

About Billing Purchase Guide Product Documentation





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Purchase Guide Purchasing Cloud Services

Last updated : 2024-01-02 14:24:15

This document describes the process of purchasing a service using CVM as an example.

- 1. Log in to the Tencent Cloud official website with your account ID.
- 2. On the product selection pane, select the product you want to purchase. CVM is selected here as an example.



3. After entering the product overview page, you can view the details of the product, and make a purchase.

🔗 Te	encent Cloud	Promotions ~	Products ~	Solutions 🗸	Pricing ~	Partner Network	∽ Marketplace	Explore More ~	Search by K	eyword Q	So Intl-English → C
				SI	oecial Offe	r for New Tencer	t RTC Members!	Save \$100 on You	ur First Subscription.	Grab Now	
		Clouc A stable, see Get Starte	I Virtu cure, resilient	t, and high-perf	chine ormance o Docur	cloud computing nentation	service Price Calculator			2	
		Cloud Virtua Cloud Virtual on pay-as-you	al Machine of Machine CVM I-go billing mo	f fers NEW enjoys a 22% dia de in overseas re	scount egions Go i	now					
			Overview	1		Bene	fits		Scenarios		Pricin
	YOUR COOKIE We use cookies that website features an	PREFERENCES t are necessary to pro d usage. For more info	vide the Tencent Cl ormation, please re	loud website. We woul Ifer to our Cookies Pol	d also like to us icy.	se other cookies to improv	e your experience, optim	ise and analyse Tencent Cloud	Accept all optional o	cookies	Reject all optional cookie

 $\ensuremath{\mathsf{4.Select}}$ the CVM configuration information based on your business needs.

Custom co	onfiguration							L
		1 Select basic configu	irations	2 c	onfigure network an	d host	3 Cor	firm configura
Basic configu	nt Cloud launches 2C2G config rations	juration for standard CVM instan	ces in some regions. The sam	e price is applied to the same	e instance with either 1C2	G or 2C2G configuration in the	same AZ.	
Billing mode	Pay-as- 22% of Applicable are fluctue	rou-go for regions outside the Chinese d to scenarios where the demand ted significantly	s Spot i	Istances 95% off for Hong Kong (Chir ther regions outside China 5% is saved compared to a p instance, but the spot instanc matically repossessed by Ten	na) hay-as- ce may scent			
Region	China	Asia Pacific Euro	pe and America					
	Tencent Cloud products i	n different regions cannot comm	unicate via a private network.	The region cannot be change	ad after the creation. Pleas	se select the region closest to y	our customers to reduce ac	cess latency.
Availability zone	Tencent Cloud products i	Hong Kong Zone 2	n can communicate via a priv	ate network.				
Instance conf	igurations							
Instance	Filter	All CPU cores	~ Ali M	IEMs	 All archite 	octures ~	Reset	
	Instance family	Standard	MEM-optimized	Compute	GPU-based	FPGA-based	High IO	Big Da
		High-Performance Comp	oute Cluster					

5. Before you make a purchase, you need to set a credit card as your default payment method.

Tencent Cloud	Overview Products - +			⊠ ⁵ Tick
Billing Center	Payment Method			
E Account Info	Tencent Cloud			
OrderManagement	 1.Please make sure tha 2.To improve your payn 	t you have a default payment method, othen nent experience, we will set a credit limit for	wise you will not be able to use Tencent Clo you when you set a credit card as your def	oud services normally. ault payment method.
🕼 Renewal Management	3.You can bind up to fiv	e cards. If you have already bound five cards	s, you need to delete one before you can a	dd a new card.
Reserved Instance	Add Payment Method			
Payment ^ Management	Payment Type	Account ID	Payer Name	Account Status
 Payment 	CREDIT_CARD	***5087		Binding succeeded
 Transactions 	Total itame: 1			20 💌 / page
 Bank Transfer Query 	iotantenis. 1			20 • 7 page
Payment Method				
🖪 Bills 🛛 🗸				
Cost ^ Management				
Ξ				

6. After selecting the configurations, check the CVM information and confirm it. Then click **Buy Now**.

Configure network and host Iong Kong (China) Availabilitizone Public image OpenCloudOS img-j5e5hadz OpenCloudOS System d Public image OpenCloudOS img-j5e5hadz OpenCloudOS System d Default-Subnet (Default) Private IP Nill by trafficj5Mbps Line type	 Confirm confirm Hong Kong Zi Balanced SSE Not assigned BGP
Hong Kong (China) Availabilit Zone Zone Public image OpenCloudOS img-j5e5hadz OpenCloudOS System d Verver 9 20GB System d Default-Subnet (Default) Private IP Still by trafficj5Mbps Line type	y Hong Kong Zi isk Balanced SSI Not assigned BGP
tong Kong (China) Availabilit vublic image OpenCloudOS img-j5e5hadz OpenCloudOS System d vublic image OpenCloudOS img-j5e5hadz OpenCloudOS System d vublic image OpenCloudOS img-j5e5hadz OpenCloudOS Private l vublic image OpenCloudOS img-j5e5hadz OpenCloudOS Private lP Vublic image OpenCloudOS Img-j5e5hadz OpenCloudOS Img-j5e5hadz OpenCloudOS	y Hong Kong Zi isk Balanced SSI Not assigned BGP
ublic image OpenCloudOS img-j5e5hadz OpenCloudOS System d ierver 9 20GB Private P Default-Subnet (Default) Private P Sill by traffic 5Mbps Line type	isk Balanced SSI Not assigned BGP
Default-Subnet (Default) Private IP Sill by traffic 5Mbps Line type	Not assigned BGP
Default-Subnet (Default) Private IP Sill by traffic 5Mbps Line type	Not assigned BGP
Default-Subnet (Default) Private IP Sill by traffic 5Mbps Line type	Not assigned BGP
Sill by traffic/5Mbps Line type	BGP

7. After the order is made, the CVM instance you just purchased will be shown in the Cloud Virtual Machine page of your Tencent Cloud Console. If the status of the instance is **Running**, you can use the instance.

