Tencent Cloud Organization Operation Guide

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Last updated: 2023-08-25 09:06:54

The Tencent Cloud Organization Console provides account management capabilities for organizations. The organization creator can establish organizational relationships, manage organization members through invitations or additions, set financial management policies for members, share resources, and more. The specific features are detailed in the table below:

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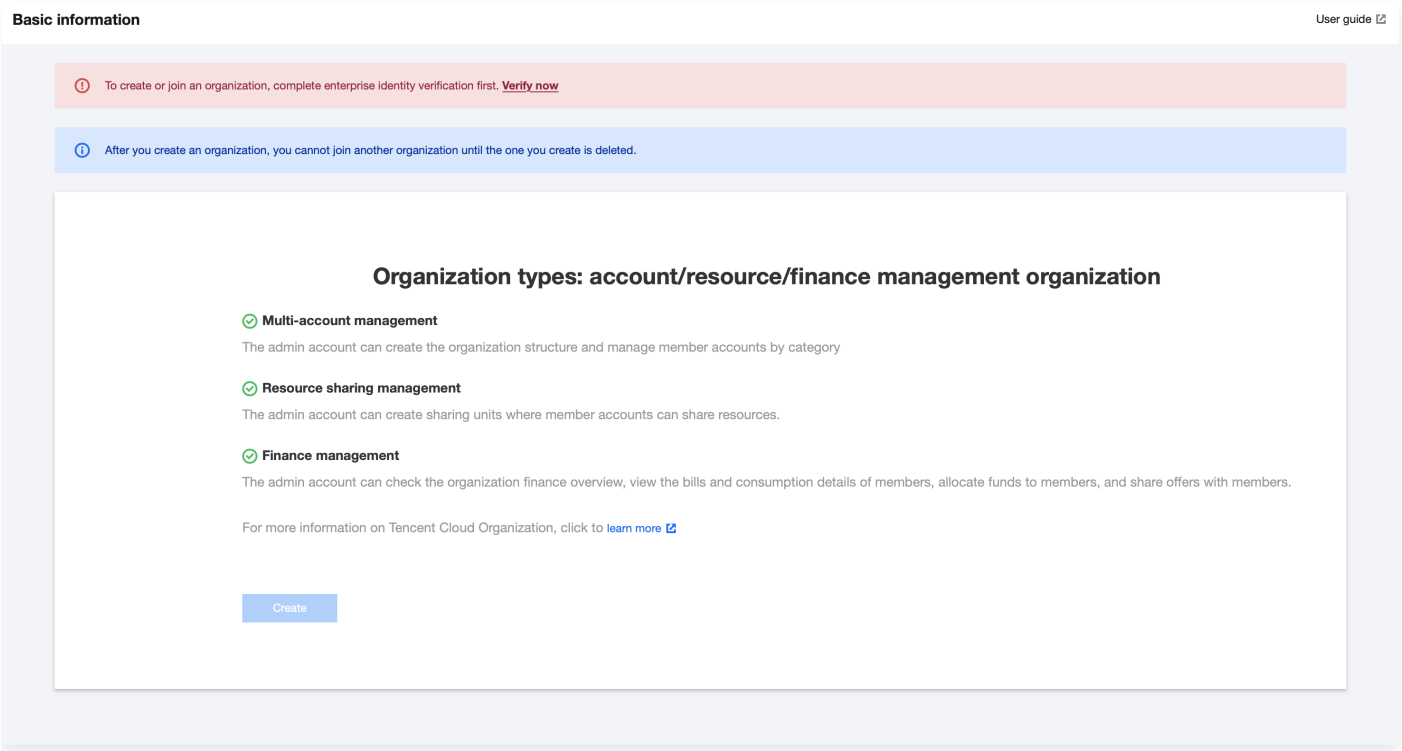
Organization Settings
Creating Organization

Last updated: 2023-08-24 16:46:03

Upon completing enterprise identity verification, users who have not yet joined or established an organization can create one through the Tencent Cloud Organization console.

Instructions

Log in to the Tencent Cloud Organization console, click Basic Information on the left sidebar, and click **Create** to establish an organization, as shown below:



Note

- Only users who have completed enterprise identity verification can create organizations. For more information on enterprise identity verification, please refer to the Enterprise Identity Verification Guide.
- Once an organization is successfully created, the account cannot join other group organizations until the current organization is deleted.

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Viewing Organization Information

Last updated: 2023-08-24 17:55:07

Group administrators or members can view department information within the organization through account management.

Instructions

Log in to the Tencent Cloud Organization Console, click Department management on the left sidebar to view organization information. Organization information includes department name, department ID, member name, member ID, permission scope, and payment mode, among other details.

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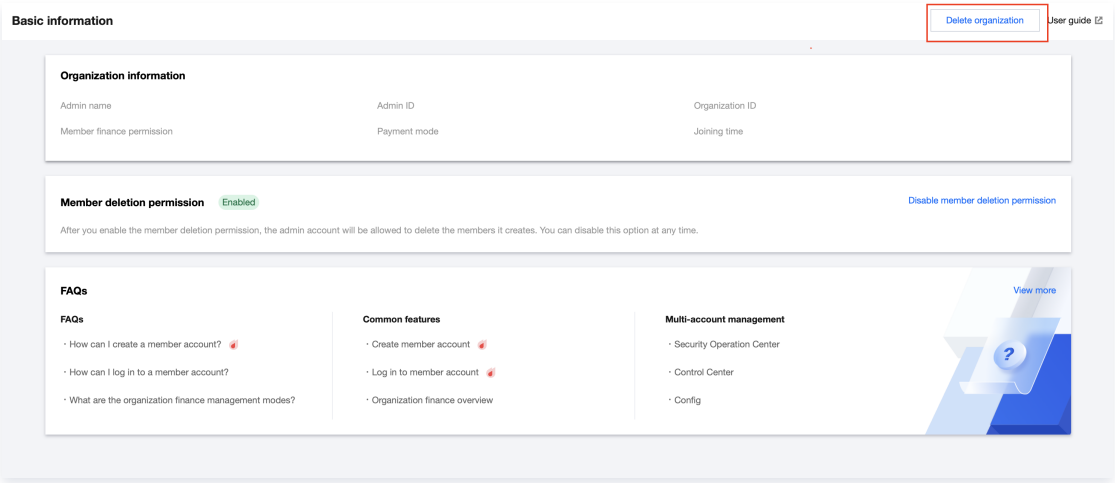
Deleting Organization

Last updated: 2023-08-25 10:44:45

The creator of a group organization can delete the Group Organization they have created.

Instructions

1. Log in to the Tencent Cloud Organization Console and click **Organization settings** > Basic information on the left sidebar.
2. Navigate to the **Basic information** page and click **Delete organization** in the top-right corner, as shown below:



3. In the **Delete organization** pop-up window, click **OK** to delete the organization.
   In the following cases, the organization cannot be directly deleted:
   - There is still a member account in the organization.
   - The organization is sharing a resource.

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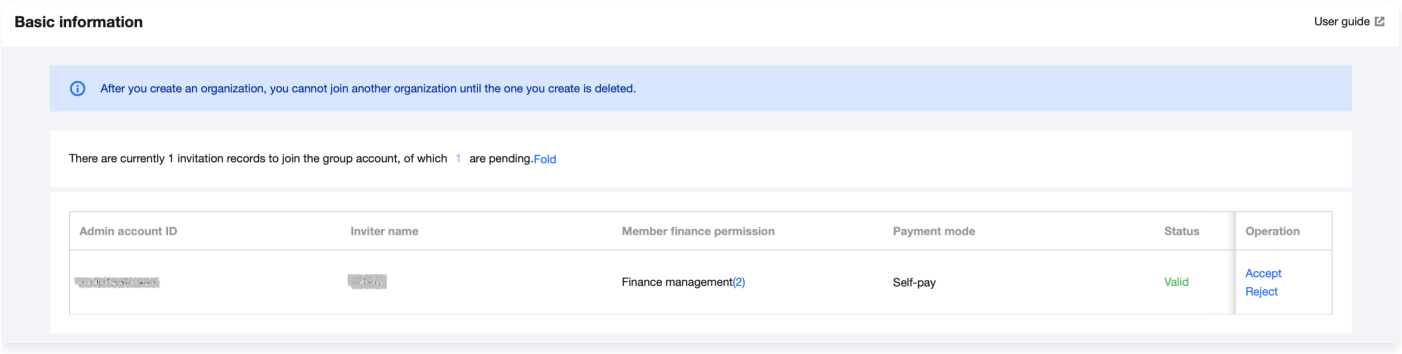
Viewing Invitation Information

Last updated: 2023-08-25 10:45:17

Users can view organizational invitation details through the Tencent Cloud Organization Console.

Instructions

Log in to the Tencent Cloud Organization Console, click Basic information on the left sidebar to view the records, as shown below:



Note

- When not a member of any organization, you can view the invitation information.
- The invitation list displays only the records of invitations received within the last three months.
- Each invitation record is valid for up to 15 days.

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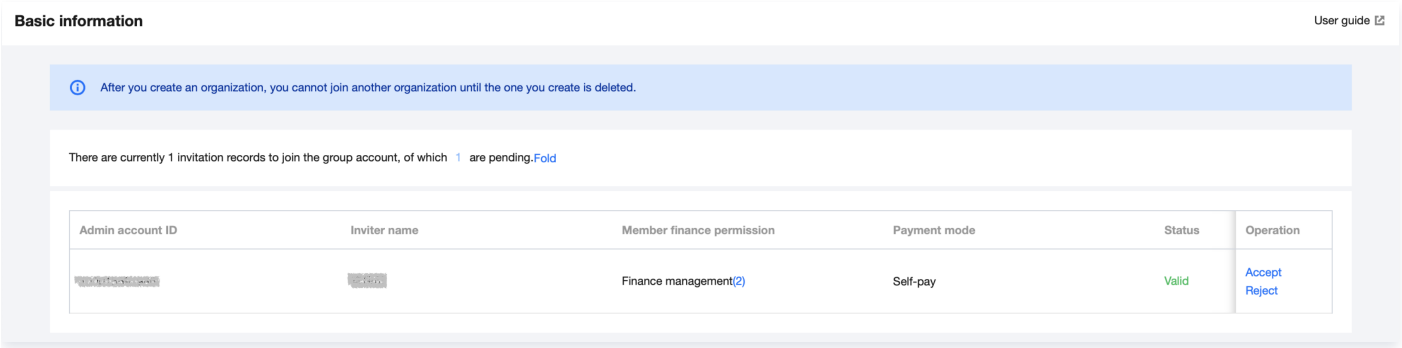
Accepting or Rejecting Invitation

Last updated: 2023-08-25 10:46:40

Users can accept or decline organization invitations through the Group Account Management Console.

Instructions

Log in to the Group Account Management Console, select Basic Information, and view the valid invitation records on the "Basic Information" page. Click **Accept** to join the organization.
To decline the invitation to join the organization, click **Reject**. As shown in the image below:



Note

- Only users who have completed enterprise identity verification can join a group organization. For details on enterprise identity verification, please refer to Enterprise Identity Verification Guide.
- The verified entity of the member must be the same as the invitee, or the member's verified entity has been successfully added to the organization's verified entity information.
- After joining the organization, the invitation list will be hidden until you leave the organization.

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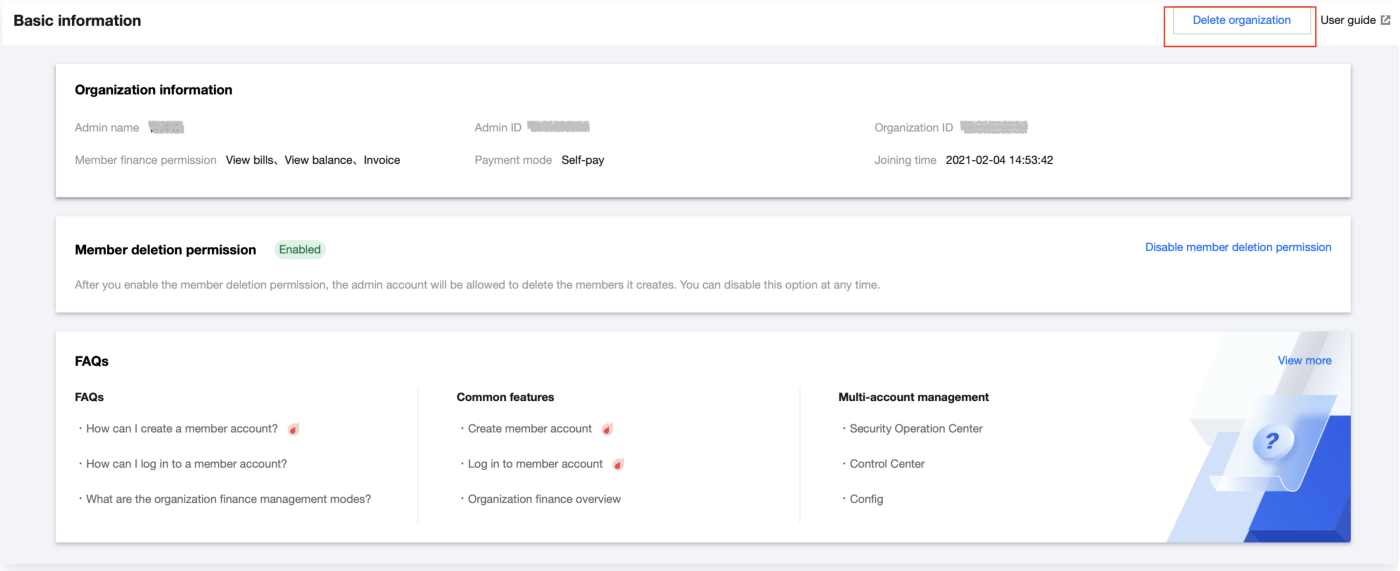
Quitting Organization

Last updated: 2023-08-25 10:47:12

Organization members can leave the Tencent Cloud Organization they belong to.

Instructions

1. Log in to the Tencent Cloud Organization Console and click Basic information on the left sidebar.
2. Navigate to the **Basic information** page and click **Delete organization**, as shown below:



3. In the **Delete organization** confirmation pop-up, click **Confirm** to leave the organization. However, the member cannot leave directly under the following circumstances:
   - The organization administrator has set restrictions preventing the member from leaving.
   - Members created through the Tencent Cloud Organization.

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Verified Entity Management

Last updated: 2023-08-24 16:56:56

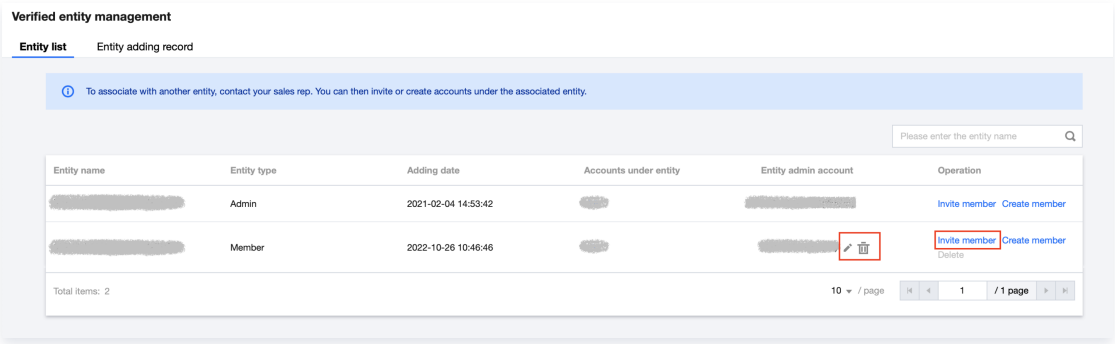
> **Note:**
> The Tencent Cloud Organization Console does not support self-service for associated entity operations. If you need to invite different entity members or associate with other entities, **please liaise with our business team for assistance**.

Scenario

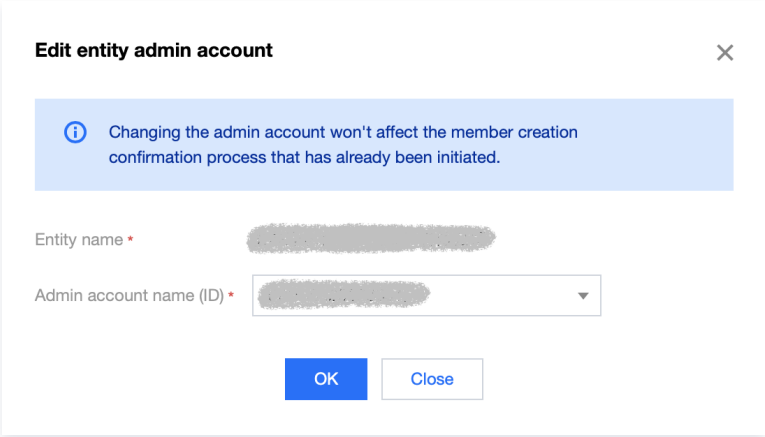
The organization creator can add subsidiary companies and other related information under the company's umbrella to the Organization for centralized management. After successfully adding the entity information, you can invite accounts with verified entities corresponding to the respective companies to join the organization.

Instructions

1. Please reach out to our business team to initiate the internal process for entity association.
2. Log in to the Tencent Cloud Organization Console and select Verified Entity Management from the left sidebar.
3. On the **Verified entity management** page, click **Invite member** in the operation column to invite members of the corresponding entity to join the Organization.



4. On the **Verified entity management** page, click the **Edit icon** in the **Entity admin account** column to set the entity administrator. On the **Edit entity admin account** page, click the dropdown box to select the entity administrator.



5. Click **ok** to complete the entity administrator setup. After completion, you can either "**Create** member accounts for the corresponding entity" or "**Invite** accounts of the corresponding entity" to join the Organization for unified management. Note that "**Creating accounts for other entities** requires **approval from the entity administrator**. For more information, see Creating Member Accounts for Other Entities.
6. If you need to change the entity administrator, click the edit icon in the "Entity Admin Account" column; if you need to remove the entity administrator, click the delete icon in the "Entity Admin Account" column.

> **Note:**
> - The accounts displayed in the admin account name dropdown box are member accounts of the corresponding entity.

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For instance, if you want to set an administrator for Entity A, the member enterprise real-name entities you can select from the dropdown box are also Entity A.

- The entity administrator, while also a member account within the Organization, serves two roles within the Organization:
  - Making payments on behalf of members within the same entity;
  - When creating members for this entity, the entity administrator's review is required. Beyond this, there are no other management permissions.
- The entity administrator can be replaced. If you want to delete a member account that is also an entity administrator, you first need to **replace or remove** the entity administrator before deleting the member.

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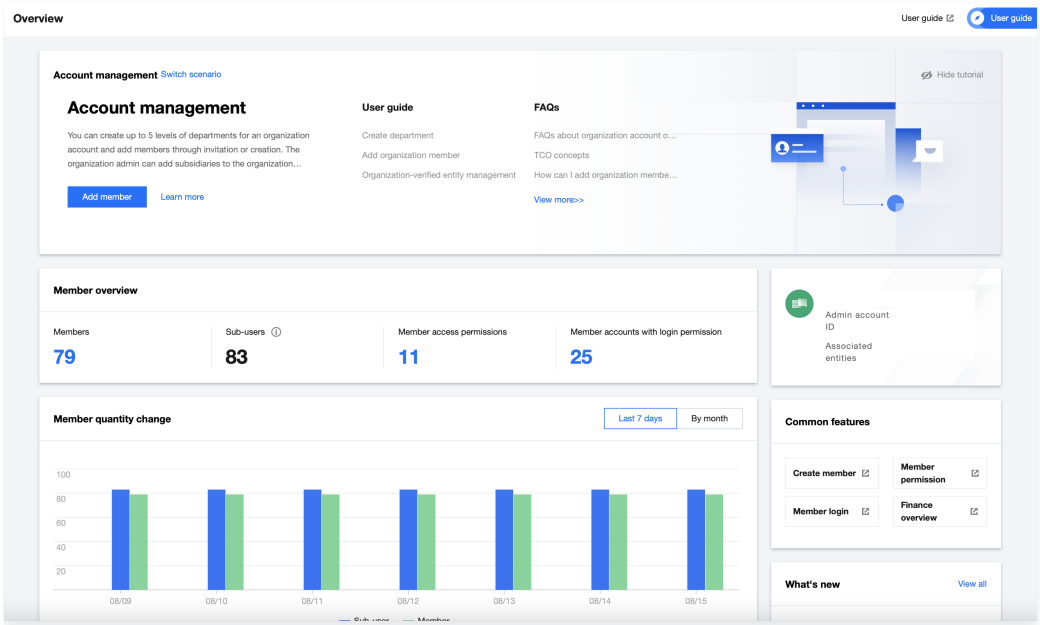
Group Organization Information Overview
Member Overview

Last updated: 2023-08-24 16:58:32

The Member Overview in Account Management provides you with statistics and trends on the number of departments, members, and sub-users within your organization. You can visit the Account Management Console to view this information, as shown in the following image:



Statistical Notes

- **Department Count**: Real-time statistics on the number of departments within the organization, including the root node.
- **Member Count**: Real-time statistics on the number of all accounts (including admin accounts) within the organization. Accounts that have been invited but have not yet accepted the invitation are excluded.
- **Sub-user Count**: The total number of sub-users under all members. Due to dynamic changes in membership, the sub-user count is based on the total number of sub-users for all members from the previous day.
- **Organization Member Changes**:
  - Last 7 days: Data from the previous day is collected every day at midnight, and the chart displays data for the last 7 days starting from the previous day.
    For example, on July 15th, you can view the statistical data from July 8th to July 14th.
  - By Month: Data for the previous month is generated on the 1st of each month, and the chart displays data for the past 6 months starting from the previous month.
    For example, on July 1st, you can view the statistical data from January 1st to June 1st.

