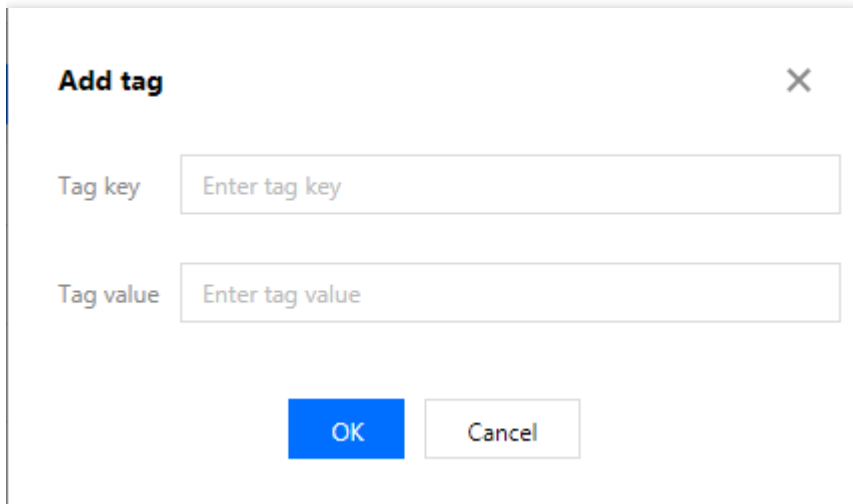
Tags are the labels you assign to Tencent Cloud resources. They can be used for managing resources or grouping costs. Each tag consists of a key and a value. A key can have more than one value. Tag keys that are set up as cost allocation tags are displayed in the bills as columns. Each key will become an additional column. The tag values that you set up for a tag key for a resource are displayed in rows under the tag key column in the bills. Cost allocation tags can also be used to filter and break down a bill.

## Instructions

Log in to Tencent Cloud console and enter the tag management page by selecting **Tag** from the **Products** drop-down menu.

### 1. Creating a tag

Select **Tag List** from the left sidebar to enter the tag list page. You can create tag keys and the corresponding tag values by clicking the **Create** button on the page.



**Add tag** ×

Tag key

Tag value

You will see your created tag on the page when you are done.

## 2. Assigning the tag to a resource

After creating tags, you can assign them by selecting **Resource Tag** from the left sidebar. Select the resource type and region, click the **Query Resource** button, and you will see a list of the corresponding resources. Select the resource that you want to tag, click **Edit Tag Value** and **Add Tag Key** to tag the resource.

You can also go to the product console to tag resources.

Resource Type:

Region:

Tag (optional):  :

[Add](#)

<input type="checkbox"/>	Resource ID	Resource Type
<input checked="" type="checkbox"/>	disk-8qiuek4g	Cloud Block Storage
<input type="checkbox"/>	disk-e8kpsxey	Cloud Block Storage
<input type="checkbox"/>	disk-99igf4dm	Cloud Block Storage

### 3. Setting up cost allocation tags

If you want to use the tag feature for your bills, you will need to enter the **Billing Center** and go to **Bills > Cost Allocation Tags** on the left sidebar. The tag keys set up as cost allocation tags will be displayed as separate columns, and you can use them to filter and break down the bills.

You can see the list of tag keys that have been created on this page. Select a tag key and click on **Set as Cost Allocation Tag** to set the tag key as the cost allocation tag. Similarly, you can select a tag key and click **Cancel Cost Allocation Tag** to cancel the cost allocation tag.



Set as Cost Allocation TagCancel Cost Allocation TagAdd Tag Keys

All Tag Keys ▾	Operation
<input type="checkbox"/> fruit <span style="background-color: #e0f0ff; padding: 2px;">Cost Allocation Tags</span>	<a href="#">Cancel Settings</a> Set on 2019-09-17 11:43:03
<input type="checkbox"/> name <span style="background-color: #e0f0ff; padding: 2px;">Cost Allocation Tags</span>	<a href="#">Cancel Settings</a> Set on 2019-09-17 11:43:03
<input checked="" type="checkbox"/> number	<a href="#">Set as Cost Allocation Tag</a>

Note: You can set a maximum of 5 cost allocation tags. We recommend that you only select one tag key to be the cost allocation tag. Keeping the number of cost allocation tags low makes it easier for cost management.