Tencent Cloud	Overview Prod	ucts ▼ +						
Cloud Virtual Machine	Instances	🔇 Hong Kong	(China) 1 Oth	ner regions 🔻				
😥 Instances	Create	Start up	Shutdown	Restart	Reset password	Terminate/Retur	More actions 🔻	
& HPC Cluster	Project:DEFAU	LT PROJ					C	Vie
Reserved Instance	ID/Name	Mo	Statue T	Availabili T	Instance type Y	Instance	Primary IPv4	Instanc
Placement Group	Ibritane	ring	Status I	Availabili	instance type	configuration	Fillinary ir V4	Instanc
⊚ Images					1 result fo	und for "Project:DEFAULT	PROJECT Back to previous	
😚 Auto Scaling 🖾		New	🐼 Bunning	-	Standard S5 ዕ	2-core 2GB 5Mbps	(Public)	Pav-as-
Cloud Block Storage	Unnamed		O I taning	-		System disk:Balanced SSD Network:Default-VPC	(Private)	Created 10:28:0
Snapshots)				
SSH Key	Total items: 1							
Security Groups								
Public IP								
Service Migration *								
🗓 Recycle Bin 🛛 👻								
@ TancantCloud v								
H								

Payment Methods

Last updated : 2024-08-08 16:09:32

On the **Payment Method** page, you can query, add, delete, or set a default payment method. You need to add at least one payment method to your account.

Viewing Payment Methods

The Payment Method page displays details of your payment methods, including payment type, account ID, payer name, and account status, as well as available operations.

Tencent Cloud	Overview I	Products 👻 Cloud Object S	Storage Cloud File Storage	+		99+ Ticket -
Billing Center	Payment	Method				
E Account Info	Tencent C	Cloud				
③ Order Management		You need to set a paym	ent method first before you can us	se Tencent Cloud services. See <u>here</u> to bind your credi	it card.	
Renewal Management		Add Payment Method				
Reserved Instance						
[∓ Payment ^		Payment Type	Account ID	Payer Name	Account Status	Operation
• Payment					No data yet	
Transactions		Total items: 0				20 🔻 / page 🛛 🖻 🔺
 Bank Transfer Query 						
Payment Method						
🗈 Bills 🗸 🖌						
던 Vouchers						

Note:

Click **Make Default** to mark a payment method as the default payment method.

There can only be one default payment method. The default payment method will be used for auto payments on the payment due date (the 10th of every month) or when your available credit is insufficient.

Adding a Payment Method

Tencent Cloud	Overview Products - Cloud Object St	torage Cloud File Storage +			99+ Ticket •
Billing Center	Payment Method				
E Account Info	Tencent Cloud				
 Order Management 	 You need to set a payme 	nt method first before you can use Tencent Cloud s	services. See <u>here</u> to bind your credit card.		
🕼 Renewal Management	Add Payment Method				
Reserved Instance					
[⊋ Payment ^	Payment Type	Account ID	Payer Name	Account Status	Operation
. Deverset			No data yet		
 Payment Transactions 	Total items: 0				20 🔻 / page 🛛 🖌 🔌
 Bank Transfer Query 					
 Payment Method 					
🗉 Bills 🗸					
曰 Vouchers					
☐ Download Records					
드 Savings Plan 🗸					
🕐 Cost Analysis 🗸 🗸					

Go to **Billing Center** > **Payment Management** > **Payment Method** in the console, click **Add Payment Method** to go to the payment method configuration page, and fill out the card information.

Card Info			Only credit card and debit One credit card or debit ca
Credit / Debit /	Prepaid Card		SA Contract Cloud account. After binding your card, we authorization hold and can availability
Card No.			civanuomy.
Fill the blank			Link your card
Expiration date	Security Code		
MM/YY	Fill the blank	Card holder	
First Name	Last Name		

After a payment method is added, you can use it to top up and make payments.

Note:

NICEPAY payment service is available to users in South Korea. The supported types of cards include BC card, KB Kookmin card, KEB Bank card, SAMSUNG card, SHINHAN card, HYUNDAI card, LOTTE card, HANMI card, CITI card, NH card, SUHYUP card, SHINHYUP card, WOORI card, HANA SK card, KWANGJU card, JEONBUK card, JEJU card, KDB Capital card, Post card, Savings Bank card, MG card, KDB Bank card, Kakao Bank card, and KBank card.

Deleting Payment Methods

Click **Delete** to delete a selected payment method. The default payment method cannot be deleted. To delete your current default payment method, you will need to first add or select another payment method as the default method.

Console Prode	ucts 🔻				English 🕶 📫
Billing Center «	Payment Methods				
Account Info	1.Please ensure you have a default payment method 2.In order to improve your payment experience, we verify the second sec	, otherwise you will not be able to use Tencent C will grant you a credit limit once you set Credit C	loud services. ard as your default payment method.		
 Payment 	Payment Type	Account ID	Payer Name	Account Status	Action
 Transactions Bank Transfer Query 				what	Delete
Payment Methods	CreditCard		Arthory (%)	valid	Delete option is not ena payment method. Pleas payment method before
Bill Management 👻					

FAQs

How do I bind a credit/debit card?

You can add a credit/debit card on the Payment Method page.

How can I bind a credit/debit card if I have already bound a PayPal account?

Go to the Payment Method page to add a credit/debit card. After adding your card, click **Make Default** to make it your default payment method. Then find your PayPal account in the list and click **Delete**.

What payment methods does Tencent Cloud support?

Tencent Cloud supports two types of payment method: credit card and debit card.

How many payment methods can I add?

You can add up to five credit/debit cards. If you have already added five cards, you cannot add another until you remove one of the existing cards. Only one credit/debit card can be selected as your default payment method.

What credit card providers does Tencent Cloud support?

Tencent Cloud supports VISA, MasterCard, JCB, DISCOVER, AMEX, and UnionPay.

Why is there a need for customers with a Korean entity to rebind their payment card, and is pre-authorization verification required for rebinding?

From January 24, 2024, the payment capabilities for our Korean customers have been enhanced. It is required to add a payment account anew via the updated payment channel, which will subsequently be used for recharging and making payments. During the card-binding phase in the new payment channel, Korean customers are required to enter the information for card-binding without pre-authorization verification.

Will the pre-authorization fee for binding a band card be refunded?

Yes. After the pre-authorization fee of 1 USD is successfully deducted by the system, cancellation of pre-authorization will be automatically triggered. Generally, after 1 to 5 business days, the pre-authorization is cancelled, and the fee is refunded.

Why cannot my bank card be successfully bound?

There are many reasons why a bank card cannot be successfully bound. Please check the card you are trying to bind as follows:

Verify the information accuracy of the credit card to be bound, and check for any invalid or erroneous details. Check the expiration date of the credit card. If your credit card has expired, it is recommended to bind a new card or update your current card.