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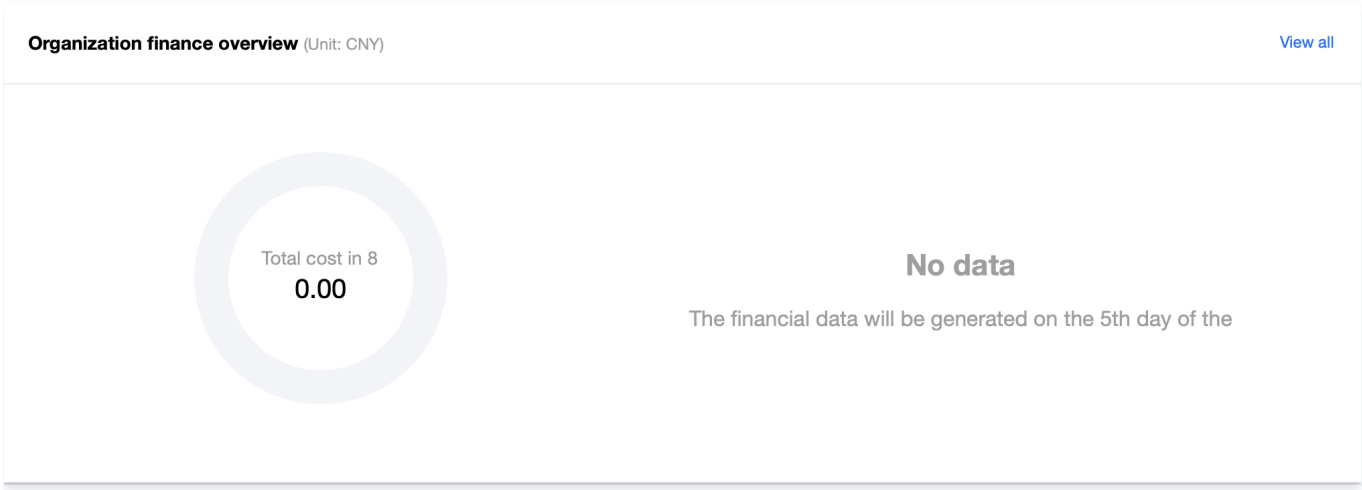
Organization Finance Overview

Last updated: 2023-08-24 16:57:46

The organization billing overview provides a comprehensive summary of historical financial data for all accounts within your organization, with the ability to aggregate and view data by member account and product dimensions. You can access this information through the Tencent Cloud Organization Console, as shown in the image below:



Statistical Notes

Total cost: The sum of all expenses for members within the Tencent Cloud Organization during the current month (excluding those who joined or left mid-month).

> **Note**
> Monthly bills can be viewed after the 5th day of the following month.

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Department management
Creating Department

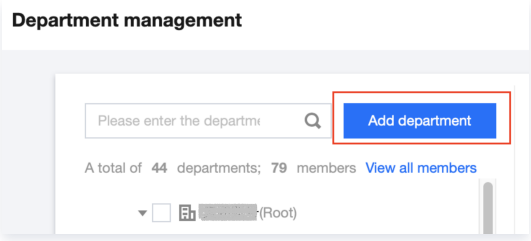
Last updated: 2023-08-24 16:59:01

The organization creator can manage members by department. This article explains how to create departments using the Tencent Cloud Organization console.

> **Note**
> The department hierarchy supports up to 5 levels.

Instructions

1. Log in to the Tencent Cloud Organization Console and select Department management on the left sidebar.
2. In the **Organization Structure** page, click **Add department**. As shown below:



3. In the **Add department** window that appears, select the root unit name, enter the department name, provide a description, and choose tags.
4. Click **OK** to create a sub-department under the specified unit.

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Modifying Department Information

Last updated: 2023-08-24 16:59:38

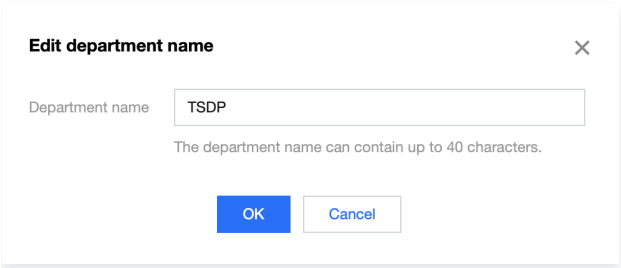
This article explains how to modify department information through the Tencent Cloud Organization Console.

Instructions

Log in to the Tencent Cloud Organization Console, select Department management on the left sidebar, and modify the department information as needed.

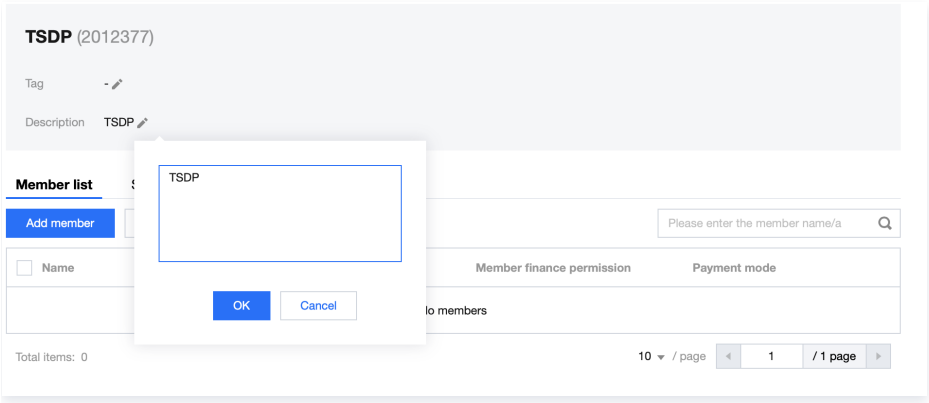
Edit Department Name

Click on the next to the department name. In the pop-up window titled **Edit department name**, enter the new department name and click **OK** to complete the modification. As shown in the figure below:



Edit Department Description and Tags

In the right-side window of the organizational structure, click on the icon next to the description or label, edit the content in the pop-up window, and click **OK** to complete the modification, as shown in the image below:



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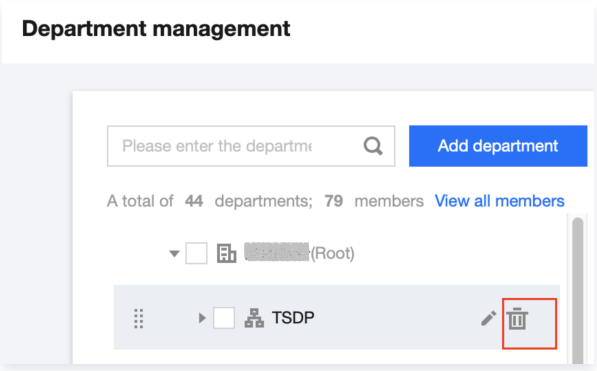
Deleting Department

Last updated: 2023-08-24 17:00:32

When a department is no longer needed, it can be removed through the Tencent Cloud Organization Console.

Instructions

1. Log in to the Tencent Cloud Organization Console and select Organizational Structure on the left sidebar.
2. On the **Organizational Structure** page, select the department you wish to delete and click **Delete Department**. See the image below:



3. In the **Delete Department** confirmation window that appears, click **Delete** to proceed.

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Moving Member

Last updated: 2023-08-24 17:01:04

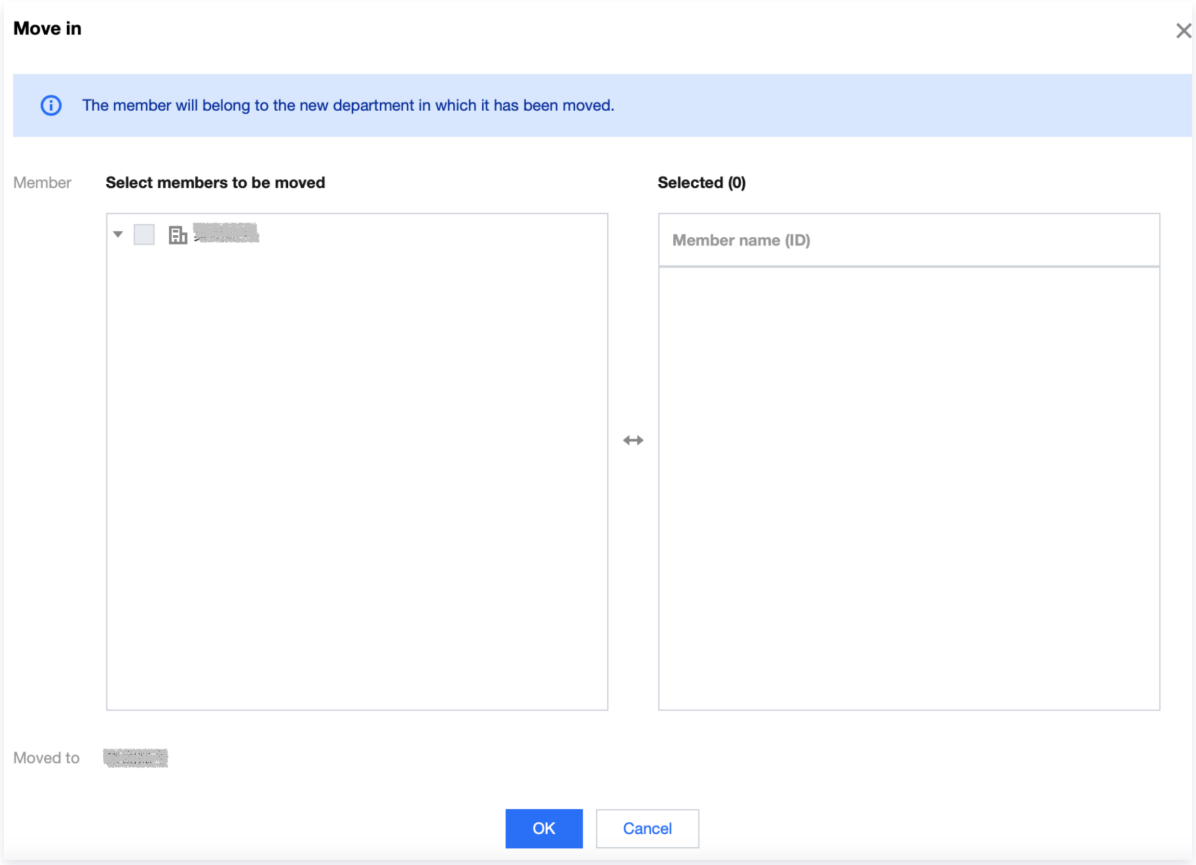
New members are placed in the root directory by default, and the organization creator can move them to the appropriate department.

Instructions

1. Log in to the Tencent Cloud Organization Console and select Department management on the left sidebar.
2. In the organization structure window, perform the desired actions:

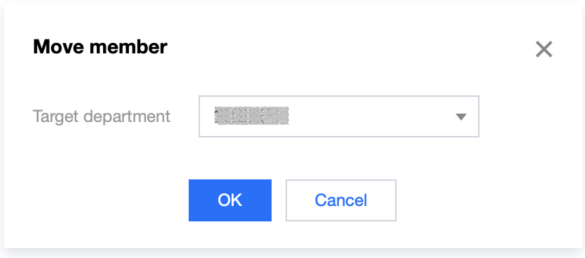
Add members

1. Select **Add members** in the **Member list** on the right side.
2. In the **Move in** pop-up window, select the members you want to add and click **OK**. As shown below:



Remove members

1. Select **Remove Member** from the **Member List** on the right.
2. In the **Move member** pop-up window, select the target department and click **OK**. As shown below:



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Member account management

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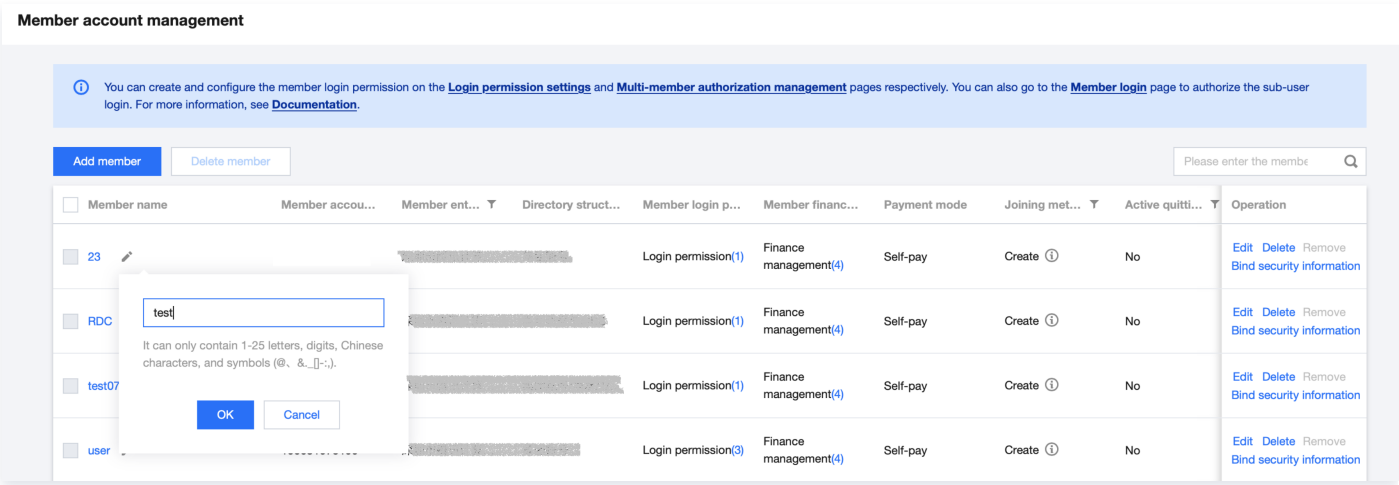
Viewing Member List and Basic Information

Last updated: 2023-08-24 17:48:23

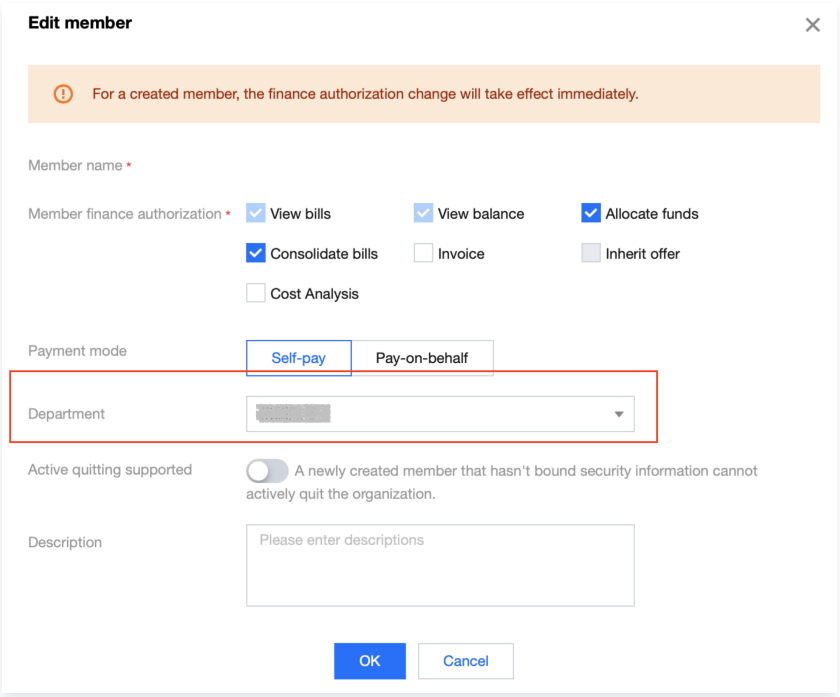
This article explains how to view the member list and basic member information through the Tencent Cloud Organization console.

Instructions

1. Log in to the Tencent Cloud Organization console and select Member Account Management on the left sidebar to view the member information of the current organization. Member information includes member name, member account ID, member APPID, joining method, access permissions, financial permissions, payment mode, department, joining time, and whether leaving is allowed. The name, financial permissions, and department can be modified.
2. In the **Member List** page, select the row of the member whose name you want to change by clicking on .
3. In the pop-up edit box, enter the new member name and click **OK** to save the changes. As shown in the image below:



4. Click **Edit** on the right side of the row of the member whose department you want to change. In the pop-up **Edit member** window, select the target department from the **Department** drop-down list, and click **OK** to save the changes. As shown in the image below:



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Removing Organization Member

Last updated: 2023-08-24 17:02:21

This article explains how to remove organization members using the Tencent Cloud Organization Console.

Note

- After removing an organization member, you will no longer be able to view or edit them in the member list, nor display or move them within the organization hierarchy.
- The creator's account of the Tencent Cloud Organization cannot be removed.

Instructions

1. Log in to the Tencent Cloud Organization Console and click Member Account Management on the left sidebar.
2. You can remove individual or multiple members:
   - **Remove a single member**: Click **Remove** on the right side of the member's row, and then click **Confirm** in the pop-up confirmation box.
   - **Batch removal of members**: Select the checkbox to the left of the member's name and click **Delete Member** above the member list.

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Adding Organization Member

Last updated: 2023-08-24 18:09:29

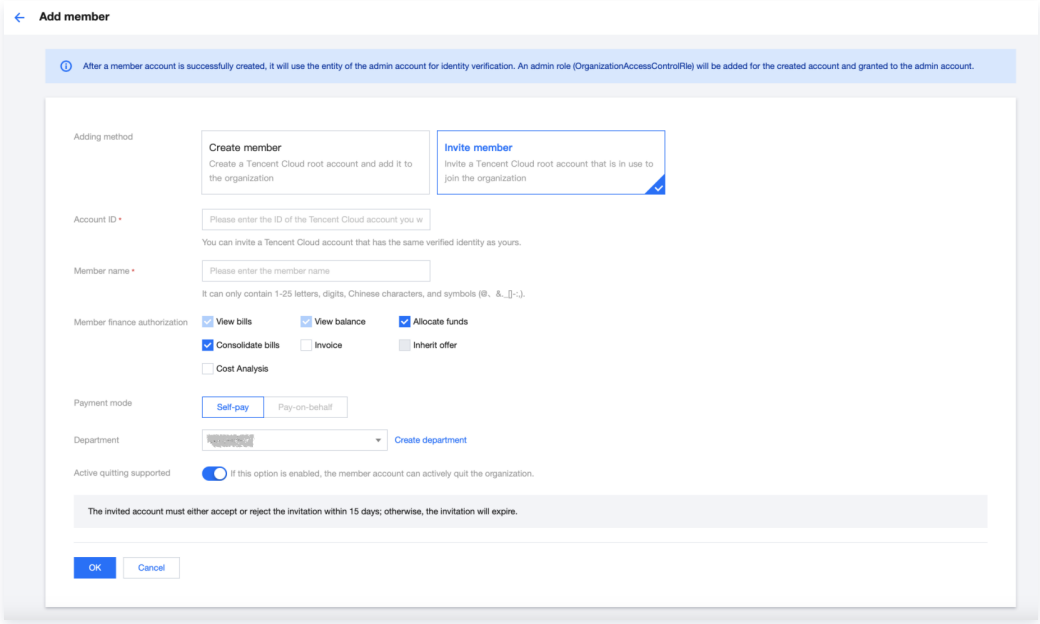
The organization creator can add members to the group organization through two methods: invitation and creation.

Instructions

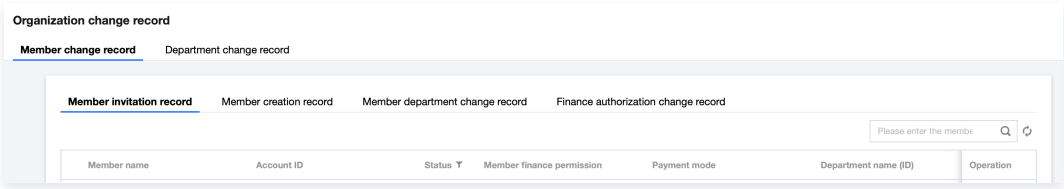
Please select the appropriate method for adding members based on your actual requirements:

Invite account

1. Log in to the Tencent Cloud Organization console and select Member Account Management on the left sidebar.
2. On the "Member List" page, click **Add member**.
3. On the **Add member** page, select "Invite member" as shown in the image below:



4. Fill in the required information in the following order: Account ID, Member Name, Financial Permissions, Payment Mode, Department, and whether to support voluntary exit. The Account ID can be obtained from the Account Information page.
5. After completing the form, click **OK** to verify the invitee's information. The invited account must have completed enterprise identity verification and not be part of any other organization. Additionally, the verified entity must be the same as the admin account or have completed entity association verification. If the entity association verification is not completed, please contact your sales representative to associate the entity before inviting members.
6. After a successful invitation, the invitation information is valid for 15 days. You can select Organization Change Record in the left sidebar and choose the **Member invitation record** tab to view the invitation information, as shown in the following image:



Create Member

The organization creator can create members under the current entity or other entities. The current entity is the one the admin account belongs to. If the new member's entity is different from the admin account's entity,

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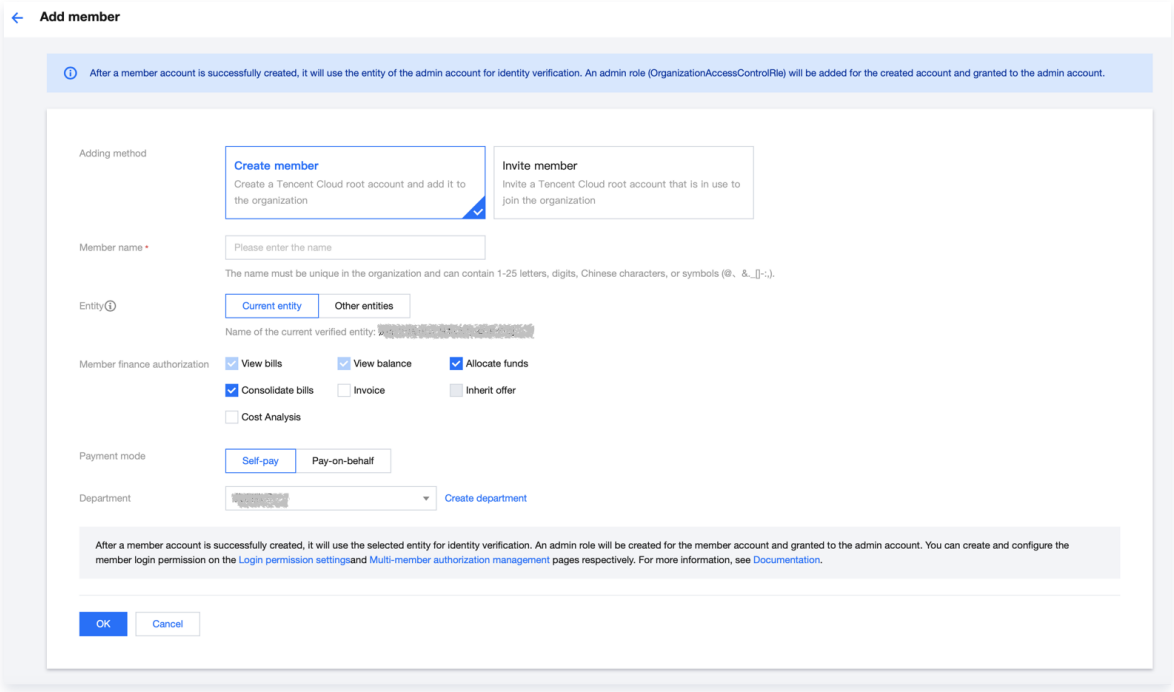
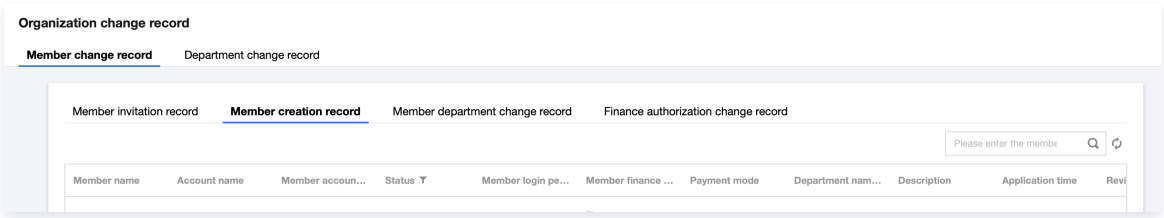
This refers to another entity.