## Using Tags

If you have enabled the tag feature and set up cost allocation tags, you will see the tags in the bills. Tags will appear in the bills starting from the month cost allocation tag is first set up.

**Note:** No changes will be made to bill data and contents for months that have already been billed before setup. These bills will not include tags.

### Tags in the Console

#### 1. Bill overview

You will see the new **By Tag** option the [Bill Overview](#) page. After clicking to enter, you can select a tag key to see the bar chart and list of the related resources.

**2019-9 Bill Summary** (Unit: USD) [Download Bill Summary](#)

By Product | By Project | By Region | By Billing Mode | **By Tag NEW**

You need to create tags on the [Tag Management](#) page, assign tag values to resources on the corresponding resource consoles, and set the tag keys as cost allocation tags on the [Cost Allocation Tags](#) page. [Learn More](#)

Tag Keys: name   
Please select  
fruit  
name  
number  
team

Empty 1,940.70USD

name	Paid in Cash	Pay in Trial Credit	Pay in Voucher	Total Amount ⓘ	Expenditure Trend
▶ Empty	1,940.70 USD	0.00 USD	0.00 USD	1,940.70 USD --	

Total items: 1 Records per page 20 1 / 1 page

## 2. Bill by Instance and Bill Details

The table on Bill by Instance and Bill Details under Billing Details include columns of all tag keys set up as cost allocation tags.

These columns are titled with the format “Tag Key: XXX”. You can filter the bill by these tags.

**Bill Details** 2019-09 📅

**Bill by Instance** | Bill Details

The new version of Bills apply to bills from **March 2019** onwards. For bills before March 2019, please check **Bills 1.0**. The current month's final bill for resource consumption will be generated on the 3rd day of the upcoming month. Prior to this date, deductions are not final and are for reference purposes only. Expense figures in Bill Details are accurate up to 8 decimal places. Expense figures in Bill by Instance are rounded off to 2 decimal places. Actual deduction amount will be in 2 decimal places. For more details, see [User Guide of Current Bills](#).

All Products Please choose one product | All Projects All Regions

All Billing Modes All Transaction Types | All Tags  Do not display \$0 transactions

Total Cost: **1,940.70 USD** Instance ID/Instance Name 🔍 ⚙️ ⬇️

Instance ID	Instance Name	Product Name	bility Zone	Tag Keys: fruit	Tag Keys: name
es-gwk1o28l		es	zhou Zone 4		
es-i1rkkfnj		es	Zone 4		

## Tags in Bill Files

If you have enabled the tag feature and set up cost allocation tags, you will see tags in the downloaded bill files of varying levels. You can use tag keys to filter tables in the files.

### 1. Tags in L2-level bill files (summarized by resource ID)

In a bill file summarized by resource ID, you can see the tag key columns and the corresponding tag values on the rows under each column on the right side of the table (the tag value will be blank if you have not set up the tag value for this tag key for the resources of a certain row).

Note: A resource ID with different tag values is displayed in multiple rows, while those with one tag value are displayed in the same row.