Check your card type. Tencent Cloud does not support prepaid cards, virtual cards, or gift cards, and does not allow to bind enterprise accounts. Please select a credit or debit card of VISA, Master, JCB, DISCOVER, AMEX, or UnionPay. Some card brands may not support debit cards. If binding fails, use a new card of another brand.

Check whether the online payment, authorized deduction, and cross-border payment features are enabled for your card, whether the payment limit is sufficient, and whether deduction by USD is supported. If these features are not enabled or the card does not support them, please contact the issuing bank to enable these features or use a new card of another brand.

Check whether the card you are trying to bind has been bound to another Tencent Cloud account. If so, use a card that has not been bound to any Tencent Cloud account.

Check whether your bank card balance is less than 1 USD. To bind a card, pre-authorization deduction of 1 USD is required. If the account balance is insufficient, the pre-authorization will fail, causing the binding failure. If none of the above reasons matches, please contact us through a ticket.

Beneficiary Account Bank Transfer

Last updated : 2024-07-30 17:55:57

With Tencent Cloud's beneficiary account bank transfer feature, you can apply for a unique Tencent Cloud bank transfer account to associate with your own account. The system will automatically send reports to the finance system based on your payment records and quickly top up your account. To enable bank transfers, go to **Billing Center** > **Payment Management** > **Payment** > **Bank Transfer**.

Transfer Process

Step 1. Query and enable the bank transfer beneficiary account.

Check whether bank transfers are enabled for your account. If enabled, you will see the bank transfer beneficiary account information, including the beneficiary account name and number, beneficiary bank, and SWIFT code.

Cr	edit Card Bank Transf	er					
Note	Note: If your account has outstanding fees, the system will automatically make the payment for you once receiving your bank transfer.						
lf yo	If you are unable to pay online, you can apply for payment via bank transfer.						
1	Transfer money to your Te	ncent Cloud beneficiary account					
	Tencent Cloud provides you wi account.	ith a beneficiary account. Once Tencent C	oud received the funds, the system will automatically make the payment for your Tencent Cloud account. The develo				
	Transfer method	Online banking/Mobile banking/Wire t	ansfer/Cheque/Over-the-counter cash deposit				
	Beneficiary name	ACEVILLE PTE.LTD.					
	Beneficiary Account Number	1 Telephone (1997)					
	Beneficiary bank	HSBC, Singapore					
	SWIFT CODE	HSBCSGSG					
2	Bank transfor result feedb	ack					
4	It generally takes one hydrogen	dCK	is subject to the back system. We will cand the result to you up SMC empiles internal message. You can also shock				
	it generally takes one business	day to complete the bank transfer, which	is subject to the bank system, we will send the result to you via Sixis, email or internal message, rou can also check				

Currently, the bank transfer feature is only available to users registered in regions listed in categories A and C in the Region List and Beneficiary Address section of this document.

Step 2. Use the Bank Transfer beneficiary account to make a Tencent Cloud payment offline.

You can transfer funds directly to your beneficiary account, and the system will automatically check for the transfer. Make sure you enter all the information correctly.

A bank transfer usually takes 3–5 business days to complete, depending on the specific bank's system.

Step 3. Query the payment information and progress.

To query the information and progress of a payment, go to **Billing Center** > **Payment Management** > **Bank Transfer Query**.

Bank Transfer Query								
1. 2. 3.	 You can pay by Credit Card or Bank Transfer to add your credit balance. After the bank transfer is completed, you can go to the Bank Transfer Query page to check the process status. Bank transfer may incur bank charges. All bank charges will be borne by customers. If you have any questions, please submit a ticket. 							
Ban	nk Account Name	Bank Account	Accounting Date ↓	Transfer Amount (USD)	Status T			
-			-	0.01	Success			
Tota	al items: 1				Records per p			

Region List and Beneficiary Address

Some banks may require you to enter the beneficiary address for bank transfers. Beneficiary accounts differ by region. Refer to the lists below to find the beneficiary address you need.

A. Users in these regions use the bank information below	
United States	Guatemala
Trinidad and Tobago	Grenada
Saint Vincent and the Grenadines	El Salvador
Saint Lucia	Dominican Republic
Saint Kitts and Nevis	Dominica
Panama	Cuba
Nicaragua	Costa Rica
Mexico	Canada
Jamaica	Belize
Honduras	Barbados
Haiti	Bahamas
Antigua and Barbuda	

Beneficiary Name: Tencent Cloud, LLC

Beneficiary Bank: HSBC Bank USA, N.A.

Bank Address: 66 Hudson Boulevard E New York, NY 10001

SWIFT Code: MRMDUS33

Remarks: Cloud service fee + developer account (unique ID)

B. Users in these regions use the bank information below	
Switzerland	Latvia
Sweden	Italy
Spain	Ireland
Slovenia	Iceland
Slovakia	Hungary
Romania	Greece
Portugal	Germany
Poland	France
Norway	Finland
Netherlands	Estonia
Malta	Denmark
Luxembourg	Czech Republic
Lithuania	Cyprus
Liechtenstein	Croatia
Belgium	Bulgaria
Austria	

Beneficiary Name: TENCENT CLOUD EUROPE B.V.

Beneficiary Bank: HSBC BANK PLC, Amsterdam z.o. The Netherlands

Bank Address: De Entrée 236, 1101 EE Amsterdam Z.O. the Netherlands

SWIFT Code: HSBCNL2A

Remarks: Cloud service fee + developer account (unique ID)

Currently, bank transfers are not available to users in regions listed under category B. Please use the Top-

Up Process instead.

C. Users in these regions use the bank information below

<u> Tencent</u> Cloud

Others	Philippines
Taiwan, China	Indonesia
Macau, China	Malaysia
Hong Kong, China	Singapore

The payment information for different contracting entities is as follows:

Contracting Entity : ACEVILLE PTE.LTD.

Beneficiary Name : ACEVILLE PTE.LTD.

Beneficiary Bank: The Hongkong and Shanghai Banking Corporation Limited, Singapore

Bank Address : 21 Collyer Quay #01-01 Singapore 049320

SWIFT Code : HSBCSGSG

Remarks : Cloud service fee + developer account (unique ID)

Contracting Entity : TENCENT CLOUD INTERNATIONAL PTE. LTD.

Beneficiary Name : TENCENT CLOUD INTERNATIONAL PTE. LTD.