Create a member under the current entity

1. Log in to the Tencent Cloud Organization console and select Member Account Management on the left sidebar.
2. On the **Member List** page, click **Add member** as shown in the image below:



3. Fill in the required fields in sequence: Name, Entity, Financial Permissions, Payment Mode, and Department. For the Entity field, select **Current Entity**.
   - If you need to create new permissions, please refer to Creating Access Permissions.
   - If you need to create a department, please refer to Creating Departments.
4. After clicking **OK**, a member account will be automatically created, inheriting the creator's enterprise real-name information. You can view the creation records and results in the Organization Change Records section of the left sidebar, by selecting **Member change record** > **Member creation record** tab, as shown in the image below:



Create Members for Other Entities

1. Contact your sales rep to apply for association with another entity.
2. After the sales application for associating with another entity is successful, log in to the Tencent Cloud Organization console and select Verified Entity Management on the left sidebar. In the entity management list, click **Invite member** to invite members of the corresponding entity to join the organization. For more information, see the **Invite member** tab in Adding Organization Members. As shown in the following image:

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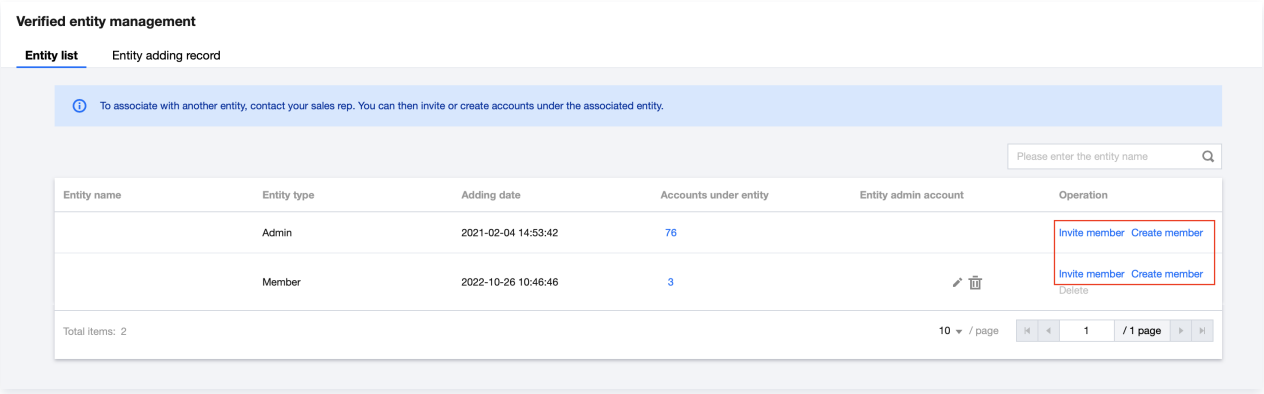
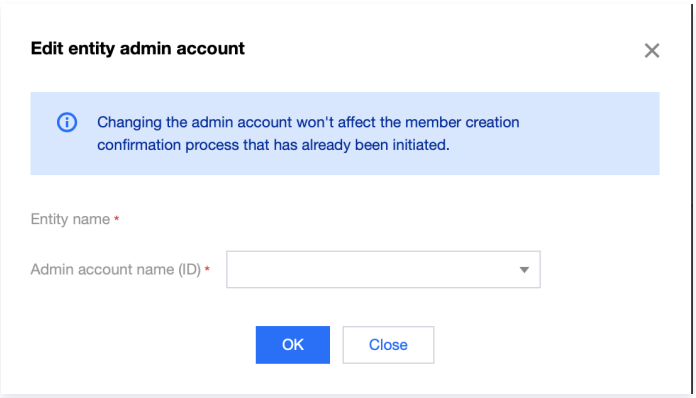
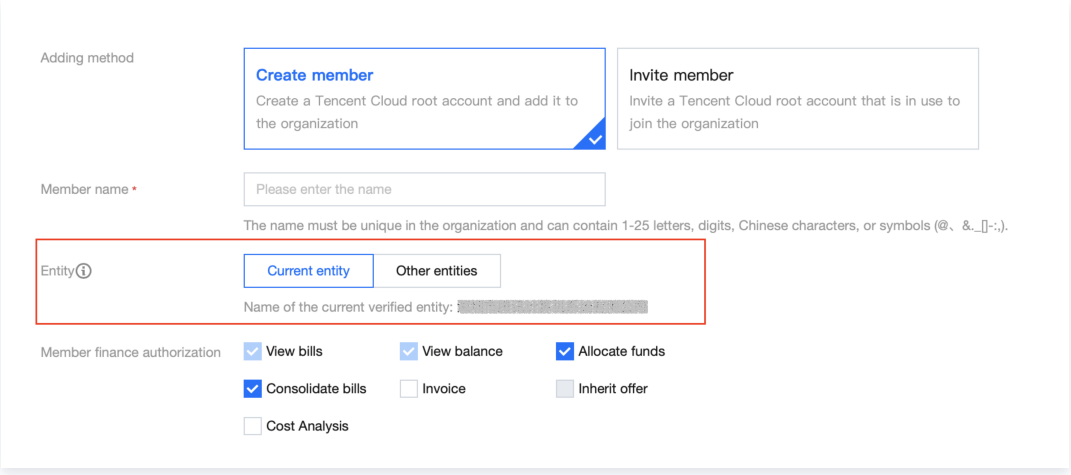


3. Go back to Verified Entity Management, click **Edit entity admin account**, and set the administrator for the corresponding entity, as shown below:



4. In the "Entity Management List" on the Identity Entity Management page or the **Member List** on the Member Account Management page, click **Create member** with **Create member** selected by default.
5. Fill in the required fields in sequence: Name, Entity, Financial Permissions, Payment Mode, and Department. For the Entity field, select **Other Entities** and choose the corresponding entity from the drop-down list, as shown in the image below:



6. After clicking **Confirm**, the corresponding entity admin account will review the request, as shown below:

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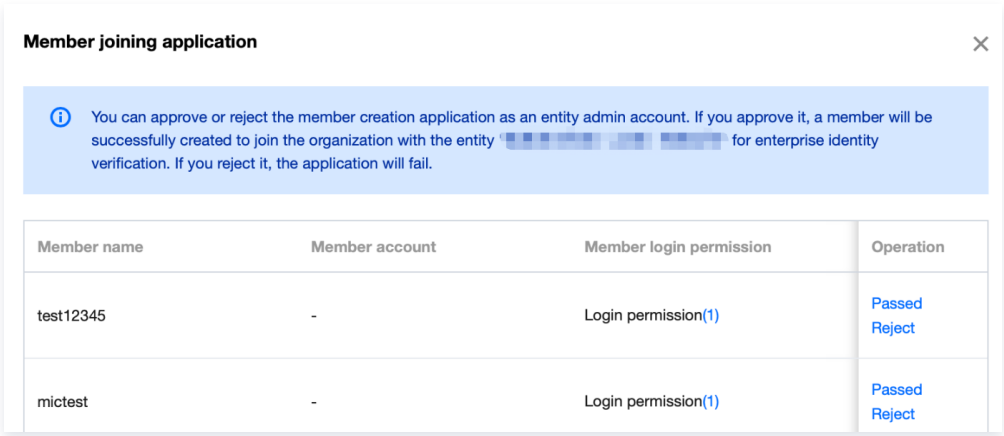

7. Upon approval, the member account will be created and inherit the enterprise identity information of the entity administrator.

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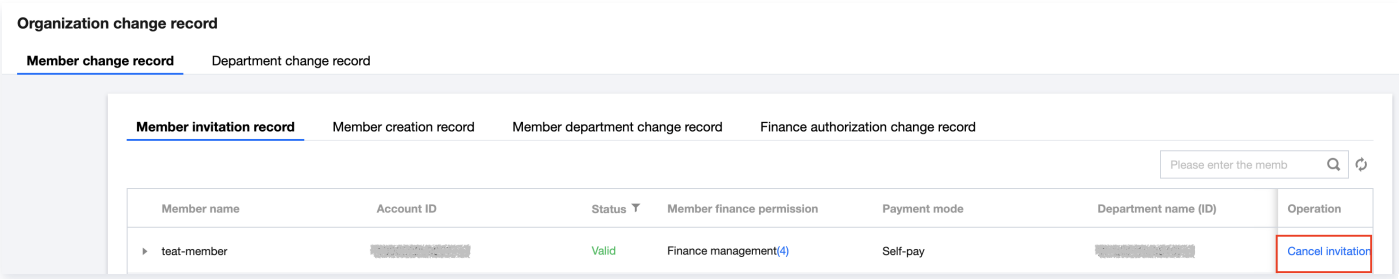
Canceling Member Invitation

Last updated: 2023-08-24 17:03:35

The organization creator can cancel an invitation before the invitee accepts it.

Instructions

1. Log in to the Tencent Cloud Organization Console and select Organization Change Record from the left sidebar.
2. On the **Organization change record** page, select the **Member change record** > **Member invitation record** tab, and click **Cancel invitation** on the right side of the row where the invitee is located, as shown in the figure below:



3. In the pop-up prompt, click **Confirm** to complete the operation.

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Creating Member Login Permission

Last updated: 2023-08-24 17:04:06

Scenario

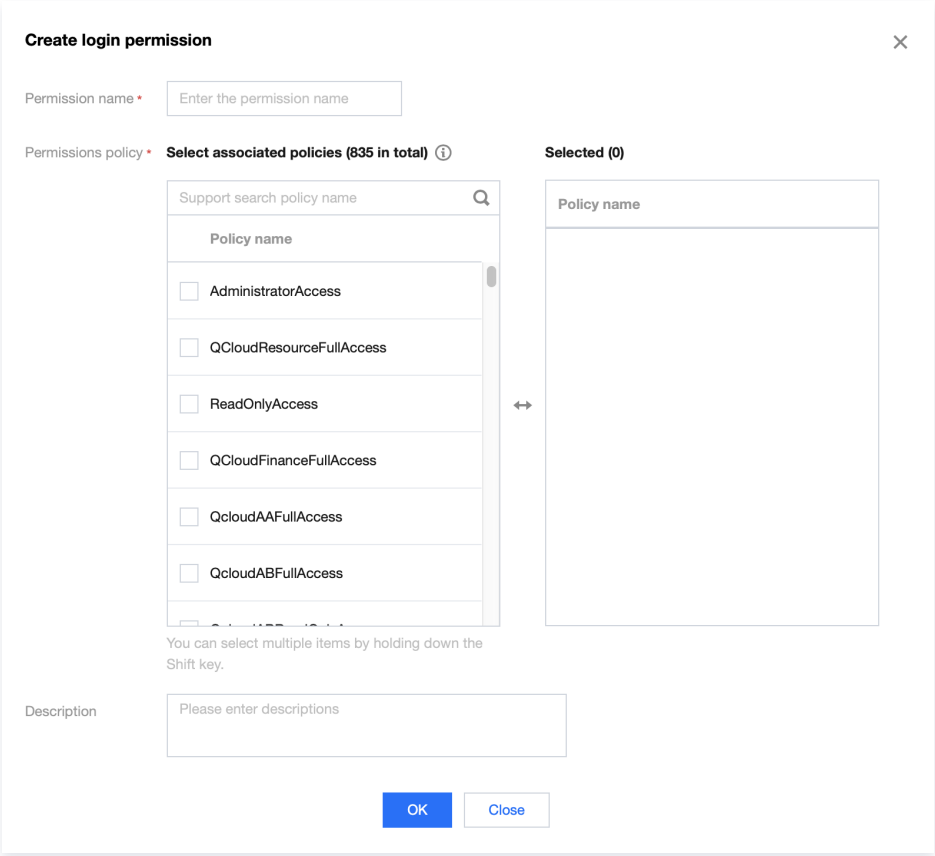
In the group account management, group administrators can refine member permissions by creating **Login Permissions**. Sub-users granted with login permissions can only log in to member accounts within the scope of their permissions. This article explains how to create member login permissions through the Tencent Cloud Organization Console.

Instructions

Create Login Permission

1. Log in to the **Tencent Cloud Organization Console** and select Member Login Permission Settings from the left sidebar.
2. Click **Create login permission**.
3. In the **Create login permission** pop-up window, set the permission name and select the permission policies as needed, as shown in the following figure:

> **Note**
> You can visit the Policy page to understand the specific meaning of the policy.



4. Click **OK** to successfully create the login permission.

> **Note**
> - Admin is the default permission, which grants member accounts with administrator privileges.
> - Group administrators can create up to 20 custom permissions.

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Configuring Member Login Permission

Last updated: 2023-08-25 10:49:53

Scenario

After creating login permissions, you can configure them for members. This document explains how to configure and delete member login permissions using the Account Management Console.

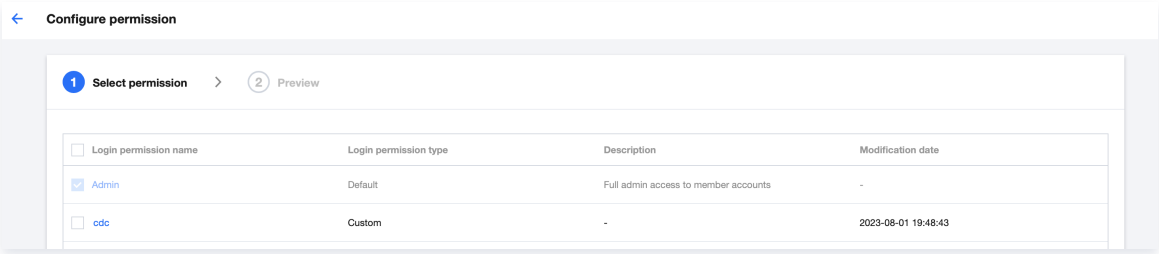
Instructions

Configuring Member Login Permissions

1. Log in to the **Account Management Console** and select Multi-member Authorization Management from the left sidebar.
2. In the member list, select the members for whom you want to configure permissions.
3. Click **Configure permission**.

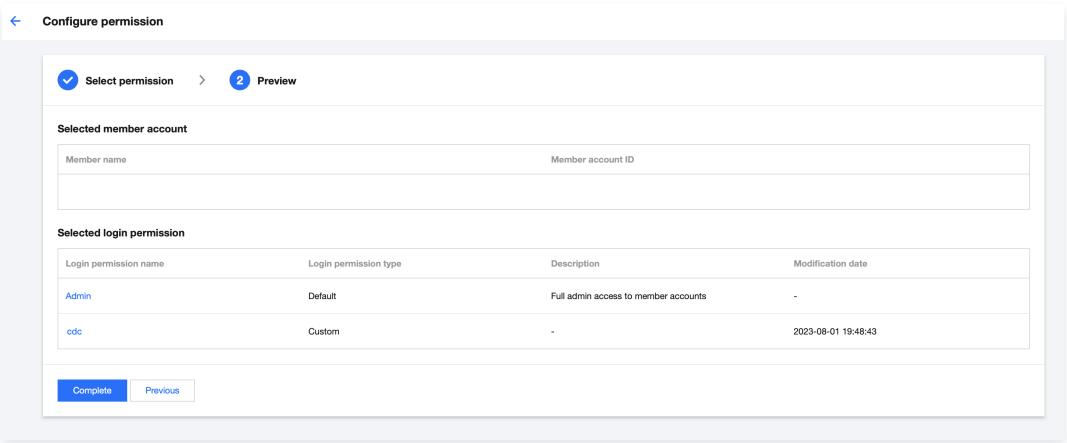
   3.1 select permissions

   In the permission list, select the permissions you want to configure, as shown below:



   3.2 Preview Confirmation

   On the preview page, confirm the member account and permission information as shown below:



4. Click **Complete** to successfully configure login permissions for the member.

> **Note**
> - When selecting members, choose up to 10 members at a time.
> - When configuring permissions, the available permission list includes all default login permissions and custom-created login permissions.
> - For member accounts invited before the feature launch, configuring member login permissions is not supported. Please contact sales to enable the related functionality.

Deleting Login Permissions

Method 1:

1. Log in to the Account Management Console and select Multi-member Authorization Management from the left sidebar.

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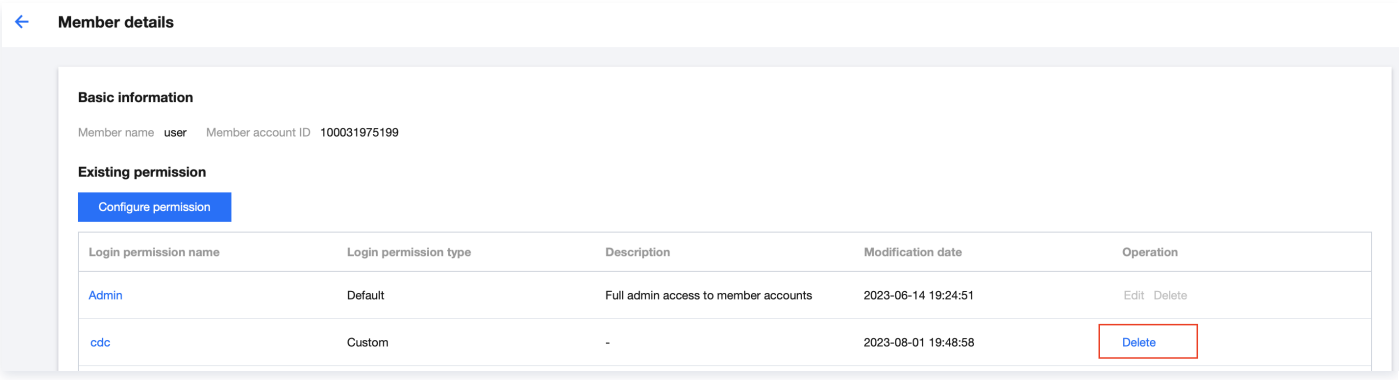
2. Select the corresponding member and click **Delete Permission** in their operation column.
3. In the **Delete Permission** pop-up window, select the permissions you wish to remove.
4. Click **OK** to successfully delete the login permission.

Method 2:

1. Log in to the Account Management Console and select Multi-member Authorization Management from the left sidebar.
2. Select the corresponding member and click on their **Member Name** or **View Details** in the operation column.
3. In the **Member details** page, select the permissions you wish to delete and click **Delete** in the operation column, as shown in the figure below:



4. In the pop-up window, click **Confirm** to successfully delete the login permission.

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Authorizing Sub-Users to Log in to Member Accounts

Last updated: 2023-08-24 17:07:26

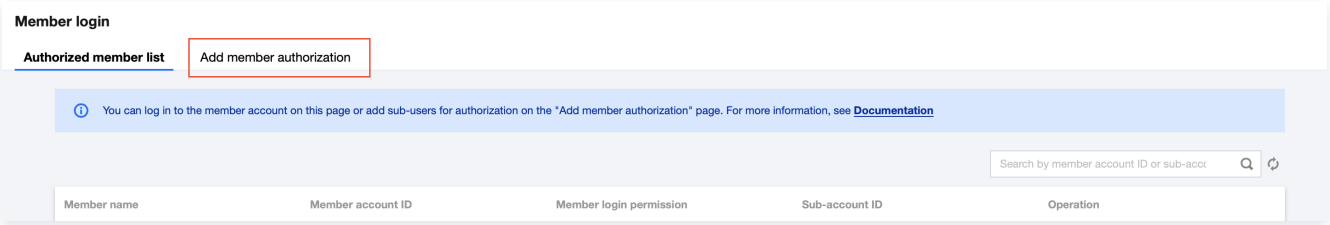
Scenario

Organization admin accounts can create management policies to grant sub-users the permission to log in and manage member accounts. This article explains how to grant organization management policies to sub-users of the organization admin account, enabling them to log in to and manage member accounts within the organization.