	O	P	Q	R	S	T	U	V	W	X			
1	Original	Discount	currency	Cost	Before	Tax	Amount	Total	Cost	tag_key:fruit	tag_key:name	tag_key:number	tag_key:team
2	189.846	0.65	USD	123.3999	0	123.3999	-	-	-	-	-	-	-
3	100.044	0.65	USD	65.0286	0	65.0286	-	-	-	-	-	-	-
4	383.5015	0.65	USD	249.276	0	249.276	-	-	-	-	-	-	-
5	96.471	0.65	USD	62.70615	0	62.70615	-	-	-	-	-	-	-
6	96.471	0.65	USD	62.70615	0	62.70615	-	-	-	-	-	-	-
7	125.37	0.65	USD	81.4905	0	81.4905	-	-	-	-	-	-	-
8	157.608	0.65	USD	102.4452	0	102.4452	-	-	-	-	-	-	-
9	18.78537	The disc	USD	9.777881	0	9.777881	-	-	-	-	-	-	-
10	6.044726	The disc	USD	3.152351	0	3.152351	-	-	-	-	-	-	-
11	49.79907	The disc	USD	25.90299	0	25.90299	-	-	-	-	-	-	-
12	91.58646	The disc	USD	47.63266	0	47.63266	-	-	-	-	-	-	-
13	91.57809	The disc	USD	47.62722	0	47.62722	-	-	-	-	-	-	-
14	90.83736	0.52	USD	47.23543	0	47.23543	-	-	-	-	-	-	-
15	2.393652	The disc	USD	1.247303	0	1.247303	-	-	-	-	-	-	-
16	5.273618	The disc	USD	2.755438	0	2.755438	-	-	-	-	-	-	-
17	6.718296	The disc	USD	3.511908	0	3.511908	-	-	-	-	-	-	-
18	77.96774	The disc	USD	40.54627	0	40.54627	-	-	-	-	-	-	-
19	18.71237	0.52	USD	9.730431	0	9.730431	-	-	-	-	-	-	-
20	18.71237	0.52	USD	9.730431	0	9.730431	-	-	-	-	-	-	-
21	10.70302	0.52	USD	5.565568	0	5.565568	-	-	-	-	-	-	-
22	44.26232	0.52	USD	23.01641	0	23.01641	-	-	-	-	-	-	-
23	22.22278	The disc	USD	12.05721	0	12.05721	-	-	-	-	-	-	-

### 2. Tags in L3-level bill files (bill details)

In a bill details file, you can see the tag key columns and the corresponding tag values on the rows under each column on the right side of the table (the tag value will be blank if you have not set up the tag value of this tag key for the resources of a certain row).

U	V	W	X	Y	Z	AA	AB	AC	AD	AE	AF	AG
TimeUnit	Reserved	OriginalC	DiscountF	currency	CostBefore	TaxRate	TaxAmount	TotalCost	tag_key:fruit	tag_key:name	tag_key:number	tag_key:team
Minute		0.357	0.65	USD	0.23205	0	0	0.23205	-	-	-	-
Minute		0.12	0.65	USD	0.078	0	0	0.078	-	-	-	-
Second		0.00018	0.65	USD	0.000117	0	0	0.000117	-	-	-	-
Second		6.93E-05	0.65	USD	4.51E-05	0	0	4.51E-05	-	-	-	-
Second		0.000104	0.65	USD	6.76E-05	0	0	6.76E-05	-	-	-	-
Second		0.000065	0.65	USD	4.23E-05	0	0	4.23E-05	-	-	-	-
Second		0.000065	0.65	USD	4.23E-05	0	0	4.23E-05	-	-	-	-
Second		0.000144	0.65	USD	9.36E-05	0	0	9.36E-05	-	-	-	-
Second		0	0.52	USD	0	0	0	0	-	-	-	-
Second		0.007524	0.52	USD	0.003912	0	0	0.003912	-	-	-	-
Second		0.007488	0.52	USD	0.003894	0	0	0.003894	-	-	-	-
Hour		0.088	0.65	USD	0.0572	0	0	0.0572	-	-	-	-
Hour		0.000075	0.65	USD	4.88E-05	0	0	4.88E-05	-	-	-	-
Hour		0.13	0.6	USD	0.078	0	0	0.078	-	-	-	-
Second		0.023508	0.52	USD	0.012224	0	0	0.012224	-	-	-	-
Second		0.023508	0.52	USD	0.012224	0	0	0.012224	-	-	-	-
Second		0.114768	0.52	USD	0.059679	0	0	0.059679	-	-	-	-
Second		0.1152	0.52	USD	0.059904	0	0	0.059904	-	-	-	-
Second		0.114768	0.52	USD	0.059679	0	0	0.059679	-	-	-	-
Second		0.1152	0.52	USD	0.059904	0	0	0.059904	-	-	-	-
Second		0.099936	0.52	USD	0.051967	0	0	0.051967	-	-	-	-
Second		0.099904	0.52	USD	0.051967	0	0	0.051967	-	-	-	-