Beneficiary Bank : JPMorgan Chase Bank N.A., Singapore Branch

Bank Address: 88 Market Street, CapitaSpring, #30-00, Singapore 048948

SWIFT Code : CHASSGSG

Remarks : Cloud service fee + developer account (unique ID)

Contracting Entity : TENCENT KOREA YUHAN HOESA

Beneficiary Name : TENCENT KOREA YUHAN HOESA

Beneficiary Bank : The Hongkong and Shanghai Banking Corporation Limited

Bank Address : 37, Chilpae-ro, Jung-gu, Seoul, South Korea

SWIFT Code : HSBCKRSE

Remarks : Cloud service fee + developer account (unique ID)

Top-up

Last updated : 2024-07-30 17:51:27

If your account has negative available credit, you need to top up before you can purchase new Tencent Cloud services. Most Tencent Cloud services are billed hourly. If your available credit remains negative, services may be suspended for your account. To avoid service suspension, we recommend you keep your available credit positive. You can top up by **credit card** or via **bank transfer**.

For data security, only account creators and collaborators with financial permissions have access to the **Payment** page.

Top up by credit card

1. Log in to the console and go to Billing Center > Payment Management > Payment. Click Credit Card to input the recharge amount, then click Pay Now to proceed to the payment page.

Tencent Cloud	Overview Products Tencent Cloud Organization +
Billing Center	Payment
 Account Info Order Management 	 1.You can top-up your available credit via Credit Card or Bank Transfer. Please note that any added credit cannot be withdrawn. 2.After the bank transfer is completed, you can check the status on the Bank Transfer Query page. 3.Bank transfers may incur additional bank charges. Any additional charges will be borne by customers. If you have any queries, please sub-
☐¥ Renewal Management	Available Credit 154,890.91 USD Balance alert
Reserved Instance	Credit Card Bank Transfer
☐ Payment ^ Management	Payment USD
Payment	Pay Now
Transactions	
 Bank Transfer Query 	
Payment Method	
🗊 Bills 🗸 🗸	•
Cost ~ Management	
⊡ Vouchers	
Download Records	
🖂 Savings Plan 🔹 👻	



2. The payment page supports the selection of an already linked card or the addition of a new payment account for recharging.

Tencent Cloud CARD P	AYMENT IT CLOUD					
1 Shop	pping >	2 Review & Pay	>	3 Verificatio	n >	4 Complete
Card Info					ORDER SUMMARY	
Credit / Debit / F	Prepaid Card	AMEX DEB 🗨	Chuseffay 1998 DECEMER DECEMER	VISA	Tencent_Cloud	
Card No.				. 13	Total:	0
Fill the blank						
Expiration date	Security Code					
MM/YY	Fill the blank	Card holder				
First Name	Last Name					
First Name	Last Name					
Vour Card Int	formation is secured by PCI I	DSS compliant systems.	vacy Policy Payment			

Note:

If a new payment card is added during the recharge process, this credit or debit card will only be used for the payment of this recharge order. The platform will not automatically bind this card as your payment card.

Due to the minimum payment amount limit of the payment channel, customers with a Korean entity have a minimum recharge amount of 0.1 USD.

3. After the payment is complete, you can go to the Transactions page to view the payment details.



Billing Center	Transactions						
Account Info		2020-07-01 00:00:00 ~ 2020-07-23 2	3:59:59 📋 🔽 Do not display	\$0 transactions			
[∓ Payment ^							
Management		Transaction Time ↓	Transaction Type	Description		Status	Cost (USD)
Payment					No data vet		
Transactions					no ona jer		
Bank Transfer Query		Total items: 0					20 🔻 / page 🛛
Payment Methods							
🗈 Bills 🗸 🖌							
I Download Records							

Top up via bank transfer

1. To top up via a bank transfer, you need to transfer or deposit the top-up amount to our bank account and provide your Tencent Cloud account ID by adding a note. Make sure to send your bank transfer to the correct Tencent Cloud bank account according to your account's location.

Note:

If you top up via bank transfer, please make sure the payment is in USD.

A. Users in these regions use the bank information below	,
United States	Guatemala
Trinidad and Tobago	Grenada
Saint Vincent and the Grenadines	El Salvador
Saint Lucia	Dominican Republic
Saint Kitts and Nevis	Dominica
Panama	Cuba
Nicaragua	Costa Rica
Mexico	Canada
Jamaica	Belize
Honduras	Barbados
Haiti	Bahamas
Antigua and Barbuda	

Beneficiary Name: Tencent Cloud, LLC

Bank Account Number: 000271829 (USD account)

Beneficiary Bank: HSBC Bank USA, N.A.

Bank Address: 66 Hudson Boulevard E New York, NY 10001

SWIFT Code: MRMDUS33

Remarks: Cloud service fee + developer account (unique ID)

B. Users in these regions use the bank information below	
Switzerland	Latvia
Sweden	Italy
Spain	Ireland
Slovenia	Iceland
Slovakia	Hungary
Romania	Greece
Portugal	Germany
Poland	France
Norway	Finland
Netherlands	Estonia
Malta	Denmark
Luxembourg	Czech Republic
Lithuania	Cyprus
Liechtenstein	Croatia
Belgium	Bulgaria
Austria	

Beneficiary Name: TENCENT CLOUD EUROPE B.V.

Bank Account Number:

EUR account: NL71HSBC2031728148

USD account: NL49HSBC2031728156

Beneficiary Bank: HSBC BANK PLC, Amsterdam z.o. The Netherlands

Bank Address: De Entrée 236, 1101 EE Amsterdam Z.O. the Netherlands

SWIFT Code: HSBCNL2A

Remarks: Cloud service fee + developer account (unique ID)

C. Users in these regions use the bank information below	
Others	Philippines
Taiwan, China	Indonesia
Macau, China	Malaysia
Hong Kong, China	Singapore

The payment information for different contracting entities is as follows:

Contracting Entity: ACEVILLE PTE.LTD.

Bank details:

Beneficiary Name: ACEVILLE PTE.LTD.

Beneficiary Account Number: 260-737366-178 (USD account)

Beneficiary Bank: The Hongkong and Shanghai Banking Corporation Limited, Singapore

Bank Address: 21 Collyer Quay #01-01 Singapore 049320

SWIFT Code: HSBCSGSG

Remarks: Cloud service fee + developer account (unique ID)

Contracting Entity: TENCENT CLOUD INTERNATIONAL PTE. LTD.

Bank details:

Beneficiary Name: TENCENT CLOUD INTERNATIONAL PTE. LTD.