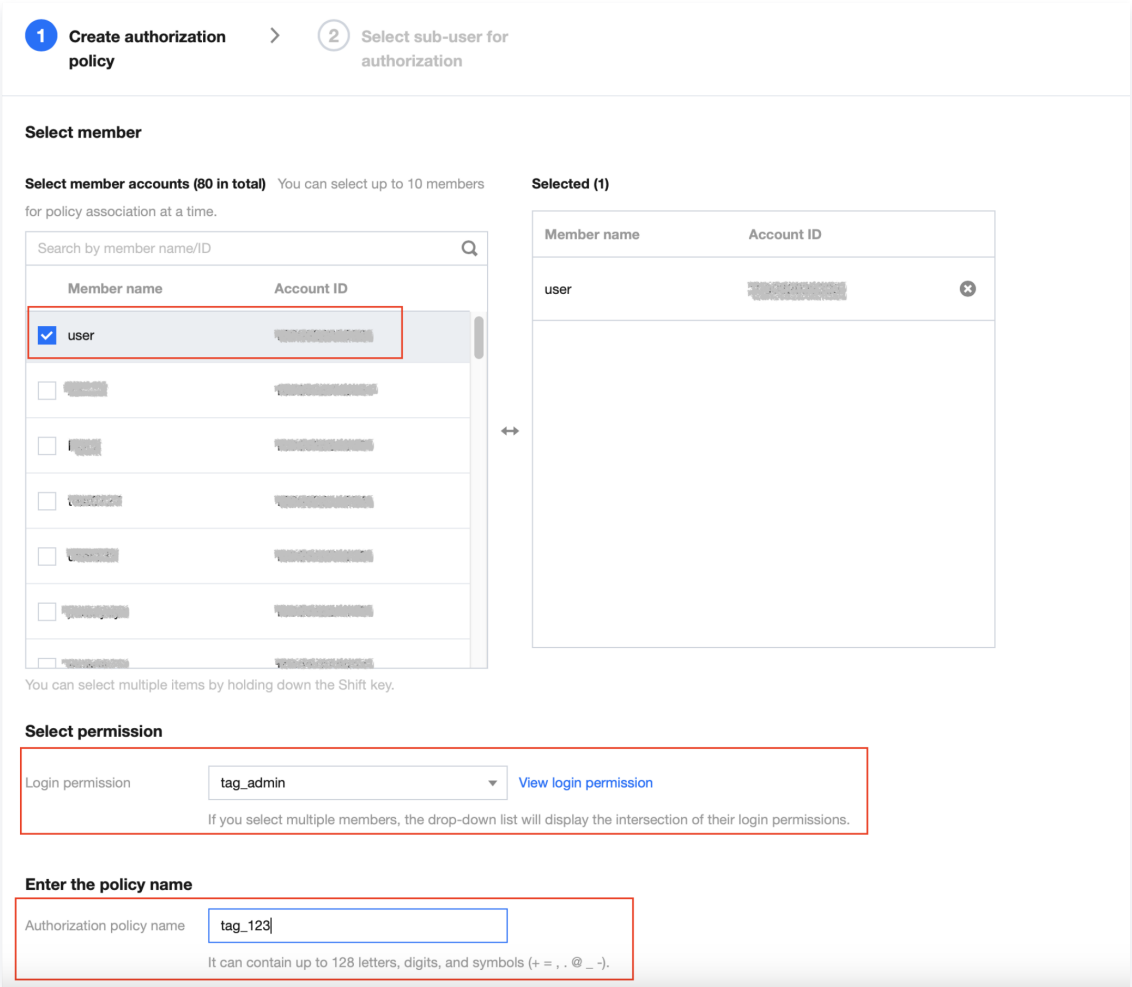
Instructions

Step 1: Add Permission

1. Log in to the Tencent Cloud Organization Console and click Member login on the left sidebar.
2. Click the **Add member authorization** tab, then click **Add authorization**, as shown below:



3. In the **Add Permission** pop-up window, select the member, permission, and enter the authorization policy name, as shown in the following figure:



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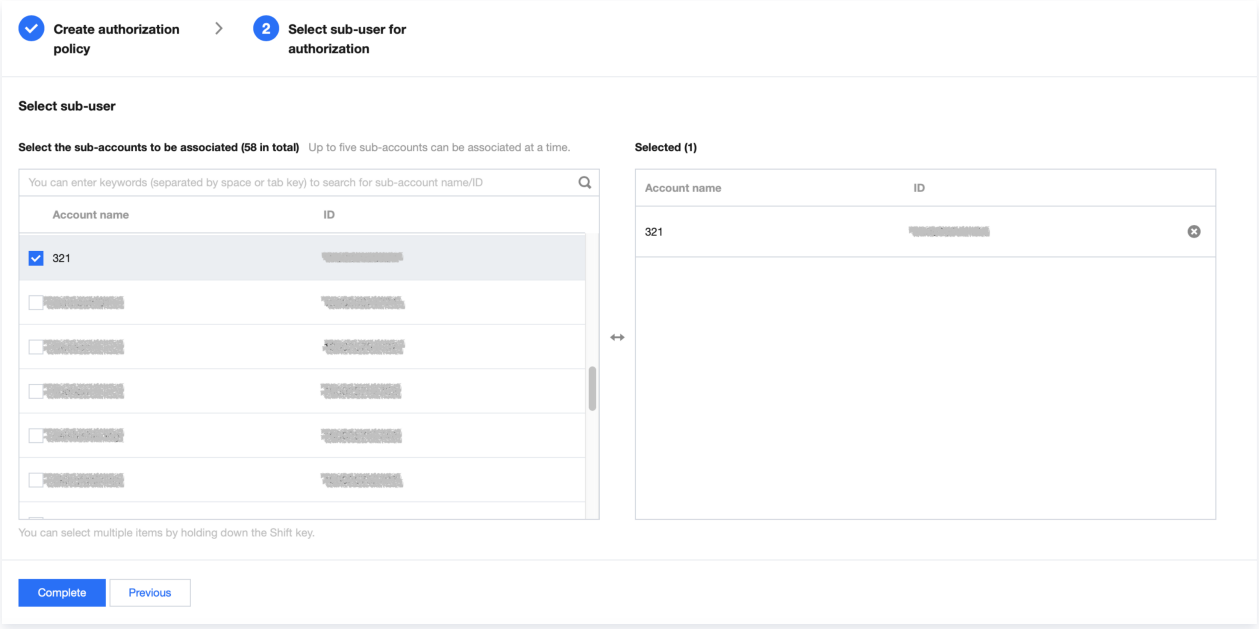
> **Note**
> The policy created in this step is the organization management policy.

- Member Selection: For member accounts invited before the feature launch, authorization is not supported. Please contact sales to enable the related functionality.
- Permission selection: When selecting multiple members, the permissions displayed in the drop-down list are the intersection of the selected members' login permissions.
- Policy Name: Customize the authorization policy name.

4. Click **Next** and select the associated sub-account as needed, as shown below:

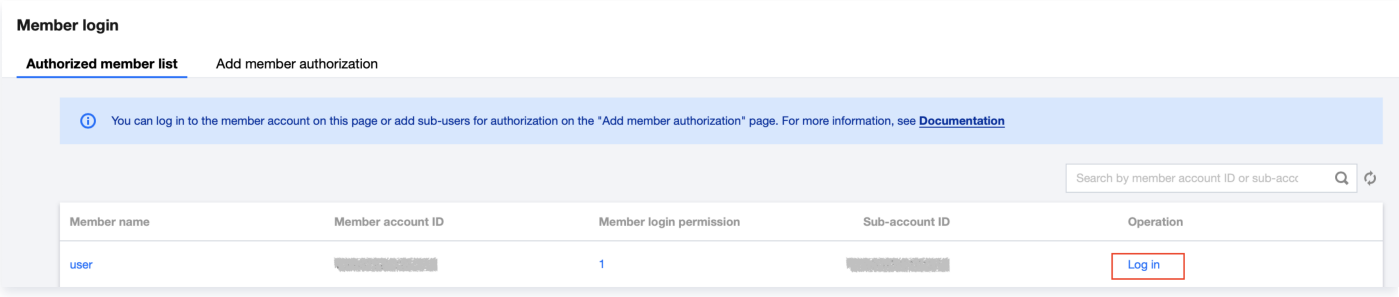


5. Click **Complete** to complete the authorization.

Step 2: Log in to the Member Console as a Sub-account

After completing the authorization, you can use the sub-account to log in to the member console and perform management operations.

1. Log in to the **Organization Admin Console** with the authorized sub-account, and select Member login from the left sidebar.
2. On the **Member login** page, select the member account you want to log in to, and click **Login** in the operation column. In the pop-up **Login** window, select the login permission to proceed. As shown in the image below:



> **Note:**
> - You can only select one permission for login at a time.
> - Only sub-accounts can be granted permission to log in to member accounts.

Step 3: Revoke Permission

1. Log in to the Tencent Cloud Organization Console and click Member login on the left sidebar.
2. On the **Add Member Authorization** page, click **Unbind** in the operation column.

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3. Click confirm to revoke the authorization.

> **Note:**
> If the authorization is revoked, other members who have been granted the same policy will also have their authorization revoked.

Step 4: Manage Sub-account Permissions for Logging in to Member Accounts

The root account of the organization admin account can view the list of all sub-accounts with permission to log in to member accounts and has the authority to revoke the permissions of sub-accounts.

1. Log in to the Tencent Cloud Organization Console and click Member login on the left sidebar.
2. On the **Member Login List** page, select the corresponding member and click **Revoke Permission** in the operation column.
3. On the **Add Member Authorization** page, select the permission you want to revoke and click **Unbind** in the operation column.
4. Click **OK** to successfully revoke the permission.

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Configuring Message Subscription for Created Member

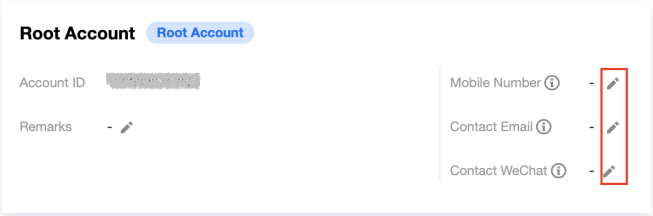
Last updated: 2023-08-24 17:50:37

Scenario

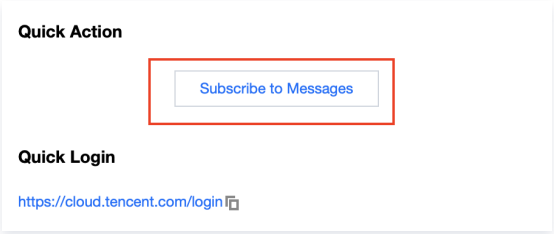
Members created through the Group Account Management by default do not have contact information configured and cannot directly receive notifications via Short Message Service, email, or WeChat. To configure message subscriptions, please refer to this guide.

Instructions

1. Log in to the Member Account Console. For more information, see Authorize Access to Member Account.
2. Log in to the Cloud Access Management console and select **Users** > User List on the left sidebar.
3. On the **User List** page, click on the user name to access the user details page.
4. Click the icon next to the contact information to add a mobile number, email, and WeChat according to the on-screen instructions, as shown in the image below:



5. After adding the contact information, click **Subscribe to Messages** in the **Quick Action** on the right side, as shown below:



6. In the **Subscribe to Messages** pop-up window, set the messages you want to receive.

> **Note**
> You can also create sub-users under the member account and follow the above steps for the sub-users to receive messages.

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Binding Security Information for Members

Last updated: 2023-08-24 17:51:29

Scenario

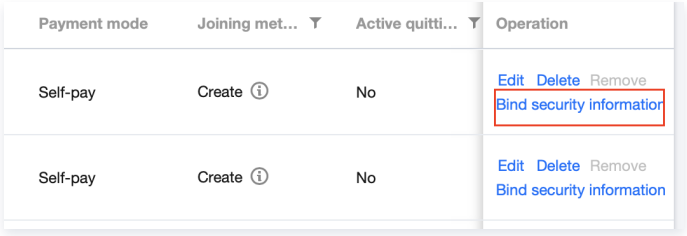
This document explains how to bind email and mobile phone information to a created member account through the Tencent Cloud Organization console. After successful binding, you can use the email to log in to the member account and remove the member from the organization as needed.

> **Note**
> Member accounts that join an organization through invitation currently do not support binding security information.

Instructions

Binding security information

1. Log in to the Tencent Cloud Organization Console and click Member Account Management on the left sidebar.
2. On the **Member Account Management** page, click **Bind security information** on the right side of the member's row, as shown below:



3. In the **Configure security information** pop-up window, enter the email address and mobile number, then click **Submit**.

> **Note**
> - Each email address can only be bound to one member account.
> - Before activation, the bound security information can only be modified once. Please fill in the email address and mobile number correctly.

4. After the binding information is submitted successfully, the system will send an activation link valid for 15 days to the email. Please go to the email and click the activation link.

Resend Activation Link

Within the 15-day validity period of the activation link, you can resend the activation link through the console.

1. On the **Member Account Management** page, click **Bind Security Information (Activate)** on the right side of the member's row.
2. In the **Configure security information** pop-up window, click **Send again** as shown below:

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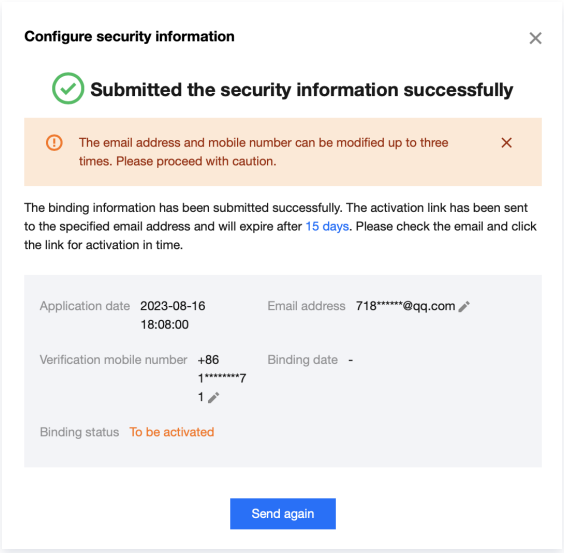
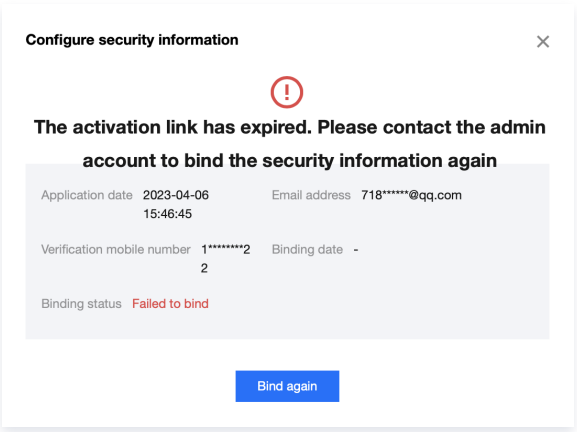


Rebinding Information

If you do not click the activation link within the specified time frame, the binding information will fail to activate. Please resubmit the binding information through the console and use a different email address, as the email that failed to activate cannot be used for binding again.

1. On the **Member Account Management** page, click **Bind Security Information (Failed)** on the right side of the member's row.
2. In the pop-up window titled **Configure security information**, click **Bind again** as shown below:



3. In the **Configure Security Information** pop-up window, enter the email address and mobile number, then click **Submit**.

See Also

After the binding information is successfully activated, you can perform the following actions:

- Log in to the console directly using the member account.
- To remove an account based on your needs, please refer to Removing Organization Members.

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Deleting Created Organization Member

Last updated: 2023-08-24 17:54:14

You can delete members created within the Organization. Once a member is deleted, all resources and data under it will be removed, and you will no longer be able to log in and use it.

Reminder:
Once a member account created within the Organization is deleted, it will be canceled in Tencent Cloud and cannot be retrieved. Please proceed with caution.

I. Deletion Condition Check Items

Organization Check Items

Before deleting a member, the system will automatically check if the following conditions of the Organization are met:

1. Member Deletion Permission Check

You can only delete members if the member deletion permission is enabled. For specific operations, please refer to Enable Member Deletion Permission.

2. Deletion Operator Check

In accordance with security best practices, you can only delete members using a sub-user with administrator privileges under the admin account, not the root user of the admin account. For detailed instructions, please refer to Create a Sub-User.

3. Deleting an Object (Member) Check

- **Delegated administrator accounts cannot be deleted.**
  You need to first remove the delegated administrator account's identity before deleting a member. For more information, see Removing Delegated Administrator Account.
- **Deleting the principal admin account is not allowed.**
  You need to first remove the identity of the entity administrator account before deleting a member. For more information, see Deleting Entity Administrator.
- **Accounts with pending operation approvals cannot be deleted**
  You need to unbind the operation review from the corresponding member in the member list before deleting the member. For more information, see Editing Member Operation Review.
- **Shared resource administrator accounts cannot be deleted**
  You need to first remove the resources shared by the member with other accounts in resource sharing before deleting the member. For detailed steps, please refer to Delete Shared Unit.
- **Accounts that do not meet the payment eligibility criteria cannot be deleted**
  For specific conditions of pay-on-behalf mode, please see Pay-on-Behalf Admission and Exit Conditions
- **Only members created within the Organization can be deleted.**
  For Tencent Cloud accounts that have joined the Organization through an invitation, you can only remove them from the Organization but cannot delete them within the Organization. To delete such accounts, please follow the Tencent Cloud account cancellation process.

Account Check Items

Before deleting a member, the system will automatically check if the following conditions are met. For members who do not meet the deletion requirements, please follow the corresponding solutions and try deleting the member again. For more information, please refer to the table below and Tencent Cloud Cancellation Agreement.

Business Name	Resource Name	Resource ID	Handling Approach	Resource Handling Guidelines
Outstanding Balance	Overdue	billing:oweAccount	Complete the top-up and settle the fees before deleting the member.	Top Up Online

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Advance Payment	Pay-on-behalf	billing:advance	Repay the advanced amount before deleting the member.	Common Questions about Payment
Balance	Balance	billing:balance	Withdraw the remaining balance before deleting the member.	Account Withdrawal
Vouchers	Voucher	billing:voucher	Complete voucher refunds or usage before deleting the member.	Vouchers
Cloud Access Security Proxy	Instance	casb:instances	Complete the refund process before deleting the member.	Refund Policy
CloudHSM	CloudHSM Instance	cloudhsm:vsms	Complete the refund process before deleting the member.	Refund Policy
Cloud Access Management	Sub-user	cam:user	First, delete the sub-users, then delete the member.	Deleting Sub-users
Cloud Access Management	API Key	cam:accessKey	First, delete the API keys, then delete the member.	Access Key
COS Object Storage	COS bucket	cos:bucket	First, delete the storage bucket, then delete the member.	Delete Storage Bucket
Log Service CLS	Cloud Log Service Topic	cls:logSet	First, delete the log topic, then remove the member.	Managing Log Topics
CFS	CFS file system	cfs:fileSystem	First, delete the file system, and then delete the member.	Managing File Systems
CBS	CBS disk	cbs:disk	Terminate Cloud Block Storage first, then delete the member.	Terminating Cloud Block Storage
CBS	Cloud Block Storage Snapshot	cbs:snapshot	First, delete the snapshots, then delete the member.	Delete Snapshot
Cloud HDFS	Cloud HDFS	chdfs:fileSystem	First, delete the file system, and then delete the member.	Delete File System
Cloud Virtual Machine	Instance	cvm:instance	Terminate/Return instances before deleting members.	Terminate/Return Instances
Cloud Virtual Machine	Custom Image	cvm:image	First, delete custom images, then remove members.	Delete Custom Image
Cloud Virtual Machine	Host Machine	cvm:host	First, terminate instances, then delete members.	Terminate Instance
Lighthouse Application Server	Lighthouse Application Server Snapshot	lighthouse:snapshot	First, delete the snapshots, then delete the member.	Manage Snapshots
Lighthouse Application Server	Lighthouse Custom Image	lighthouse:blueprint	First, delete custom images, then remove members.	Manage Custom Images
Lighthouse Application Server	Lighthouse Instance Key	lighthouse:keyPair	First, delete the SSH key, then remove the member.	Managing Keys
Lighthouse Application Server	Lighthouse Instance	lighthouse:instance	First, terminate instances, then delete members.	Terminate Instance
Serverless	Elastic cluster	tke:EKSCluster	First, delete the cluster, then	Delete Cluster

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Container Service			remove the member.	
Serverless Container Service	TKE cluster	tke:cluster	First, delete the cluster, then remove the member.	Delete Cluster
Serverless Container Service	TencentCloud Managed Service for Prometheus	tke:prometheus	Terminate monitoring instances before deleting members.	Terminate Monitoring Instance
Serverless Container Service	Cloud-native ETCD	tke:etcd	First, delete the cluster, then remove the member.	Delete Cluster
Serverless Container Service	Tencent Container Registry (TCR)	tcr:instance	First, auto-delete image tags, then delete the member.	Auto-Deleting Image Tags
Serverless Container Service	Tencent Cloud Mesh	tcm:mesh	First, delete resources, then remove the member.	Deleting Resources
Private DNS	Private DNS	privatedns:privateZone	First, delete the DNS records, then delete the member.	Delete DNS Record
Website ICP Filing Information	ICP Filing	ba:beian	First, disconnect the website, then delete the member.	Disconnect the website
SSL Certificate Resources	Certificate Resources	ssl:certificate	First, delete the SSL certificate, then delete the member.	SSL Certificate Deletion Guide
Content Delivery Network (CDN)	CDN within China	cdn:domain	First, delete resources, then remove the member.	How to Delete Resources
Content Delivery Network	ECDN	ecdn:domain	First, delete the accelerated domain name, then remove the member.	Domain Operations
Global Application Acceleration Platform (GAAP)	Tunnel	gaap:proxy	First, cancel the cross-border dedicated line order, then delete the member.	Channel Management (Cross-border Channels)
Global Application Acceleration Platform (GAAP)	Channel Group	gaap:proxyGroupList	First, cancel the cross-border dedicated line order, then delete the member.	Channel Management (Cross-border Channels)
CCN Instance	CCN	vpc:ccn	First, delete the CCN instance, then remove the member.	Delete CCN Instance
NAT Gateway	NAT Gateway	vpc:natGateway	First, delete the NAT Gateway, and then remove the member.	Deleting NAT Gateway
VPN Connection	VPN Gateway	vpc:vpnGateway	First, delete the IPSec VPN gateway, then remove the member.	Delete IPSec VPN Gateway
Dedicated Physical	Connections	dc:directConnect	First, delete the connection, then delete the member.	Managing Dedicated Physical

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Connection				Lines
Direct Connect Gateway	Direct Connect gateways	vpc:directConnectGateway	First, delete the direct connect gateway, then remove the member.	Delete Direct Connect Gateway
Dedicated Tunnel	Dedicated tunnels	dc:directConnectTunnel	First, delete the dedicated tunnel, then delete the member.	Delete Dedicated Tunnel
Dedicated Internet Channel	Dedicated Internet Channel	dc:internetDirectConnectTunnel	First, delete the dedicated Internet channel, and then remove the member.	Manage Internet Channels
Internet Channel Public IP	Internet Channel Public IP Address	dc:internetAddress	First, return the public IP, then delete the member.	Manage Public IP
Elastic IP	Elastic IP (EIP)	vpc:address	First, release the pay-as-you-go EIP, and then delete the member.	Release Pay-as-You-Go EIP
Cloud Load Balancer (CLB)	CLB instance	clb:loadBalancer	First, delete the Cloud Load Balance instance, and then remove the member.	Delete Cloud Load Balance Instance
Cloud Load Balancer (CLB)	Cloud Load Balancer Physical Dedicated Cluster	clb:exclusiveCluster	First, delete resources, then remove the member.	How to Delete Resources
TencentDB for MySQL	MySQL	cdb:DBInstance	First, terminate instances, then delete members.	Terminate Instance
TencentDB for SQL Server	SQL Server	sqlserver:DBInstance	First, terminate instances, then delete members.	Terminate Instance
Distributed Database TDSQL for MySQL	TDSQL for MySQL	dcdb:DCDBInstance	First, terminate instances, then delete members.	Isolating, Restoring, and Terminating Instances
TencentDB for MariaDB	MariaDB	mariadb:DBInstance	First, terminate instances, then delete members.	Isolating, Restoring, and Terminating Instances
TencentDB for PostgreSQL	PostgreSQL	postgres:DBInstance	First, isolate the instances, then delete the member.	Isolate Instances
TDSQL-C for MySQL	TDSQL-C	cynosdb:instance	First, delete resources, then remove the member.	Deleting Resources
TencentDB for Redis	Redis	redis:instance	First, return and isolate instances, then delete the member.	Return and Isolate Instances
TencentDB for MongoDB	MongoDB	mongodb:DBInstance	First, terminate instances, then delete members.	Terminate Instance
TencentDB for Memcached	Memcached	memcached:instance	First, delete resources, then remove the member.	Deleting Resources
TencentDB for CTSDB	CTSDB	ctsdb:DBInstance	First, terminate instances, then delete members.	Terminate Instance
VOD	VOD storage	vod:storageData	Terminate the application first, then delete the member.	Description

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Instant Messaging IM	Instant Messaging IM	im:app	First, follow the documentation for the operation, then delete the member.	Basic Configuration
Cloud Virtual Machine	Key	cvm:keyPair	First, delete the SSH key, then remove the member.	Managing SSH Keys
Tcaplus Database	TcaplusDB	tcaplusdb:clusters	First, terminate the cluster, and then delete the member.	Terminating a Cluster
DNS Resolution	Target Domain	dnspod:domain	First, delete the DNS records, then delete the member.	Delete DNS Record
Tencent Real-Time Communication	Subscription	trtc:durationPackages	Complete the refund process before deleting the member.	Duration Supplement Package Refund Policy
Tencent Real-Time Communication	Application List	trtc:appStatList	First, follow the documentation for the operation, then delete the member.	Application Overview
Trademark Registration	Business Services	tr:serviceList	Complete trademark resource handling before deleting the member.	Tencent Cloud Account Cancellation: Trademark Resource Handling Plan
Trademark Registration	Trademark Renewal	tr:extensionList	Complete trademark resource handling before deleting the member.	Tencent Cloud Account Cancellation: Trademark Resource Handling Plan
Tencent Cloud Service Engine (TSE)	Zookeeper Engine	tse:zookeeper	First, terminate the engine, then delete the member.	Engine Management
Tencent Cloud Service Engine (TES)	Nacos Engine	tse:nacos	First, terminate the engine, then delete the member.	Engine Management
Tencent Cloud Service Engine (TSE)	Consul Engine	tse:consul	First, terminate the engine, then delete the member.	Terminating Engine
Tencent Cloud Service Engine (TSE)	Apollo Engine	tse:apollo	First, terminate the engine, then delete the member.	Engine Management
Tencent Cloud Service Engine (TSE)	Eureka Engine	tse:eureka	First, terminate the engine, then delete the member.	Engine Management
Tencent Cloud Service Engine (TSE)	PolarisMesh Engine	tse:polarismesh	First, terminate the engine, then delete the member.	Engine Management
Trademark Registration	Trademark Package	tr:trademarkPackage	First, manage the trademark resources before deleting the member.	Tencent Cloud Account Cancellation: Trademark

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				Resource Handling Plan
Tencent Cloud Service Engine (TSE)	PolarisMesh Engine	tse:polaris	First, terminate the engine, then delete the member.	Engine Management
Tencent Elastic Microservice	Environment List	tem:environments	First, terminate the environment, then delete the member.	Terminating the Environment
Key Management Service	Standard Key Instance	kms:listKeyDetail	First, delete the key, then delete the member.	Deleting Key
Secrets Manager	Secret Instance	ssm:listSecrets	First, delete the credentials, then delete the member.	Delete Credentials
Key Management Service	Dedicated Instance	kms:whiteBoxKeyDetails	First, delete the key, then delete the member.	Deleting Key
Serverless	Serverless	scf:listFunctions	First, delete the function, then delete the member.	Delete Function
WeChat Cloud Hosting	Pay-as-You-Go Environment List	tcbr:runCount	First, cancel/deactivate/close the "Cloud Services" before deleting the member.	Deactivate/Cancel/Close "Cloud Services"
WeChat Cloud Hosting	Package Environment List	tcbr:count	First, cancel/deactivate/close the "Cloud Services" before deleting the member.	Deactivate/Cancel/Close "Cloud Services"
Real-time Remote Control	Projects	trro:projectsNum	Complete the deletion process before removing the member.	Deletion Guide
Register a domain name	Domain name	domain:domain	First, delete resources, then remove the member.	How to Delete Resources
Content Delivery Network (CDN)	China Mainland CDN Traffic Package	cdn:trafficPackage	First, delete resources, then remove the member.	How to Delete Resources
Mini Program Cloud Development TCB	Tencent CloudBase (TCB)	tcb:env	First, terminate the environment, then delete the member.	Environment Termination
Email Push	Email Package Plan	ses:accountPackage	First, delete resources, then remove the member.	How to Delete Resources
SMS	Application List	sms:app	Disable or delete the application first, then remove the member.	Disable or Delete Applications
Trademark Registration	Trademark Registration List	tr:registerList	First, manage the trademark resources before deleting the member.	Tencent Cloud Account Cancellation: Trademark Resource Handling Plan
Copyright Registration	Copyright Registration	crr:register	First, manage the copyright resources, and then delete the member.	Account Cancellation Copyright

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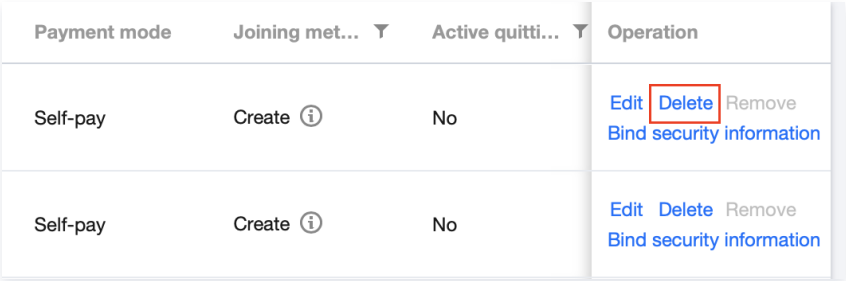
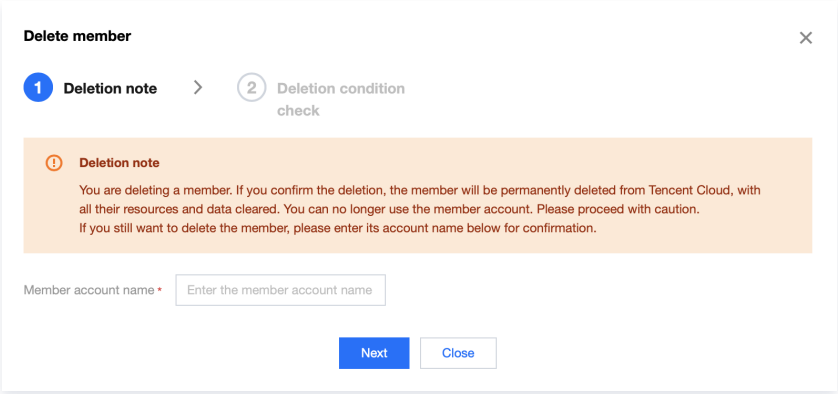
				Resource Handling Plan
Brand Management Steward	Brand Protection Package	bma:brand	First, follow the documentation for the operation, then delete the member.	Billing Overview
Brand Management Steward	Monitoring Postpaid Resources	bma:copyrightMonitor	First, follow the documentation for the operation, then delete the member.	Billing Overview
Brand Management Steward	Postpaid Resources under Legal Protection	bma:copyrightRights	First, follow the documentation for the operation, then delete the member.	Billing Overview
tcb	Environment List	EnvId	Terminate the environment first, then delete the member.	Environment Termination

II. Steps

1. Log in to the Organization Console.
2. In the left sidebar, select Member Account Management.
3. In the **Member Account Management** page, locate the corresponding member and click on **Delete** in the operation column.



4. In the **Delete member** page, carefully read the deletion instructions, enter the member's account name, and click **Next**.



5. Wait for the deletion check results to be generated, and then proceed with subsequent operations based on the check results.
   - **Check Passed:**

     Click **Delete** to delete the member; click **Close** to cancel the member deletion process.

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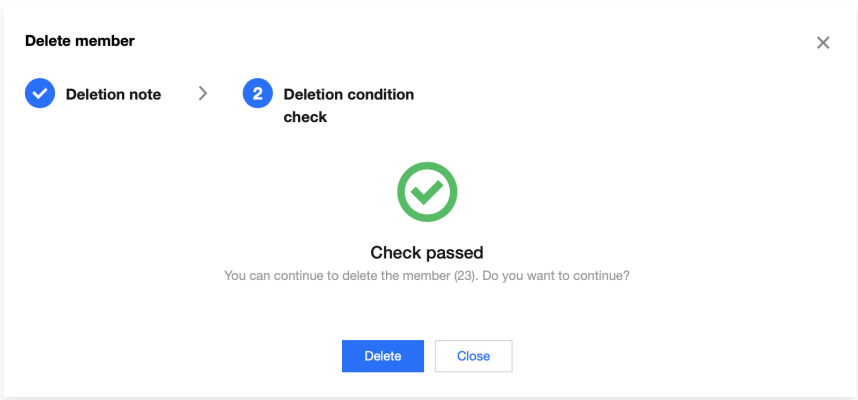
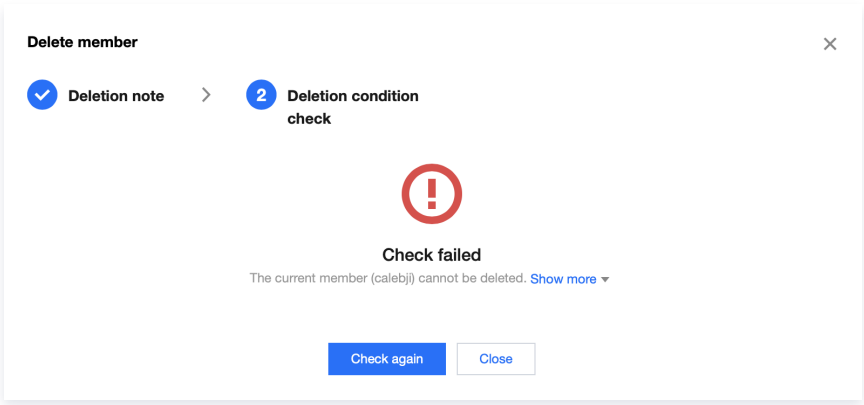


- **Check Failed:**



  - You can click **Show more** to view the specific check results and manually handle any non-compliant items based on the page prompts. After completing the process, you can attempt to delete the member again.

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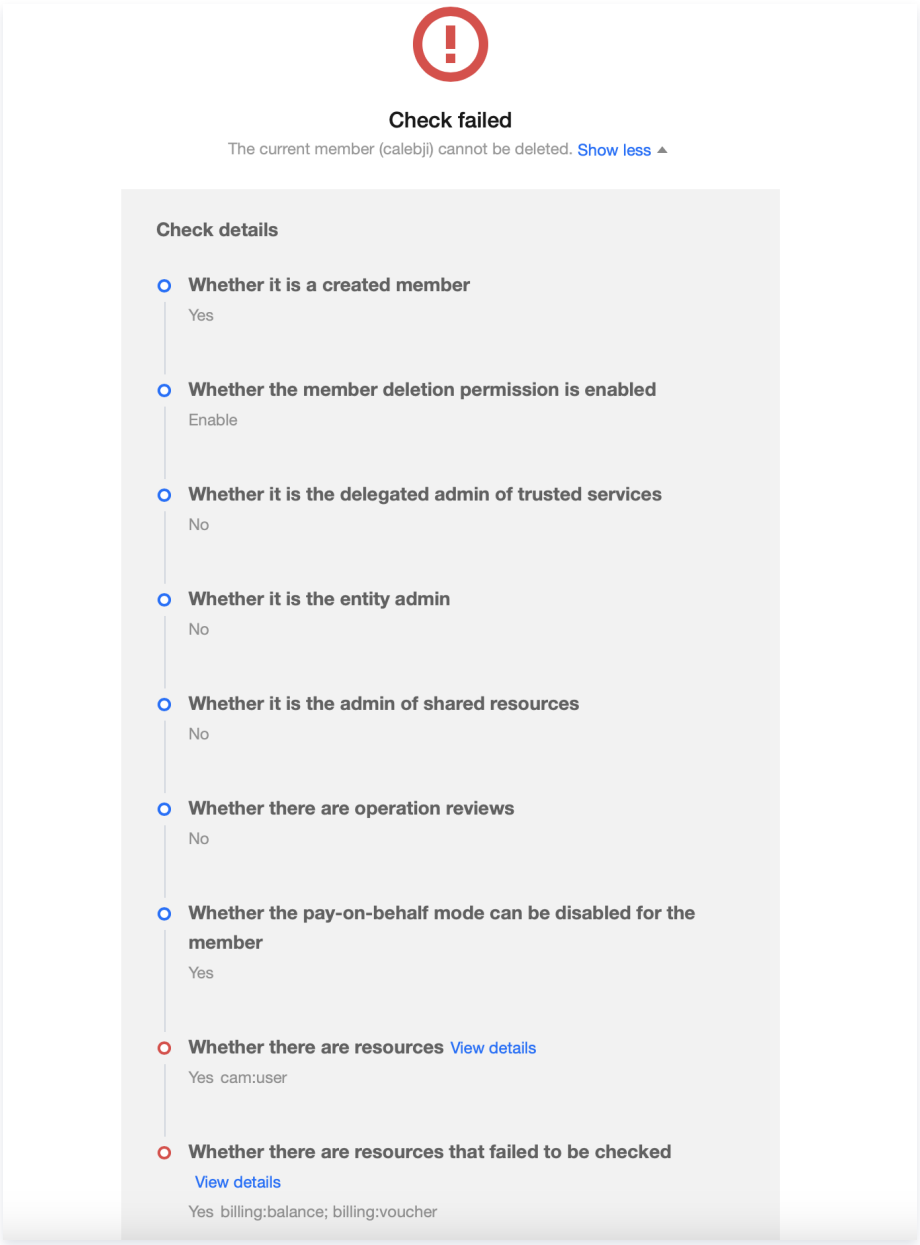

- You can also click the **Check again** button to perform the condition check again. Once the check is passed, you can proceed with deleting the member.

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Enabling member deletion permission

Last updated: 2023-08-24 17:17:37

Upon enabling the member deletion permission, you can delete resource account type members. You can also disable this option at any time to prevent the removal of resource account type members.

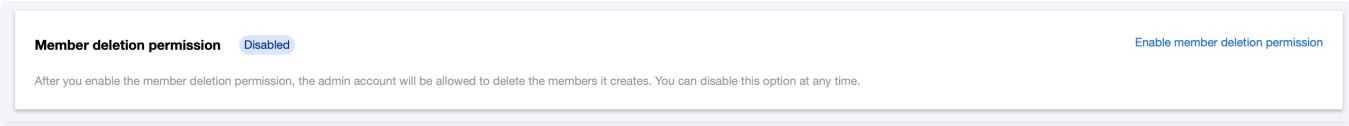
Scenario

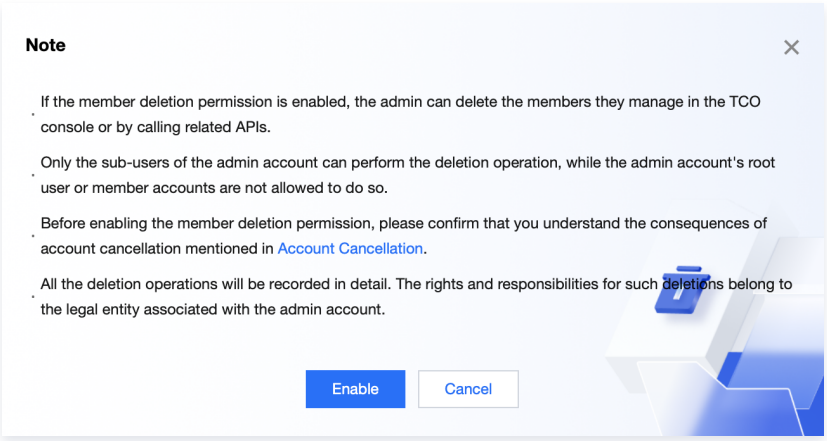
You can only enable or disable member deletion permission using the admin account's root user or a sub-user with administrator privileges under the admin account.

Operation Steps

Enabling member deletion permission

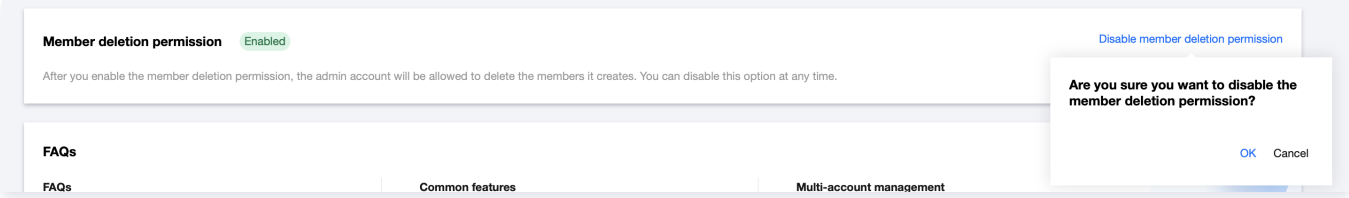
1. Log in to the Organization Console.
2. In the left sidebar, select Basic Information.
3. In the **Member deletion permission** section, click **Enable member deletion permission**. Carefully read the prompt information in the pop-up window, confirm, and click **Enable** to proceed.





Disable member deletion permission

1. Log in to the Organization Console.
2. In the left sidebar, select Basic Information.
3. In the **Member deletion permission** section, click **Disable member deletion permission,** and in the pop-up window, click **OK** to confirm.



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Member Finance Management
Organization Finance Overview

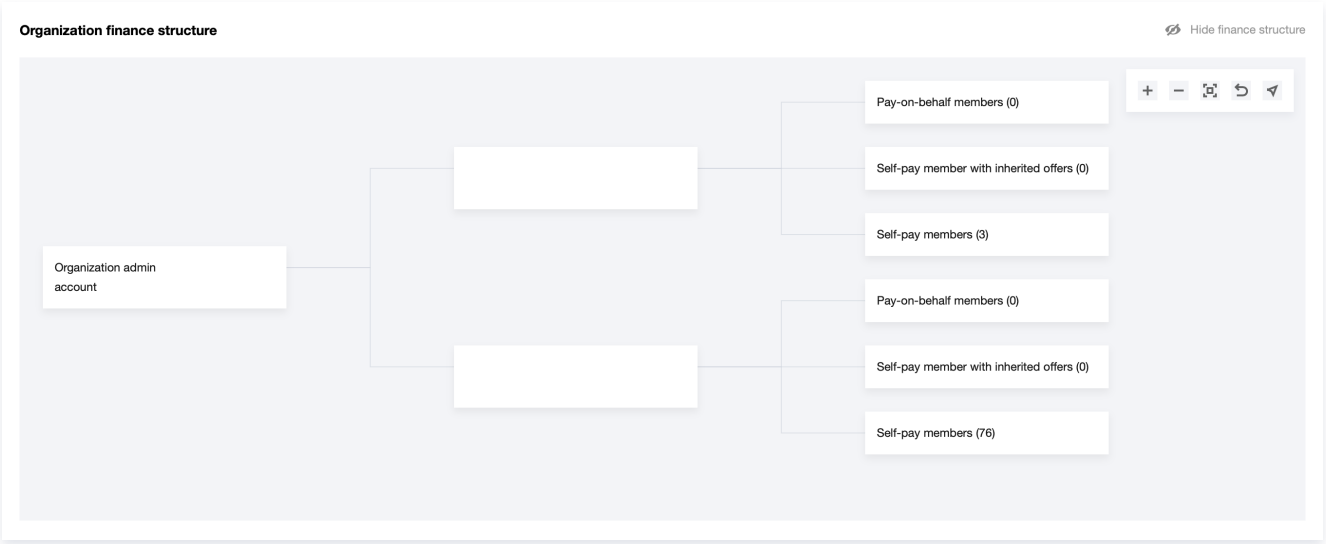
Last updated: 2023-08-24 17:55:10

The group financial overview supports managing accounts by member and product dimensions for enterprise consumption management. The group admin account can centrally view and manage the consumption of all accounts within the organization, enhancing the efficiency of enterprise financial management.

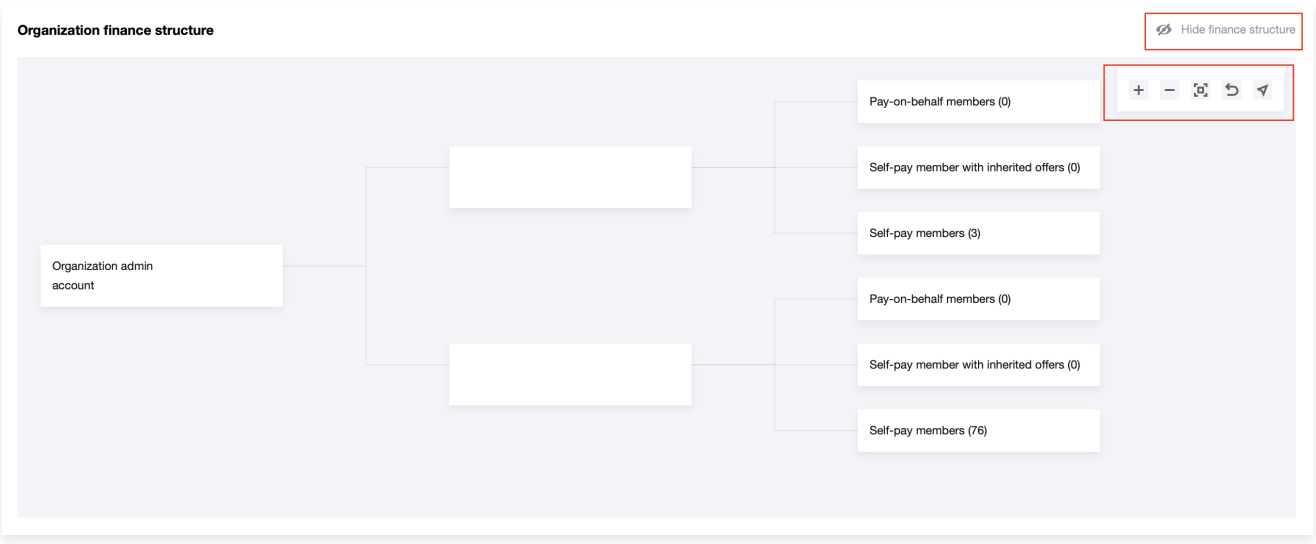
Instructions

1. View the organization's financial structure diagram

1. Log in to the Tencent Cloud Organization Console and select Organization Finance Overview on the left sidebar.
2. On the **Organization Finance Overview** page, you can view the **Organization finance structure.**
3. Click  to perform operations such as Zoom In, Zoom Out, Fit Canvas, Undo, and Open Navigation Bar.