Beneficiary Account Number: 8830061242 (USD account)

Beneficiary Bank: JPMorgan Chase Bank N.A., Singapore Branch

Bank Address: 88 Market Street, CapitaSpring, #30-00, Singapore 048948

SWIFT Code: CHASSGSG

Remarks: Cloud service fee + developer account (unique ID)

Contracting Entity: TENCENT KOREA YUHAN HOESA

Bank details:

Beneficiary Name: TENCENT KOREA YUHAN HOESA

Beneficiary Account Number:

KRW account: 002-192383-297

USD account: 002-192383-298

Beneficiary Bank: The Hongkong and Shanghai Banking Corporation Limited

Bank Address: 37, Chilpae-ro, Jung-gu, Seoul, South Korea

SWIFT Code: HSBCKRSE

Remarks: Cloud service fee + developer account (unique ID)

Bank transfers typically take 3-5 business days. Cross-border bank transfers may take longer to complete. After your transfer is successfully sent, please submit a ticket to confirm the transfer information so that we can top up your account. If you have any questions, please upload your payment document in the console.
 You will be responsible for any additional service fees incurred for topup via bank transfer.

Payment methods for prepaid products

Last updated : 2024-01-02 14:24:15

You can make payments for prepaid products (monthly subscriptions) by using a credit/debit card or by deducting the payment amount from your Tencent Cloud account's available credit.

Payment by Credit/Debit Card

After placing an order, you can make the payment using a credit/debit card that is already bound to your account, or you can bind a new payment card. The specific steps are as follows:

1. Click **Payment card** to go to the payment page, and select the **Bound payment card**.

2. On the payment page, you can also bind a new payment card. The card you bind will only be used to pay for the current order. No automatic payments will be deducted from the card.

3. During the payment, 3D verification is required for some accounts. If the verification fails or is not completed, the payment will fail.



4. After the payment is complete, you can go to the Transactions page to view the payment details.

Payment with Tencent Cloud credit

If your account's available credit is sufficient, you can use your credit to pay for an order. After the payment is successful, the order amount will be deducted from your available credit.

If your available credit is insufficient, you can restore your credit by topping up, or you can pay for your order with a bound credit/debit card. For specific information about how to restore your credit limit, see Top-up.

Post-paid Account Payment

Last updated : 2024-06-25 17:11:54

Note:

All the dates and time for settlements and transactions under your Tencent Cloud account are based on Beijing Time (UTC + 08:00).

There are three ways to make a repayment for your Tencent Cloud post-paid account. To check the repayment records, go to **Billing Center** > **Transactions**.

Automatic repayment of the unpaid bill amount

Tencent Cloud services are billed based on your billing cycle. The system will automatically deduct the unpaid bill amount from your default payment account bound with your Tencent Cloud post-paid account on the due date (10th of each month).

Suppose your credit limit is 30 USD and your billing cycle is one month. You spent 20 USD on Tencent Cloud services in August, during which your available credit was deducted to 10 USD. The system will automatically deduct 20 USD on September 10, and after that your available credit will be restored to 30 USD.

Automatic repayment will be made when the available credit is less than 0 USD (credit control)

Suppose a sum of cost is newly incurred before the due date (10th of each month). If the available credit in your account is equal to 0 USD or less than the newly incurred cost. The system will automatically deduct the sum of the outstanding amount plus the newly incurred cost.

Take two accounts for example to see how the above two kinds of repayments are made.

For account A, the bill amount of August is 30 USD and the due date is September 10. If the available credit is always no less than 0 USD before September 10, no automatic repayment will be made. The unpaid bill amount of USD 30 will be deducted on September 10.

For account B, the credit limit is 30 USD, the bill amount for August is 25 USD and its due date is September 10th. At 9:00 on September 5, the available credit is 0 USD and the outstanding amount is 30 USD. Suppose a Tencent Cloud service that costs 10 USD is purchased at this time point. Automatic repayment of 40 USD will be made as the available credit is less than 0 USD (credit control) and the deduction amount equals to the outstanding amount plus the newly incurred cost. As the outstanding amount has already been paid on September 5, no automatic repayment will be made on September 10.

Self-service repayment via credit card or bank transfer

If your account is in arrears, you can make a payment on the Billing Center manually to avoid service suspension: Log in to Tencent Cloud Billing Center, click **Pay Now** on the Account Info page to pay off the outstanding amount if there is enough surplus amount in your account. You cannot make a payment this way if the outstanding amount is not less than 0 USD.



Ac	cou	unt Info			
	j	In order to provide you with a be each month from your default pa restored.	etter experience, we will give you a certain credit limit, allo ayment method bound to your account based on your bill	owing you to spend within the credit limit for any ling cycle. You can also make an early payment.	Tencent Cloud services. We will automatically ded Once the bill is paid successfully, your available or
•	Dut	standing Amount () 31622.38 USD	Pay Now Auto-payment Monthly	Expense Alert	Vouchers O vouchers (0 vouchers will expire in 7 c
	Due 1 09	Amount 082.23USD (i)	+	Amount Overdue 22540.15USD	0.0000000USD

You can also go to the Payment page to make a payment via credit card or bank transfer. If the payment amount is larger than the current outstanding amount, the surplus amount will be counted as available credit and cannot be withdrawn later on.

Tencent Cloud	Overview Products Tencent Cloud Organization +
Billing Center	Payment
 Account Info Order Management 	 1.You can top-up your available credit via Credit Card or Bank Transfer. Please note that any added credit cannot be withdrawn. 2.After the bank transfer is completed, you can check the status on the Bank Transfer Query page. 3.Bank transfers may incur additional bank charges. Any additional charges will be borne by customers. If you have any queries, please submit a ticket.
Renewal Management	Available Credit 154,890.91 USD Balance alert
Reserved Instance	Credit Card Bank Transfer
[≑ Payment ^ Management	Payment USD
Payment Transactions	Pay Now
Bank Transfer Query	
Payment Method	
🖪 Bills 🗸 🗸	
Cost ~ Management	
I Vouchers	
I Download Records	
Savings Plan ·	

Auto-payment

Last updated : 2024-06-25 17:11:54

Note:

All billing and payment dates and times on Tencent Cloud International are Beijing time (UTC+8).

Pay-as-you-go accounts of Tencent Cloud International are given a credit limit that allows them to use resources first and pay later. The credit limit varies with customer type and payment frequency (billing cycle).

Customers without sales reps

Starting June 08, 2023 at 00:00 (UTC+8), a credit limit will no longer be provided to newly registered Tencent Cloud customers that do not have a sales representative. For existing customers without sales representatives, Tencent Cloud reserves the right to adjust or cancel the credit limit at its own discretion based on the risk status of each account.