4. Click **Hide finance structure** to hide the structure diagram. To view it again, click to display the **Organization finance structure.**



2. View cost trends and bill details

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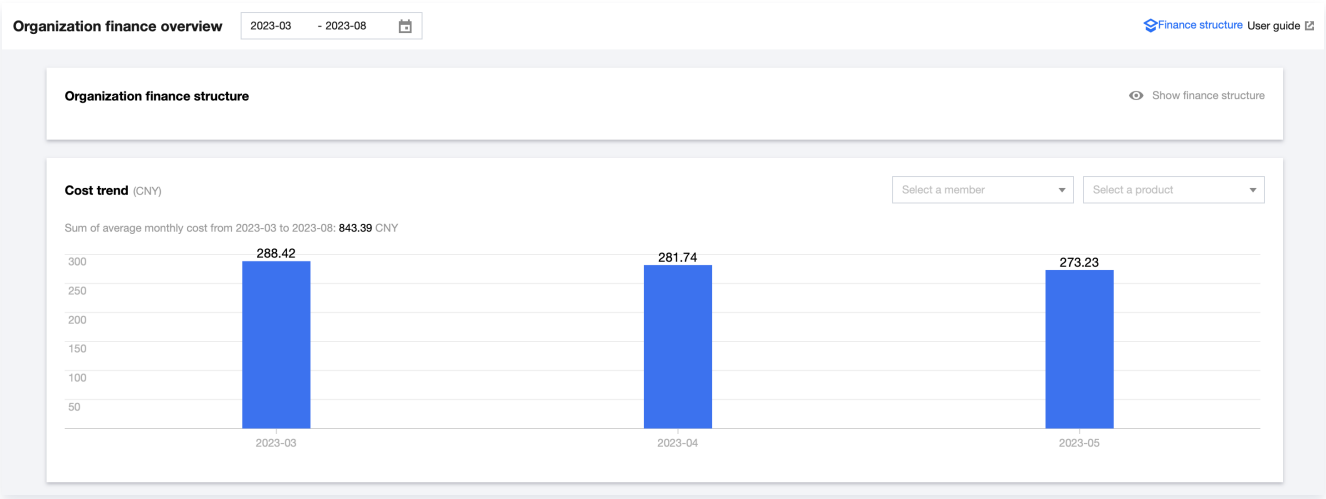
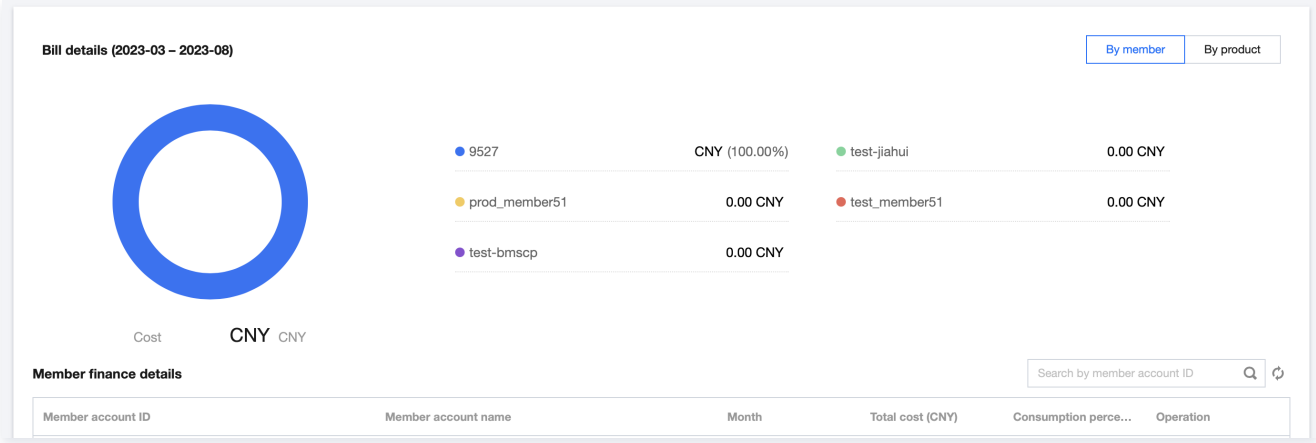
1. Log in to the Tencent Cloud Organization Console and select Organization Finance Overview on the left sidebar.
2. On the **Organization finance overview** page, select the appropriate time at the top, and choose the member and product in the **Cost trend** module. The corresponding cost trend and bill details will be displayed.

> **Note:**
> - Upon entering the **Organization finance overview** page, the financial overview details of all members and products for the past six months are displayed by default.
> - The maximum supported time interval range for cost information is 6 months; information beyond this range cannot be displayed.



3. In the **Cost trend** module, you can view the cost trend chart for the selected member during the selected time period, as well as the specific consumption amount and average monthly total cost for each product.
4. In the **Bill details** module, you can view the cost details of the selected member for the selected product within the specified time. In the top-right corner, you can choose to display **By member** or **By product** as needed.



(1) **If "By member" is selected:**
- The pie chart at the top displays the top 5 member accounts by total consumption, while the right side shows the specific member account names, corresponding amounts, and their respective proportions.
- The financial list of the selected members is displayed below, including member account ID, member account name, time, total expenses, consumption proportion, and details. Clicking on consumption details will display the product consumption distribution chart for a specific member within the selected time period.

(2) **If "By product" is selected:**
- The pie chart at the top displays the top 5 products by total consumption amount, while the right side shows the specific product names, corresponding amounts, and their respective proportions.
- The financial list of the selected products is displayed below, including product name, time, total cost, consumption proportion, and details. Clicking on the details will display the member consumption distribution chart for a specific

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product within the selected time period.

Finance management mode

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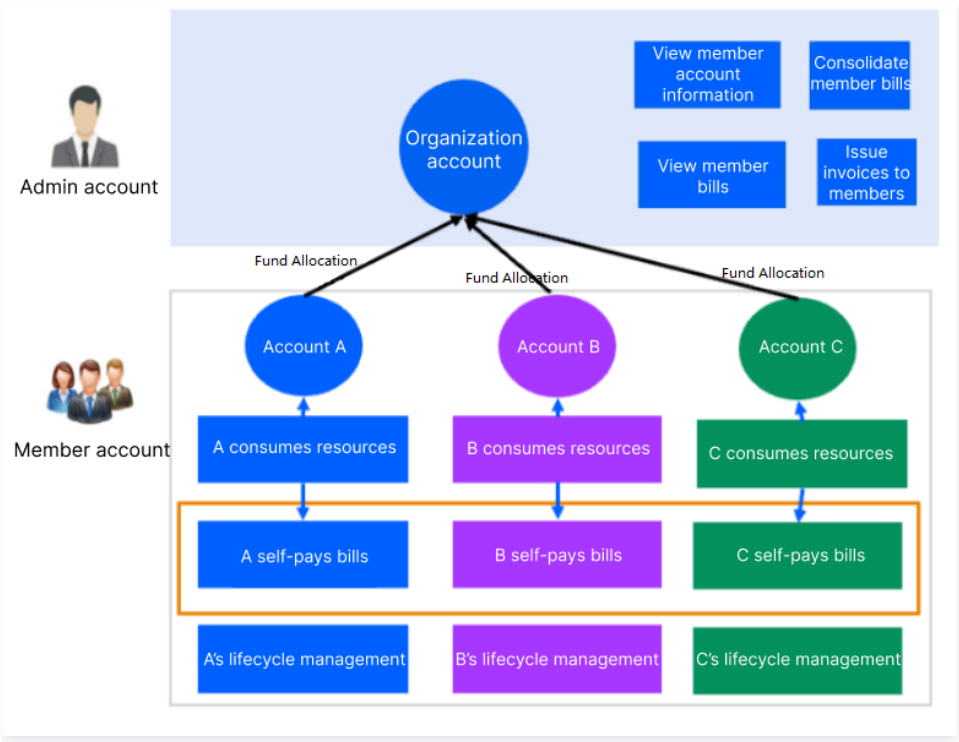
Last updated: 2023-08-24 17:18:41

Combining the financial management methods of organization users, two organization finance management modes are provided: **Organization Fund Allocation Mode** and **Unified Organization Payment Mode**. Users can make appropriate selections based on their current financial situation.

Introduction to Finance Management Modes

Organization Fund Allocation Mode

In the Organization Fund Allocation Mode, the group account receives payments and then allocates funds based on the consumption of each member account. In this mode, the group can view the balance and bill information of its member accounts, allocate funds, issue invoices, and consolidate billing. Member accounts under the same entity can quickly inherit contract price discounts from the admin account. As shown in the following figure:



Unified Organization Payment Mode

In the Unified Organization Payment Mode, the group account receives payments and automatically pays on behalf of each member account's consumption without the need for fund allocation. In this mode, for users under the same entity, an admin account can be set as the payer account to automatically pay for the consumption of its members. As shown in the following figure:

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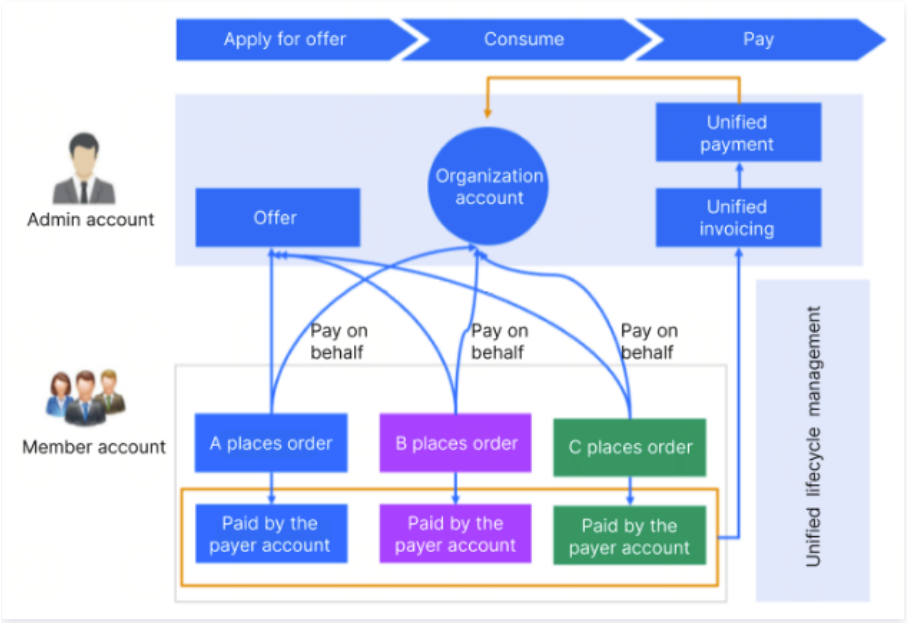

Switching Finance Management Modes

Account management for organizations supports switching between finance management modes, as described below:

- Switch to **Unified Organization Payment Mode**:
  - The admin account can set whether to grant discount inheritance permissions for member accounts. If you need to cancel the original discount inheritance relationship or create a new discount inheritance between a member and the admin account, please contact your business manager to confirm that the admin account has correctly applied for contract price discounts and assist in canceling the original inheritance relationship. If you have any questions, you can also submit a ticket for consultation.
  - To use this mode, you must meet the pay-on-behalf eligibility requirements. For details, see Pay-on-Behalf Eligibility and Exit Criteria.
- Switch to **Organization Fund Allocation Mode**:
  - To qualify for this mode, certain conditions must be met. For details, see Pay-on-Behalf Admission and Exit Criteria.
  - After switching modes, previously granted discount inheritance permissions will not be automatically canceled. If you need to cancel the discount inheritance relationship, please contact your sales manager.

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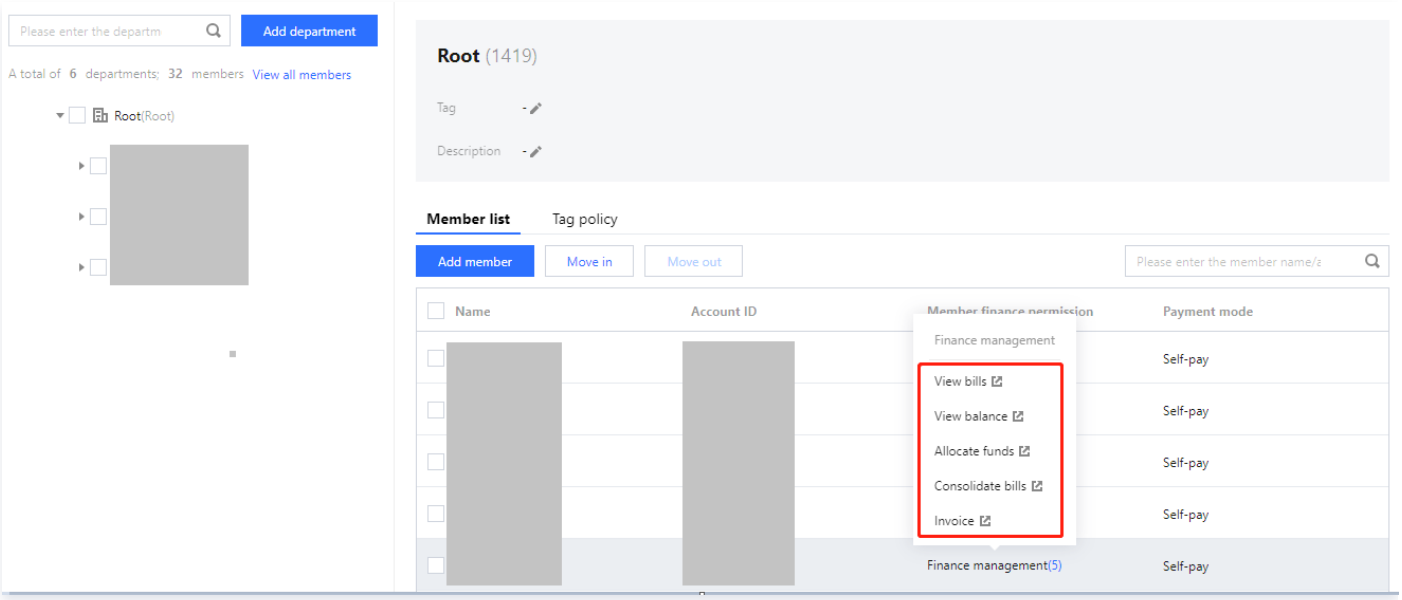
Finance management permission
Viewing Member Financial Permissions

Last updated: 2023-08-24 21:56:19

This article explains how to view member financial management permissions through the Tencent Cloud Organization Console.

Instructions

1. Log in to the Tencent Cloud Organization Console and select Department Management on the left sidebar.
2. On the **Organizational Structure** page, select the department and hover over **Finance management** in the member's row to view the financial permissions scope for that member. As shown in the image below:



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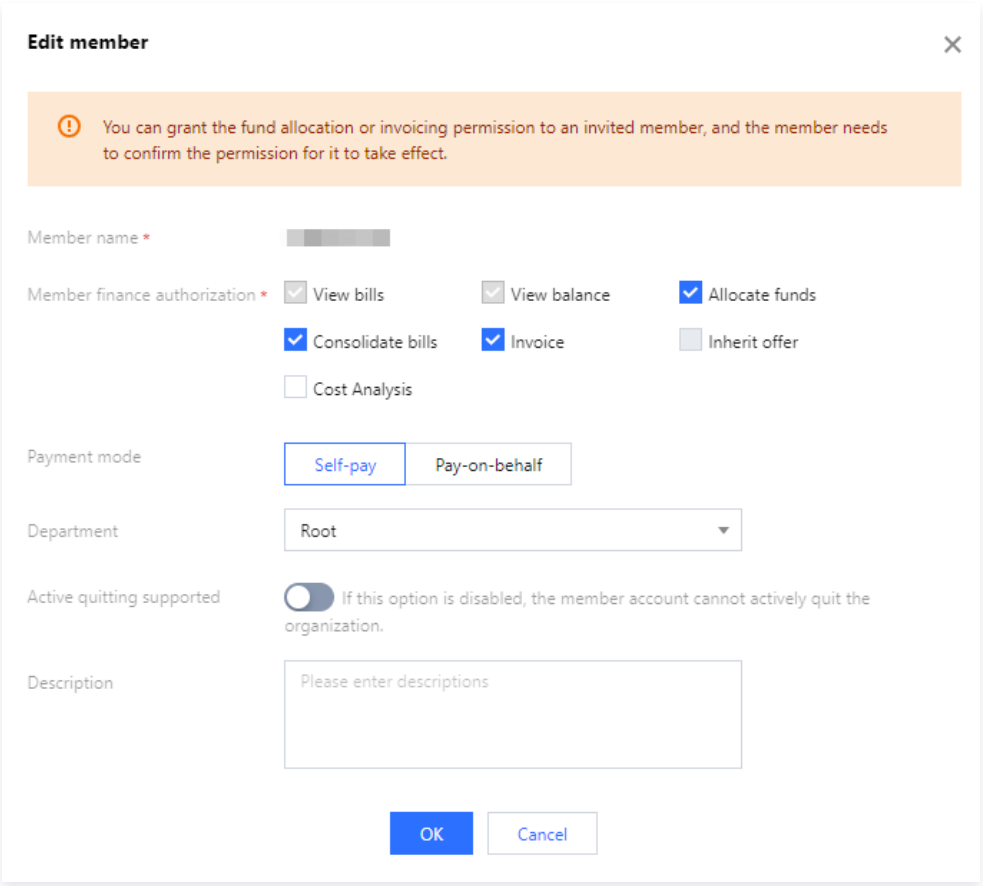
Modifying Member Financial Permissions

Last updated: 2023-08-25 09:09:54

This article explains how to modify the financial management permissions of members through the Tencent Cloud Tencent Cloud Organization Console.

Instructions

1. Log in to the Tencent Cloud Organization console and select Member Account Management on the left sidebar.
2. Click **Edit** on the right side of the row where the member you want to modify is located.
3. In the **Edit member** pop-up window, select the target department and view the current financial management permissions of the member, as shown below:



4. In **Member finance authorization**, check or uncheck the corresponding permissions as needed, and click **OK** to save the changes.

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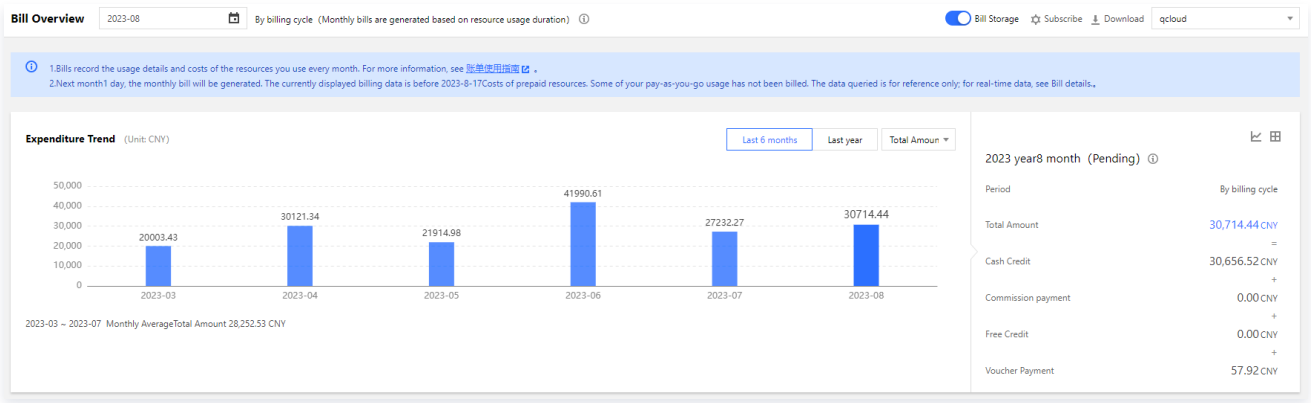
Viewing the consumption information of member accounts

Last updated: 2023-08-25 09:10:09

This article explains how to view the consumption information of member accounts through the Tencent Cloud Organization Console.

Instructions

1. Log in to the Tencent Cloud Organization Console and select Department Management on the left sidebar.
2. On the **Organization Structure** page, select the department to view the member list and their permissions. You can view the consumption information of the following member accounts as needed:
   - **View Billing Overview**: Select **View Bill** in the **Financial Management** section of the member's permissions. As shown below:



   - **View Bill Details**: You can also go to the Bill Details page to view specific billing information.
   - **View Consumption Overview**: You can view the consumption overview of member accounts. For more information, see Consumption Overview.
   - **View Consumption Summary**: You can view the consumption summary information of member accounts. For more details, please refer to Consumption Summary.

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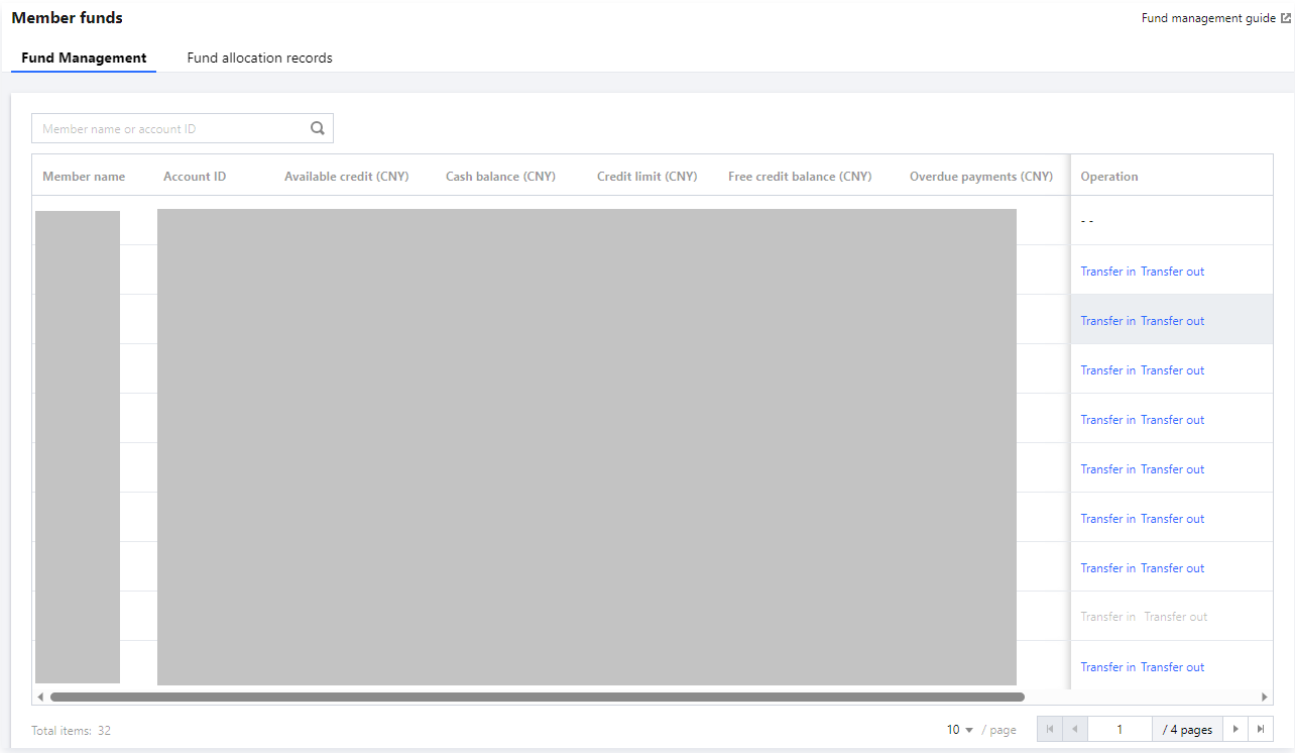
Viewing the financial information of member accounts

Last updated: 2023-08-24 20:01:57

This article explains how to view the financial information of member accounts through the Tencent Cloud Tencent Cloud Organization Console.

Instructions

1. Log in to the Tencent Cloud Organization Console and select Department Management on the left sidebar.
2. On the **Organizational Structure** page, select a department to view the member list and their respective permissions.
3. Click **View Balance** in the **Financial Management** section of a member to view the available balance and voucher information for all member accounts with this permission on the **Fund Management** page, as shown below:



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Organization Fund Allocation Mode (Self-Pay)

Last updated: 2023-08-24 17:19:38

Organization Fund Allocation Mode includes the following features:

Financial permissions	Note
Fund Allocation	Admin accounts can perform fund transfers, including deposits and withdrawals, to and from member accounts.
Invoice Issuance	Admin accounts can issue invoices on behalf of member accounts, maintain mailing addresses, and manage invoice titles (for regular invoices).
Consolidated Billing	Admin accounts can consolidate and download the expenses of multiple member accounts.
Discount Inheritance	Member accounts can inherit contracted discounts from the admin account.