About auto-payment frequency:

The system deducts the payable amount from your default payment method (credit card) at a certain frequency. This frequency is determined by the billing cycle (hourly, daily, or monthly) of the pay-as-you-go products you use. If a pay-as-you-go product is billed hourly, the system will check on an hourly basis whether your account has sufficient available credit. If not, auto-payment will be triggered.

Note:

For Korean customers, the payment channel deducts in KRW with a minimum payment amount of 100 KRW. The billing currency for the international site is in USD, and the system will convert between USD and KRW at an agreed exchange rate.

If the amount to be deducted on your payment due date is less than 100 KRW, the system will deduct based on the minimum of 100 KRW. The surplus amount will be credited to your account balance in the form of a recharge, which can be used for subsequent resource consumption.

Customers with sales reps

For customers with sales reps, auto-payment is disabled by default. To enable it, log in to the console and go to **Billing Center** > Account Info.

After you enable auto-payment:

1. On the 10th of the payment month, the system will deduct the amount of all due and unpaid payments from your default payment method.

2. Your payment month depends on the month in which a bill is generated and your payment period.

For example, if your payment cycle is one month, your bill for May will be generated in early June, and payments will be collected on July 10. If your payment cycle is two months, your bill for May will be generated in early June, and payments will be collected on August 10.



3. To avoid cases where services are suspended for your account due to overdue payments, we will deduct payments from your default payment method on the payment day even if you haven't confirmed your past bills.

Account Info		
In order to provide you with a better experience, we wi deduct the payment for each month from your default successfully, your available credit will be restored.	Il give you a certain credit limit, allowing you to payment method bound to your account based	spend within the credit limit for any Tencent Cloud services. We will automatically on your billing cycle. You can also make an early payment. Once the bill is paid
Outstanding amount ③ = 17740.24 USD	Due amount + 14032.42 USD (i)	Overdue Amount 3707.82 USD
Pay Now Auto-payment		

Auto Payment When the auto-payment feature is enabled, your payment for each month will be automatically deducted from your default payment method on the payment due date (the 10th day). Are you sure you want to enable? Confirm Cancel			
When the auto-payment feature is enabled, your payment for each month will be automatically deducted from your default payment method on the payment due date (the 10th day). Are you sure you want to enable?	Auto Payment		×
Confirm Cancel	When the auto-payment feature is enabled, you automatically deducted from your default paym 10th day). Are you sure you want to enable?	r payment for each month ent method on the payme	will be nt due date (the
	Confirm	Cancel	

FAQs

1. Why are payments not collected as frequently as they were before?

When you go from not having a sales rep to having one, the frequency of auto-payment will change for your account. Without a sales rep, the frequency of auto-payment for your account depends on the billing cycle of the pay-as-you-go products you use (the shortest auto-payment interval is one hour). If you have a sales rep, your sales rep will determine your payment period (the shortest of which is one month). If your current credit limit is low compared with your monthly consumption, pay attention to your available credit and top up in a timely manner. You can also contact your sales rep to increase your credit limit.

Transactions

Last updated : 2024-06-25 17:11:54

What is Transactions?

Transactions is used to record all account top-ups. For expenditure details, please refer to Bill Introduction.

Go to "Transactions" Page

Go to Tencent Cloud's "Console" page, and click "Transactions" at the upper right corner to enter the "Transactions" page.

How do I check Transactions?

Filtering by Time: You can specify a time range to view Transactions for the specified time range.

Viewing transaction times in forward order or backward order: Click Transaction Time in the header to switch between displaying transaction times in forward order or backward order.

Downloading Transactions: Click the Download icon at the upper right corner to download Transactions for the specified time range. The details for a maximum of 3 months are allowed to be downloaded at a time. The details for a period beyond 3 months can be exported in batches.

Transactions			
2024-02-01 00:00:00 ~ 2024-02-27 23:59:59 🖬 🔽 Do not display \$0 transactions			<u>↓</u> Download
Repayment: Transaction Time ↓ Transaction Type Description	Status	Cost (USD)	Operation
No	o data yet		
Total items: 0	20 • / page	⊌ ∢ 1	/1 page 🕨 🕨

Promo Vouchers

Last updated : 2024-06-25 10:42:55

Promo vouchers can be used to deduct certain amounts from the fees you incur with Tencent Cloud. You can view your promo vouchers in **Billing Center** > Vouchers. You cannot transfer promo vouchers to other accounts, exchange them for cash, or request invoices for them.

If you have questions, see FAQs > Promo Vouchers.

Use Limits

Use limits for promo vouchers

1. Status

A promo voucher may be in one of three statuses: "Unused", "Used", or "Expired".

Unused: The voucher is valid and has not been fully exhausted. Unused vouchers can be applied to your payments,

but they cannot be used as frozen funds when you enable the pay-as-you-go billing mode.

Used: The voucher has already been fully exhausted. Used vouchers cannot be used to deduct any amount from your payments.

Expired: The voucher has expired. Expired vouchers cannot be used to deduct any amount from your payments.

2. Applicable products

Depending on their applicable products, promo vouchers are classified as product vouchers or general vouchers.

A. Product vouchers:

Product vouchers can only be used to pay for specific products or groups of products.

B. General vouchers:

General vouchers can be used to pay for any products (excluding some products that cannot be paid for with general vouchers).

3. Payment scenarios

A. Depending on the payment scenario, vouchers are classified into the following types:

Prepaid: The voucher is only applicable to monthly subscriptions.

Pay-as-you-go: The voucher is only applicable to pay-as-you-go payments.

B. The application scenarios of prepaid and pay-as-you-go vouchers are also different.

Prepaid: Vouchers can be used for purchase, renewal, or upgrade.

Pay-as-you-go: Vouchers can be used for pay-as-you-go payments.

4. Time limits

For a voucher to be applied to a monthly subscription order, the duration of the subscription cannot be longer than the time limit of the voucher.

For example, suppose the time limit of a promo voucher is 0-3 months. If you want to use the voucher to pay for a monthly subscription order, the duration of the subscription must also be within 0-3 months.

5. Minimum spend

To use a minimum-spend voucher, your payment amount must exceed a certain threshold.

Based on their minimum spend requirements, vouchers are classified into the following types:

No minimum spend: The voucher can be used for orders that contain the applicable products regardless of the payment amount.

For example, if a voucher has a face value of 100 USD and is applicable to CVM and TencentDB for MySQL, then it can deduct at most 100 USD from a payment that contains orders for CVM and/or TencentDB for MySQL. Minimum-spend voucher: The voucher can only be used if the total amount for the payment exceeds a certain threshold.

For example, suppose you have a 50-USD voucher whose minimum spending requirement is 100 USD, and the applicable products are CVM and TencentDB for MySQL. You can use the voucher only if your order is for CVM or/and TencentDB and the total payment amount exceeds 100 USD.

6. Validity period

A voucher can be used only within its validity period, which cannot be extended.

7. Number of uses

One-time: A one-time voucher can be used only once (after which its status will become **Used**), regardless of whether its balance has been fully exhausted.

Reusable: A reusable voucher can be used multiple times until it expires or until its balance becomes zero.

8. Other limits

Only the account creator and collaborators/sub-users with finance management permissions can use and manage vouchers.

Vouchers whose status is "used" or "expired" cannot be used.

Vouchers cannot be used to offset overdue payments.

You cannot use vouchers to take the place of frozen funds when enabling the pay-as-you-go billing mode.

You may not be able to use vouchers for orders that were purchased through a promotional campaign. Please check the rules of the specific promotion for details.

Orders paid on behalf of other users cannot be paid with vouchers.

Examples

Take the promo voucher in the screenshot below as an example. It has the following use limits.



Unused(4) Used(181) Expired(35)					
Applicable Products T	Payment Scenario 🝸	Auto deduction T	Remaining/Value (USD) T	Use Limit	Validity Period
Applicable to certain products, excluding Intl Market, Customer product training, Savin	Prepaid and pay-as-you-go: All scenarios	Enabled	1.00000000 / 1.00000000 No minimum spend	Reusable Limited conditions	2024-05-16 to 2024-06-16

Unused: The voucher is unused (has a positive balance remaining).

Applicable products: This voucher can be used in certain products except purchasing the Intl Market, Customer product training, and Savings Plan.

Scenario: The voucher can be applied to both prepaid and pay-as-you-go payments.

Minimum spend: The voucher does not have a minimum spend requirement.

Validity period: The voucher is valid from 2024-05-16 00:00:00 to 2024-06-16 23:59:59.

Number of uses: The voucher is reusable and can be used multiple times until it expires or its balance becomes zero.

Using Promo Vouchers

Vouchers are applied differently to prepaid and pay-as-you-go payments.

Prepaid payments

When purchasing, manually renewing, or upgrading a subscription plan, you can apply a promo voucher on the **payment page**.



Note:

The system will match promo vouchers with the order, taking into account the applicable products, billing mode, order amount, and other use limits. Only vouchers that meet all the conditions can be applied to the order. For auto-renewal, the system will apply a promo voucher first before deducting the remaining amount from your account balance. For details, see [Auto-application](#Auto application). To learn about how to enable auto-renewal, see Renewal Management.

You can use only one promo voucher for each payment. If there are multiple applicable vouchers for an order, you need to choose one to use. If you do not want to use a voucher, unselect **Use promo voucher**.

You can pay for multiple orders together on the **Order Management** page (select the orders you want to pay and click **Consolidated Payment**) and apply a promo voucher to the payment.

If you refund a prepaid order, the promo voucher applied will not be returned.

Pay-as-you-go payments

The system will automatically apply vouchers when deducting fees (hourly/daily/monthly) under the pay-as-you-go mode.

Only one promo voucher can be used for each payment. The system will apply a promo voucher first before deducting the remaining amount from your account balance. For details, see Auto-application. You cannot use vouchers to take the place of frozen funds when enabling the pay-as-you-go billing mode. You can view the usage of automatically applied promo vouchers on the Bill Details page.

Enabling Auto-Deduction

You can enable auto-deduction for each of your promo vouchers so that they will be automatically applied to autorenewal, pay-as-you-go, or other applicable payments. To enable it, go to Billing Center > Promo voucher. By default, auto-deduction is enabled for each voucher (i.e., promo vouchers will be automatically applied). To disable it, click the toggle and confirm in the pop-up window. To enable auto-deduction again, click the toggle again.

7romo voucher						
Vouchers cannot be used to bisset overdue payments or inozen runds, wor can you exit Vouchers cannot be refunded. For details, see <u>Refunds</u> .	end meir validity period, transfer mem to other accounts, exchange mem for c	aish, or request invoices for them. I	-or details, see <u>Promo voucners</u> .			
Unused(4) Used(181) Expired(35)						
Applicable Products Y	Payment Scenario 🔻	Auto deduction T	Remaining/Value (USD) T	Use Limit	Validity Period 🕇	
Applicable to certain products, excluding Intl Market, Customer product training, Savin	Prepaid and pay-as-you-go: All scenarios	Enabled	1.00000000 / 1.00000000 No minimum spend	Reusable Limited conditions	2024-05-16 to 2024-06-16	
Applicable to certain products, excluding Intl Market, Customer product training, Savin	Prepaid and pay-as-you-go: All scenarios	Enabled	1.00000000 / 1.00000000 No minimum spend	Reusable Limited conditions	2024-05-16 to 2024-06-16	
Applicable to certain products, excluding Intl Market, Customer product training, Savin	Prepaid and pay-as-you-go: All scenarios	Disabled	15.00000000 / 15.00000000 No minimum spend	Reusable Limited conditions	2024-01-10 to 2026-01-10	

Note:

After your promo vouchers are used up or expire, the toggle status will not be changed.

Voucher Application Rules

Auto-application

The system matches promo vouchers with a payment (taking into account the applicable products, billing modes, scenarios, and other use limits) and sorts the applicable vouchers by expiration time from the soonest to the latest. If multiple vouchers have the same expiration time, they will be sorted by deductible amount from the highest to the lowest. If multiple vouchers have the same expiration time and deductible amount, they will be sorted by remaining balance from the lowest to the highest.

The highest priority is given to the one that expires the soonest among vouchers that can cover the whole payment amount.

If no voucher can cover the whole payment amount, the promo voucher that expires the soonest will be applied. If there are multiple vouchers that expire at the same time, the voucher that can deduct the highest amount from the payment will be used. If the deductible amount is the same, the voucher with the lowest balance will be used.