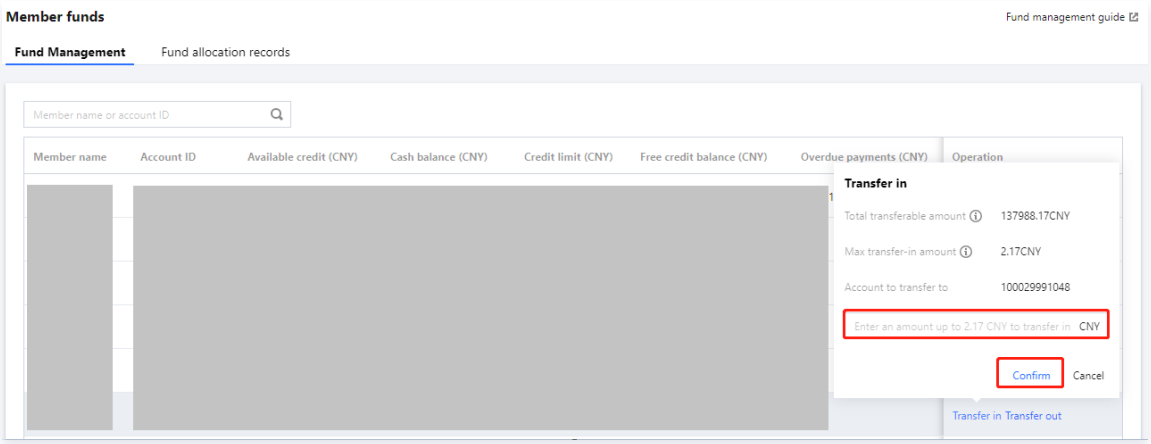
Allocate funds to member accounts

After topping up the organization admin account, the account balance can be allocated to member accounts. Additionally, any remaining balance that has been allocated to members but not yet consumed can be transferred back to the admin account. The related operations are as follows:

> **Note**
> Gift balance, provided by Tencent Cloud, is non-transferable and cannot be withdrawn.
> If the identity verification entity of a member account is different from the admin account, fund allocation is not supported. If required, please contact your sales manager for internal activation.

Fund deposit

1. Log in to the Tencent Cloud Organization Console and select Department Management on the left sidebar.
2. On the **Organizational Structure** page, select a department to view the member list and their respective permissions.
3. Click **Financial Management > Fund Allocation** for the target member, and on the **Fund Management** page, click **Transfer in** on the right side of the member's row.
4. In the pop-up **Transfer in** window, enter the transfer amount and click **Confirm** as shown in the image below:



Fund withdrawal

If the funds transferred to a member account have not been fully consumed and need to be returned to the admin account, follow these steps:

1. Log in to the Tencent Cloud Organization Console and select Department Management on the left sidebar.
2. On the **Organizational Structure** page, select a department to view the member list and their respective permissions.

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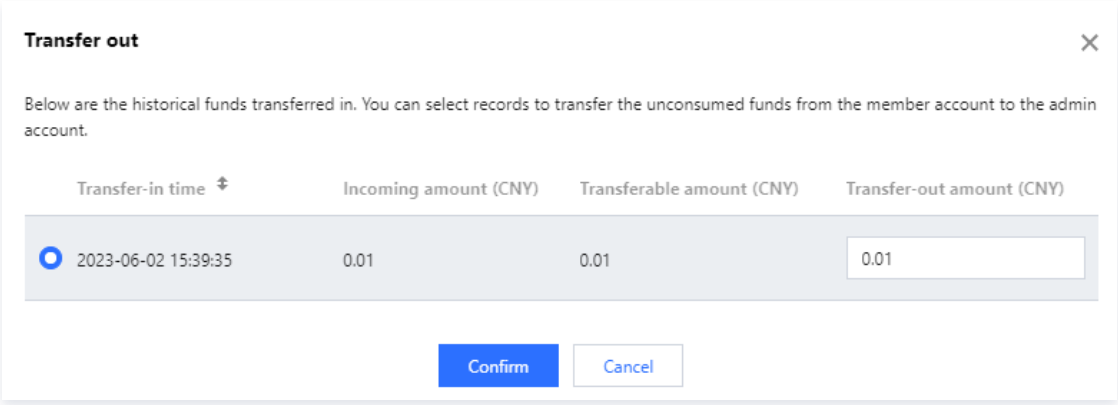
3. Click **Financial Management > Fund Allocation** for the target member, and on the **Fund Management** page, click **Transfer out** on the right side of the member's row.
4. In the pop-up **Transfer out** window, select the corresponding record, as shown below:



5. By clicking **Confirm** you can transfer the unused funds from the member account to the admin account.

View fund allocation records

In the **Fund Management** page, click on the **Fund Allocation Records** tab to view the historical records of **Transfers In** and **Transfers Out** on the page.

Issuing invoices for member accounts

Group account administrators can issue invoices for Tencent Cloud, Cloud Marketplace, and Cloud Marketplace commissions for member accounts, as well as maintain the invoice header (general invoice) for member accounts.

1. Log in to the Tencent Cloud Organization Console and select Department Management on the left sidebar.
2. On the **Organizational Structure** page, select a department to view the member list and their respective permissions.
3. Click on **Financial Management > Invoicing** in the target member account to enter the "Invoice Management" page. Select the orders to be invoiced. For more information, please refer to the Invoice application process.
   - When a member account issues a **general invoice**, the admin account can directly modify the invoice title for billing purposes.
   - When a member account issues a **special invoice**, the system automatically obtains the account's verified name. Admin accounts can issue invoices on behalf of others but cannot modify the special invoice title. To issue an invoice with a different company title, please modify the identity compliance first.

For more information about invoices, see Invoice FAQs.

Select member accounts for consolidated billing

1. Log in to the Tencent Cloud Organization Console and select Department Management on the left sidebar.
2. On the **Organizational Structure** page, select a department to view the member list and their respective permissions.
3. Click **Financial Management > Consolidated Billing** in the target member account.
4. On the **Bill Download** page, select the **Consolidated Billing** tab, check the accounts to be consolidated, and click **Download Consolidated Bill** as shown in the image below:
   You can also download the consolidated bill by clicking **Download** on the right side of the row containing the consolidated bill in the Export Records page.

Inherit discounts

The following section explains how member accounts can inherit contracted discounts from the organization's admin account.

Discount Inheritance Scope

- Inheritable discounts include those negotiated through business contracts with customers, but do not encompass official website discounts or promotional event discounts.
- Contracted discount types include **Billing-level discounts**, **Financial-level discounts**, and **Full Rebates**. The inheritance relationships for different scenarios are shown in the table below:

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Types of contract price discounts	Billing-level discounts	Account-level discounts	Full rebate
Promotion Type	Discounts based on individual prepaid orders or postpaid usage are applied in real-time and take effect immediately.	Discounts are set based on the combined monthly consumption scale of a single account ID or multiple account IDs, and are applied on the 1st day of the following month.	A preferential scheme that proportionally rewards vouchers or free credits for the entire billed month (list price/cash/cash + free credits) will be executed on the 3rd day of the following month.
Discount (Linear)	✔	×	×
Contract pricing (linear, tiered, fixed-price)	✔	×	×
Guaranteed (Fixed Monthly, Variable Monthly)	×	×	×

Note

✔ represents inheritable, × represents non-inheritable.

Note:

- Ensure that the organization admin account ID's discounts include the discounts for all member account IDs.
- Once the discount inheritance is activated, the member account can enjoy the contracted discounts from the admin account. However, the member account will no longer be eligible for separate contracted discounts applied individually.
- Inheritance of discounts does not include CDN. If a member account is eligible for discounts on these products, please contact your sales manager to apply for contracted discounts.
- Member accounts must have the same billing cycle (e.g., hourly, daily, or monthly) as the admin account to enjoy inherited discounts. If a member account needs to adjust its billing cycle, please contact the sales manager for assistance.
- You can set up discount inheritance for **accounts within the same entity** through Tencent Cloud Organization . For **accounts from different entities**, you can contact sales to apply. Regardless of the method, once the discount inheritance is established, you can view the inheritance status of the member accounts.
- In the Organization Fund Allocation Mode (self-payment), when an administrator deletes an organization, removes organization members, or members actively leave the organization, existing inherited discounts will not be automatically canceled. If you need to cancel them, please contact your business manager for assistance.

Related Actions

Configure Discount Inheritance

1. You can set up discount inheritance for member accounts when adding them by following these steps:
2. Log in to the Tencent Cloud Organization Console and select Member Account Management from the left sidebar.
3. On the **Member Account Management** page, click Add Member.
4. On the **Add Member** page, configure the Inherit Discounts option based on the method of adding members:
   - Create Member: When creating a new member, the member account will use the same enterprise identity verification name as the admin account by default. In the "Payment Mode" section, select "Self-pay" and then check "Inherit offer" to create the member as shown in the image below:

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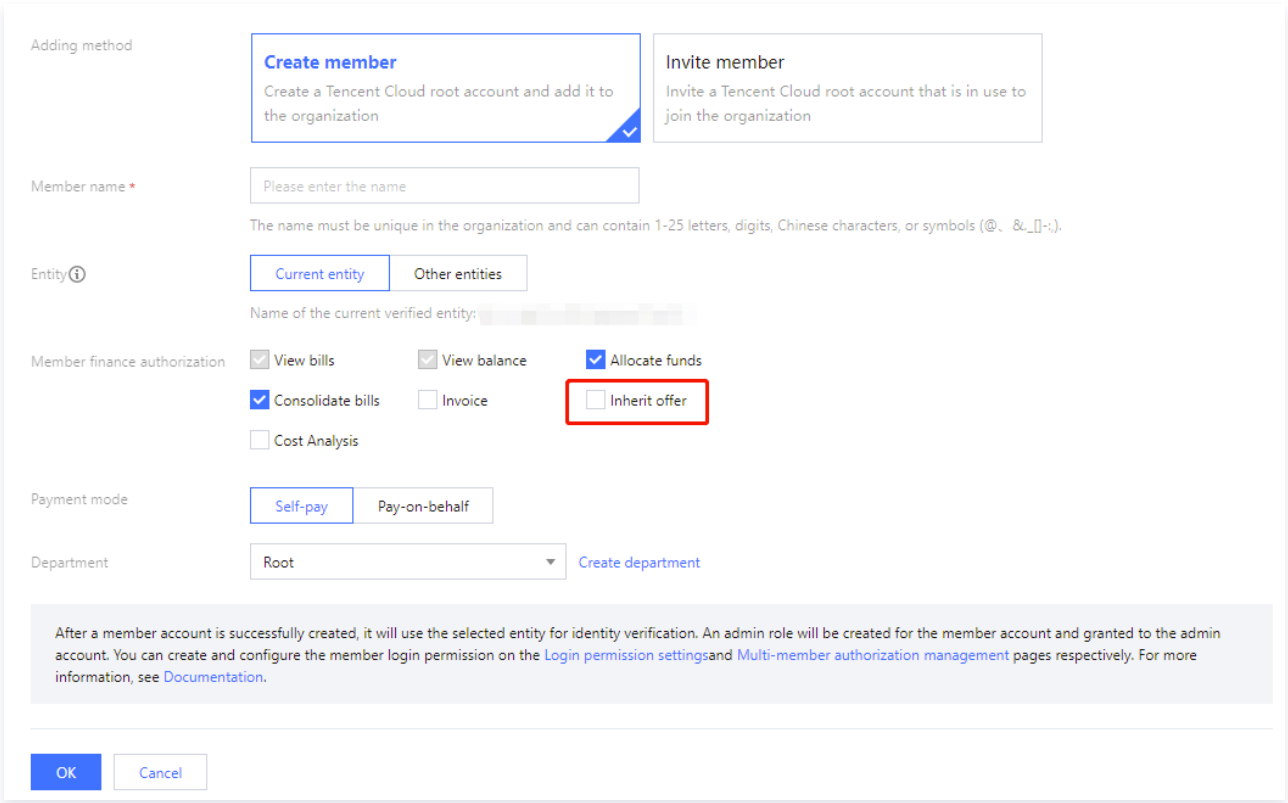
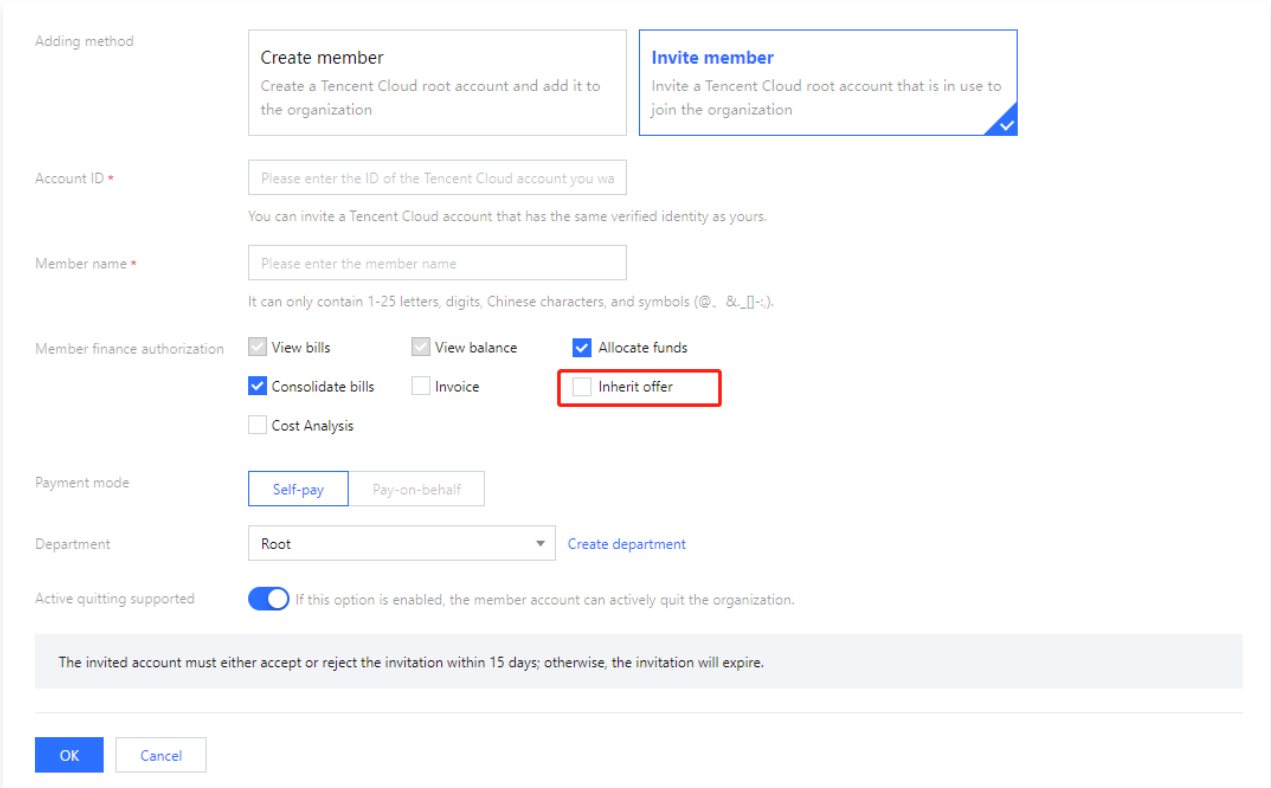


- Invite members:
  - If the member account and the admin account share the same enterprise-verified entity, after selecting "Self-pay" in the "Payment Mode," you can also select "Inherit offer" to invite the member, as shown in the image below:



  - If the member account and the admin account have different corporate authentication entities, after selecting "Self-pay" in the "Payment Mode", if you need to set up "Inherit offer", please contact your business manager for assistance. As shown in the image below:

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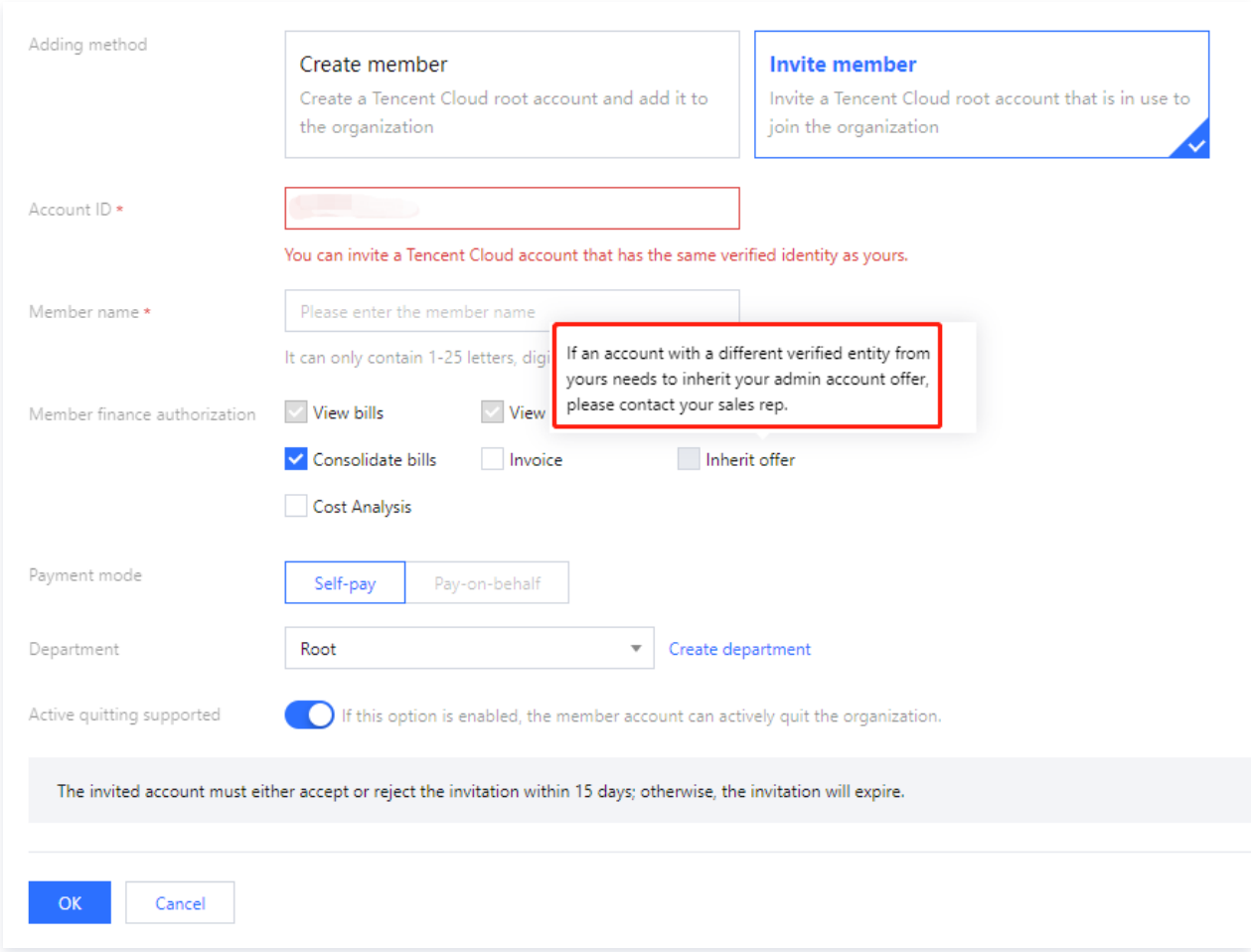

Canceling Discount Inheritance

To cancel the discount inheritance for a member account, please contact your business manager for assistance.

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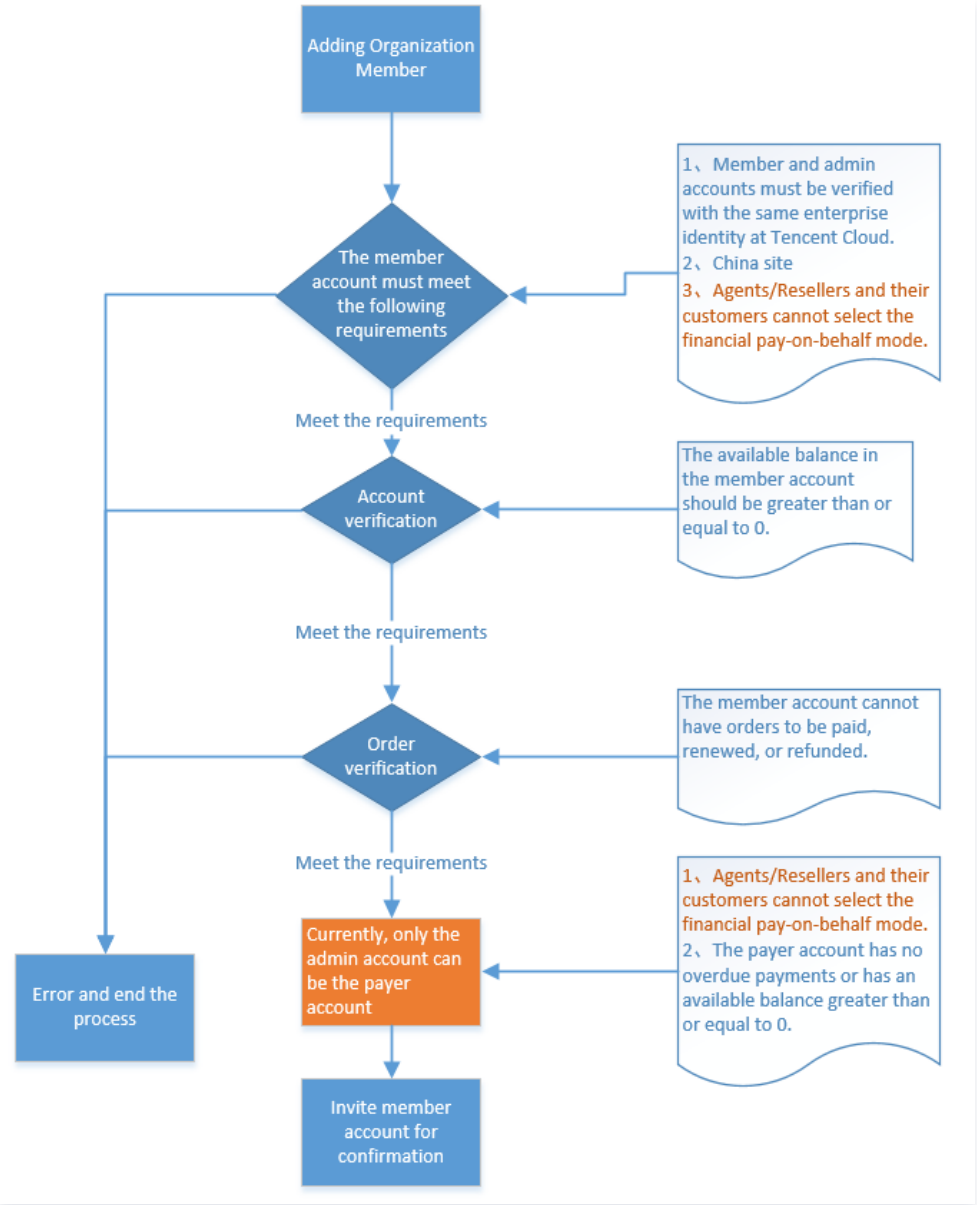
Unified organization payment mode (pay-on-behalf) Pay-on-Behalf Mode Access Requirements