Example 1:

On March 1, 2019, a customer was billed for CVM in the hourly pay-as-you-go mode. The fee incurred was 10 USD. Four promo vouchers were eligible:

Voucher A: Face value: 10 USD; balance: 5 USD; expiration time: March 9, 2019; deductible amount: 5 USD. Voucher B: Face value: 10 USD; balance: 8 USD; expiration time: March 9, 2019; deductible amount: 8 USD. Voucher C: Face value: 20 USD; balance: 10 USD; expiration time: March 10, 2019; deductible amount: 10 USD. Voucher D: Face value: 20 USD; balance: 12 USD; expiration time: March 11, 2019; deductible amount: 10 USD. The system would automatically apply voucher C because it expires the soonest among the vouchers that can cover the whole payment amount.

Example 2:

On March 1, 2019, a customer was billed for CVM in the hourly pay-as-you-go mode. The fee incurred was 20 USD. Four vouchers were eligible.

Voucher A: Face value: 10 USD; balance: 5 USD; expiration time: March 9, 2019; deductible amount: 5 USD. Voucher B: Face value: 10 USD; balance: 8 USD; expiration time: March 9, 2019; deductible amount: 8 USD. Voucher C: Face value: 20 USD; balance: 10 USD; expiration time: March 10, 2019; deductible amount: 10 USD. Voucher D: Face value: 20 USD; balance: 12 USD; expiration time: March 11, 2019; deductible amount: 12 USD. None of the four vouchers can cover the whole payment amount. Therefore, among vouchers that expire the soonest, the one with the highest deductible amount would be used, which is voucher B.

Example 3:

On March 1, 2019, a customer was billed for CVM in the hourly pay-as-you-go mode. The fee incurred was 4 USD. Four vouchers were eligible.

Voucher A: Face value: 10 USD; balance: 5 USD; expiration time: March 9, 2019; deductible amount: 4 USD. Voucher B: Face value: 10 USD; balance: 8 USD; expiration time: March 9, 2019; deductible amount: 4 USD. Voucher C: Face value: 20 USD; balance: 10 USD; expiration time: March 10, 2019; deductible amount: 4 USD. Voucher D: Face value: 20 USD; balance: 12 USD; expiration time: March 11, 2019; deductible amount: 4 USD. All four vouchers have the same deductible amount. Therefore, among the vouchers that expire the soonest, the one with the lowest balance will be used, which is voucher A.

Spread over multiple orders

If a voucher is applied to a payment that contains multiple orders, and it cannot cover the whole payment amount, the deduction will be spread over the orders as follows:

Prepaid

When you renew multiple subscription plans together, the system will spread the deduction amount of a voucher according to the renewal fee of each plan.

Example: A customer renewed two plans together. The renewal fee of plan 1 was 100 USD and that of plan 2 was 200 USD. Suppose the customer had a promo voucher with a balance of 90 USD. 30 USD would be deducted from the renewal fee of plan 1 and 60 USD would be deducted from the renewal fee of plan 2. The remainder would be paid out of the customer's account balance.



Pay-as-you-go

If there are multiple pay-as-you-go orders for a billing period, the deduction amount of a voucher will be spread over the orders according to the amount of each order.

Example: A customer had two pay-as-you-go orders for a billing period. The amount of order 1 was 100 USD and that of order 2 was 200 USD. Suppose the customer had a promo voucher with a balance of 90 USD. 30 USD would be deducted from the fee of order 1 and 60 USD would be deducted from the fee of order 2. The remainder would be paid out of the customer's account balance.

Renewal Management

Last updated : 2024-01-02 14:24:15

Single-Resource Renewal

You can renew a monthly subscription resource via two methods: Log in and renew the resource in the corresponding console. Go to **Billing Center** > **Renewal Management** to renew the resource. You can filter your resources by expiration time, product type, region, etc.

Batch Renewal

Go to **Billing Center** > Renewal Management, select the resources you want to renew, and click **Batch Renewal**.

Manual Renewal (2)	Auto-renewal (0)	Non-renewal (1)	
Batch Renewal	Set to Auto-Renewal	Set to Non-Renewal	
- Instance ID/Name	Product Name	e Regio	on
	TencentDB for	MySQL (Gu	i China (Guangzhou) angzhou)

You can select all resources across pages.

If you want to use vouchers, make sure the number of resources you select for renewal does not exceed 100. You cannot use vouchers if you select over 100 resources.

Auto-renewal

If you intend to use a resource in the long term, you can set it to **auto-renewal**. You can manage resources set to auto-renewal under the **Auto-renewal** tab.

Manual Renewal (2)	Auto-renewal (0)	Non-renewal (1)
Batch Renewal	Set to Auto-Renewal	Set to Non-Renev	val
 Instance ID/Name 	Product Nar	me F	Region
	TencentDB fe	or MySQL S	outh China (Guangzhou) (Guangzhou)

Resources set to auto-renewal are renewed automatically on the expiration date, but the exact renewal time may be later than the expiration time. Please do not change the auto-renewal setting for resources that are about to expire or be repossessed.

If your account has insufficient balance to cover the cost of renewal on the expiration date, before service suspension, we will check your account balance on a daily basis, and once there is sufficient balance, we will renew the resources set to auto-renewal. For more information on service suspension, see Prepaid Billing.

Applicable vouchers will be used automatically during auto-renewal.

Suspended resources will not be renewed automatically or appear on the renewal management page. To restore a suspended resource, see Restoring Suspended Resource.

If you cancel auto-renewal for your resources, we will resume the notify-before-expiration practice for them.

No Renewal upon Expiration

If you intend to stop using a resource after it expires, you can set it to **non-renewal**. You can manage resources set to non-renewal under the **Non-renewal** tab.

Manual Renewal (2)	Auto-renewal (0)	Non-renewal (1)	
Batch Renewal	Set to Auto-Renewal	Set to Non-Renewal	
- Instance ID/Name	Product Name	Regio	n
	TencentDB for	MySQL South (Gua	China (Guangzhou) angzhou)

We will not send notifications prior to the expiration of resources set to non-renewal.

If you switch your resources from non-renewal to manual renewal or auto-renewal, we will implement the notify-beforeexpiration practice for them.

Renewal Reminder

You can customize when to receive renewal reminders. This may be helpful if your budget application process is timeconsuming.

Depending on your configuration, the system can send you reminders 7 days to 3 months before the date of expiration or auto-renewal.

The system can send you reminders via Message Center, SMS, and email if an auto-renewal resource of yours is about to expire and there is insufficient balance in your account to cover the renewal fee. You can customize the channels to receive the reminders.

If you don't select any channel, we will not send you reminders.

These settings take effect only for the logged in account, not for other collaborators.

You can change the mobile number or email address for your account on the User List page.

If you have questions, please refer to FAQs > Renewal.