Last updated: 2023-08-24 17:19:58

Pay-on-behalf Admission Criteria



Pay-on-behalf Exit Criteria

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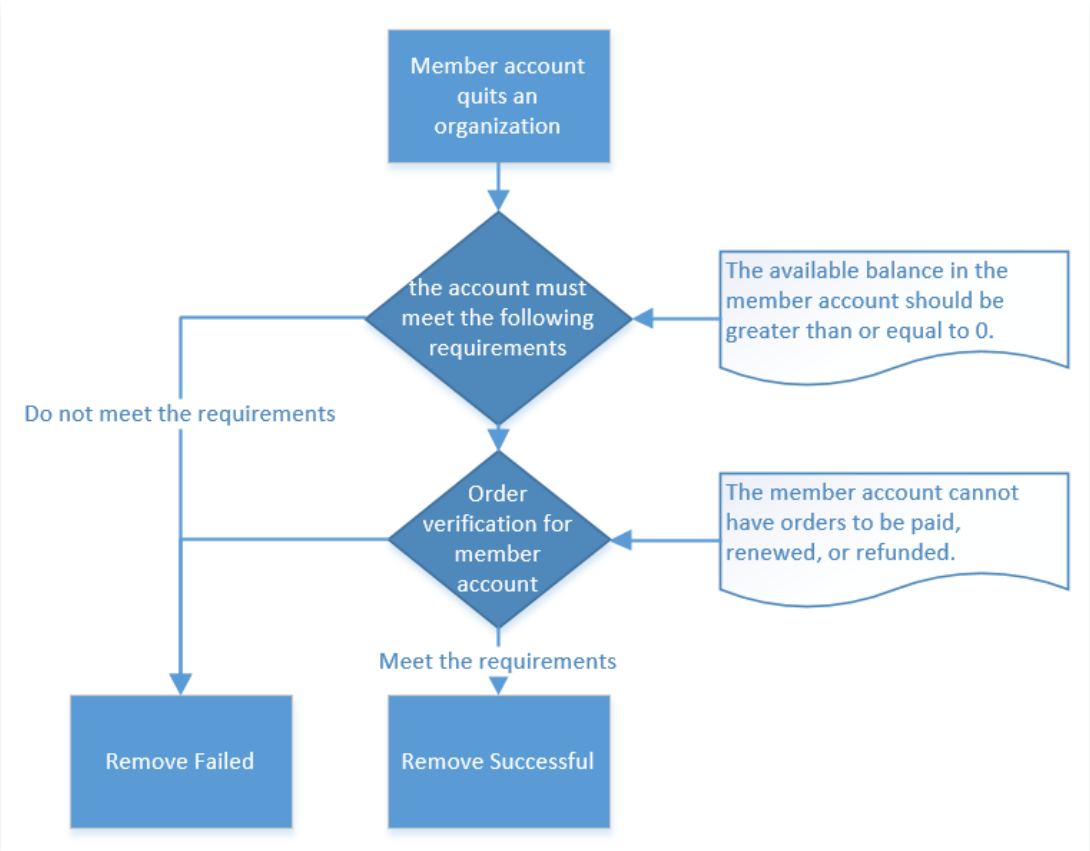

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Supported Capabilities and Rules

Last updated: 2023-08-24 18:06:37

Unified organization payment mode is a financial proxy payment method, encompassing the following capabilities:

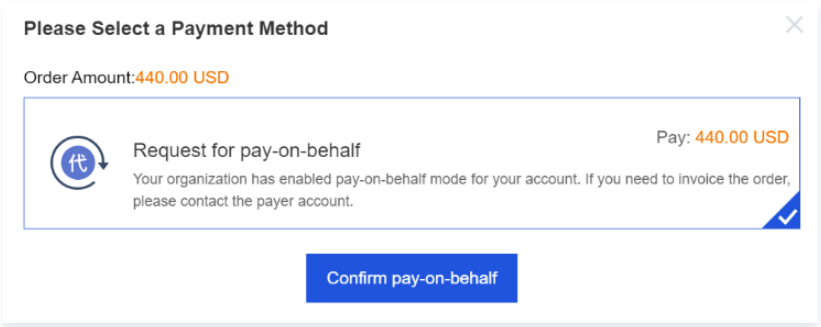
Feature	Note
Postpaid Orders	For member accounts with annual or monthly subscriptions, as well as pay-as-you-go billing, payments are automatically made by the designated proxy account.
Discount	Optional: If a member account has "Inherit Discounts" financial management permission, it will follow the discount inheritance rules. If it does not have this permission, the member account will use its own discounts.
Vouchers	Member account's vouchers are not used; instead, the proxy account's cash vouchers and discount vouchers are automatically applied.
Bill	Member account bills are automatically settled to the proxy account, which manages them in a unified manner.
Invoice	The invoicing amount for member accounts is automatically settled to the proxy account, which then issues invoices in a unified manner.
Transaction Details	The revenue and expenditure details of member accounts are automatically settled to the proxy account, which can be viewed collectively by the proxy account holder.
Lifecycle	Overdue payments, service suspension, and account adjustments for resources under member accounts are uniformly based on the balance of the designated proxy account.

The relevant rules and descriptions are as follows:

Postpaid Orders

Prepaid new purchase/upgrade

When a member account makes a prepaid purchase or upgrades, it can only select the payer account for payment, without the need for balance payment or online payment. After selecting the payer account, no manual operation is required. The system will automatically make the payment on behalf of the member account, considering the payer account's balance and credit limit, and display the payment result. After the member account submits the order and selects the payer account, click "Confirm Pay-on-Behalf Application" to proceed. As shown in the following image:



Prepaid Downgrade/Unsubscription

When a member account downgrades or cancels a prepaid service, the refund is issued to the payer's account based on the payer's Account ID (UIN) and the corresponding ratio.

> **Note:**
> The account UIN corresponds to the "Account ID" on the Account Information page.

You may refer to the following example scenarios to understand the rules:

- The member account situation is illustrated in the following diagram:

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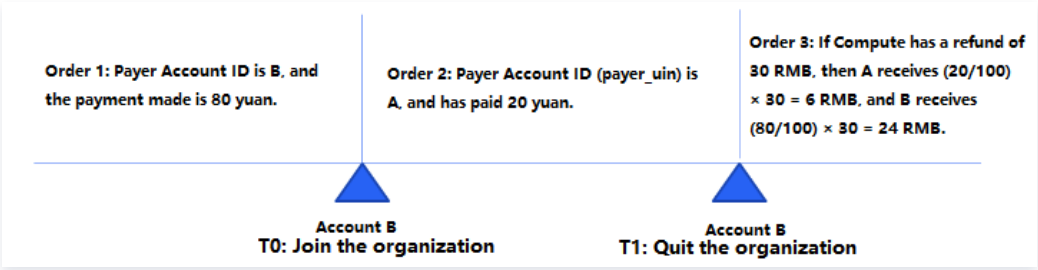


Payment and refund scenarios are as follows:

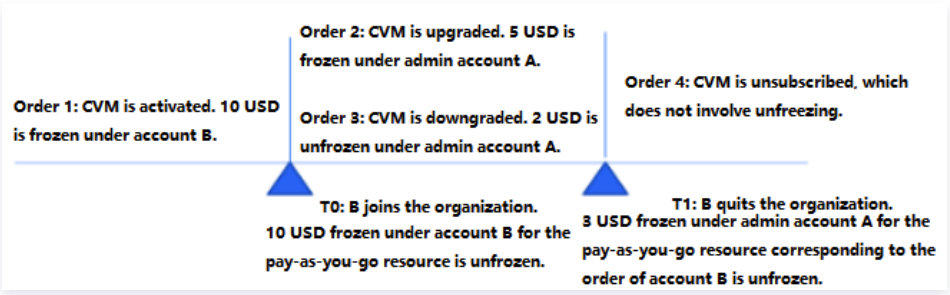
- Order 1: Payer Account ID is B, and the payment made is 80 yuan.
- Order 2: Payer Account ID (payer_uin) is A, and has paid 20 yuan.
- Order 3: If Compute has a refund of 30 RMB, then A receives (20/100) × 30 = 6 RMB, and B receives (80/100) × 30 = 24 RMB.

After a member account applies for a refund, the refund method will be stated in the pop-up confirmation window. Click "Confirm Refund" to proceed.

Postpaid activation freeze

- Upon joining the organization, the postpaid freezing amount of the member account will be unfrozen.
- Upon leaving the organization, unfreeze the member account's orders and the corresponding postpaid frozen amount in the administrator account.

  The example description is illustrated in the figure below:



Postpaid settlement

- The fees for the current or next billing cycle will be deducted from the proxy account.
- The final cycle fees are deducted from the member account.

> **Note**
> The extension period also follows this rule for computation.

- Voucher:
  - During the proxy payment process, cash coupons and vouchers from the proxy account will be deducted for the current or next billing cycle.
  - In the final billing cycle, cash coupons and vouchers from the member account will be deducted.
- Resource Package:
  - The rules for new purchases, configuration upgrades and downgrades, cancellations, and annual or monthly subscription products remain consistent.
  - Proxy payments are not supported for postpaid settlements; instead, deductions are uniformly made using the resource packs owned by the respective accounts.

  The example description is illustrated below:

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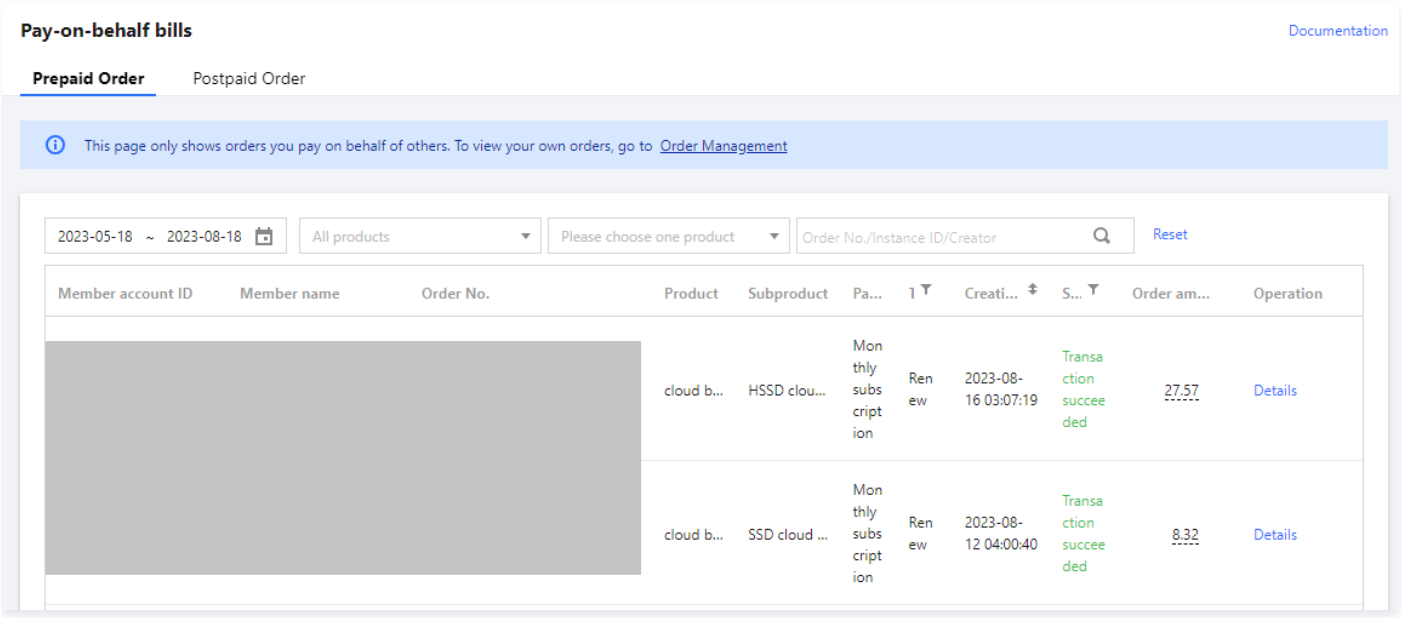
Settlement Cycle	Example	Settlement Rule	Resource Pack Deduction
Hourly	2021-09-09 12:00:00–13:00:00	The fees and vouchers are deducted from the payer account.	The fees are deducted from the member account's own resource pack.
	2021-10-30 11:00:00–12:00:00	The fees are deducted from the member account, and vouchers can be used.	The fees are deducted from the member account's own resource pack.
Daily	2021-09-09	The fees and vouchers are deducted from the payer account.	The fees are deducted from the member account's own resource pack.
	2021-10-30	The fees are deducted from the member account, and vouchers can be used.	The fees are deducted from the member account's own resource pack.
Monthly	2021-09	The fees and vouchers are deducted from the payer account.	The fees are deducted from the member account's own resource pack.
	2021-10	The fees are deducted from the member account, and vouchers can be used.	The fees are deducted from the member account's own resource pack.

View proxy payment orders

After completing the proxy payment, you can log in to the Tencent Cloud Organization Console, select **Pay-on-behalf Order Management** from the left sidebar, and view proxy orders and perform related operations based on your actual role type.

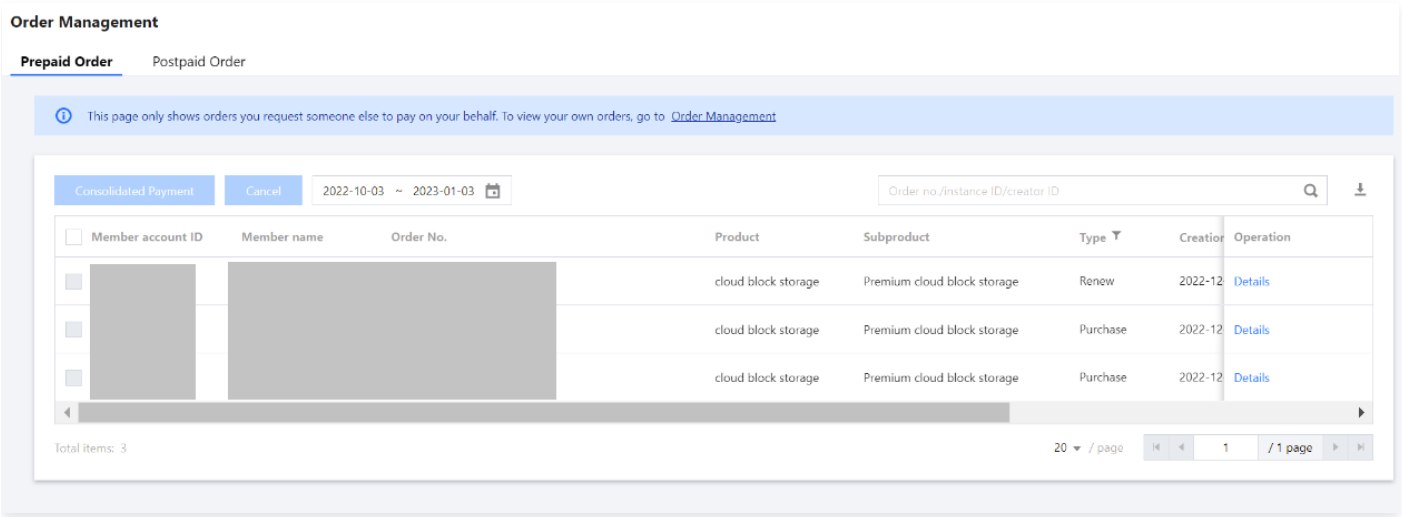
Admin account

The administrator account can view the proxy payment orders for member accounts and can either **pay on behalf** or **cancel** pending payment orders, as shown in the following image:



member account

Member accounts can view all orders paid on their behalf and can also initiate a **Request for Proxy Payment** on the page, as shown in the following image:



On sale

- Under the Organization's financial proxy payment mode, the administrator can choose whether to grant discount inheritance permissions to member accounts. If a member account has the "Discount Inheritance" financial management permission, it will follow the discount inheritance rules; if it does not have this permission, the member account will use its own discounts.
- Billing-level discounts: Status quo maintained. For member accounts with billing-level discounts, when joining the organization's financial proxy payment mode, they cannot enjoy the proxy payment benefits and will continue with the existing mode of deducting account fees from the member account after the invoice is issued on the 1st of the following month.
- Cashback: Maintain the current status.

Note

- CDN products have a tailored pricing policy that does not participate in discount inheritance; all accounts are subject to their own discounts/prices. If a member account uses CDN products, please contact your business manager in advance to complete the pricing estimation.
- Member accounts must have the same billing method (e.g., daily or monthly settlement) as the management account to inherit services, including Cloud Streaming Services, Video on Demand, Text Short Message Service, and Enterprise Content Delivery Network. If there is any inconsistency, please contact your sales manager to adjust the billing method for the member account in advance.
- Admin accounts can choose whether to grant discount inheritance permissions to member accounts. If enabled, the existing discount inheritance relationships will be verified. If the member account or the proxy account itself already has a discount inheritance relationship, a new inheritance relationship cannot be established, for example:
  - If member account A selects B as the payer, and B has already inherited discounts from C, or A has inherited discounts from D, then A and B cannot establish a new discount inheritance relationship.
  - If member account A selects B as the payer, and D has already inherited discounts from A, then a new discount inheritance relationship cannot be established between A and B.

  If you need to cancel the existing discount inheritance relationship and establish a new one between the member and the proxy account, please contact your sales manager to confirm that the proxy account has correctly applied for contracted discounts and assist in canceling the original inheritance relationship. If you have any questions, you can also submit a ticket for consultation.

Voucher

- Member account's vouchers and cash coupons cannot be used.
- The administrator's cash vouchers and discount vouchers can be used, and they are automatically applied.

Bill

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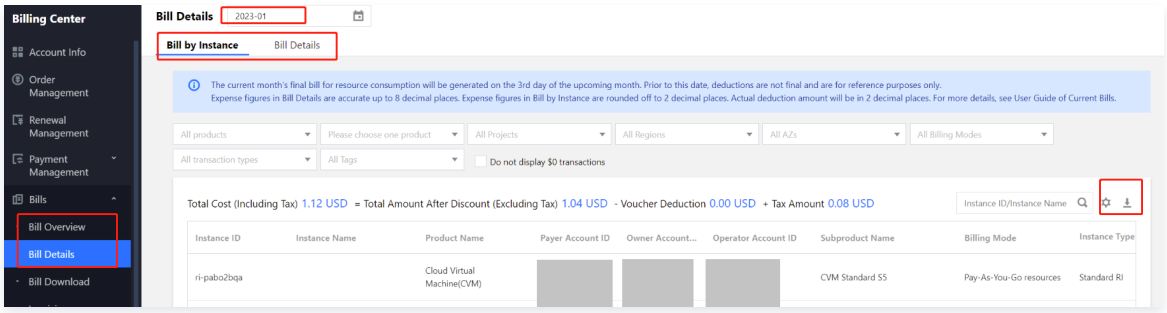
- Member account bills are automatically settled to the designated proxy account, which manages them uniformly. The proxy account can view the bills of all member accounts under its management.
- A member account that is paid on behalf can view its own related proxy billing statements, but cannot access the billing statements of other members.
- Both Organization Management and Billing Center can display bills. Organization Management shows bills related to proxy payments, while Billing Center displays bills related to self-payments. Please note the distinction. Refer to Bill Field Descriptions for field information.

The following perspectives are provided for reference, from both the administrator and member account viewpoints:

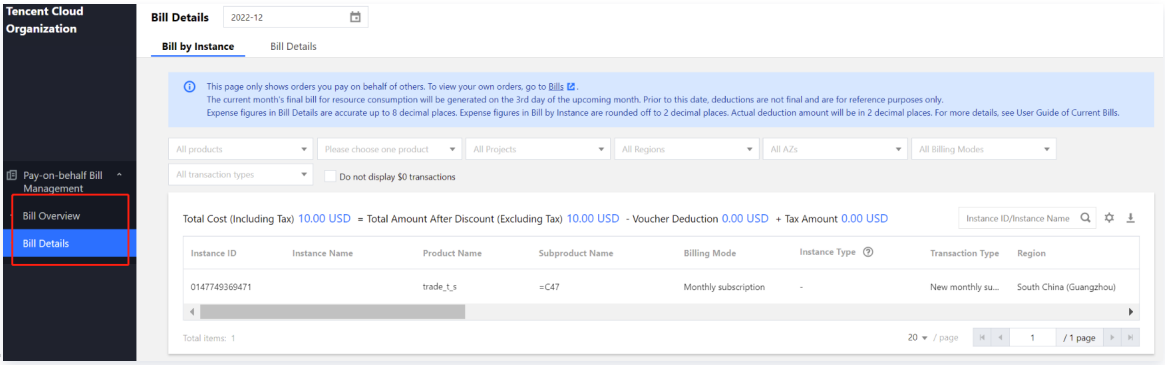
Administrator account views pay-on-behalf bills

- After logging in with the administrator account, go to Billing Center - Bills to view.



Member account viewing pay-on-behalf bills

- After logging into the member account console, go to Organization Management - Pay-on-behalf Bill Management to view the details.



Invoice

The proxy account and member account belong to the same organization with verified identity. Invoices are uniformly issued by the proxy account.

Transactions

The revenue and expenditure details of member accounts are automatically settled to the proxy account, which can be viewed in a unified manner.

Lifecycle

The proxy account is obligated to ensure sufficient balance to maintain the normal usage of resources for member accounts. For resources that require manual renewal, the proxy account is responsible for timely renewals. Rules regarding overdue payment notifications, service suspension, and resource destruction are as follows:

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Overdue Payment Event

- Prepaid messages (resource expiration, expired resources, service suspension, termination, and reversal notifications) will be sent uniformly to the proxy payment account.
- Postpaid messages are temporarily sent to the member account.

Execute event

- The suspension and termination of member accounts are based on the balance of the proxy account. If the proxy account has an overdue payment, a broadcast suspension will be applied to all associated member accounts.
- Upon recharging the proxy account, a broadcast will be sent to rectify all member accounts under its name.

Threshold management

- Upon joining the organization, member accounts will reference the proxy account's balance, credit account, or privileges to determine whether to rectify or suspend services.
- After a member account leaves the organization, its own balance, credit account, or privileges will be considered to determine whether to resume or suspend the service.

Other Notes

- Member accounts with financial-level discounts are not eligible for the unified organization payment mode (proxy payment). Admins with financial-level discounts cannot perform proxy payments.
- Ordinary and premium services in the Cloud Marketplace do not support proxy payments. However, proxy payments are available for Cloud Marketplace operator services.
- If you have a private cloud business contract signed with Tencent Cloud, the payment rules are subject to the terms and conditions of the contract.

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Member access management
Member operation review

Last updated: 2023-08-25 11:00:00

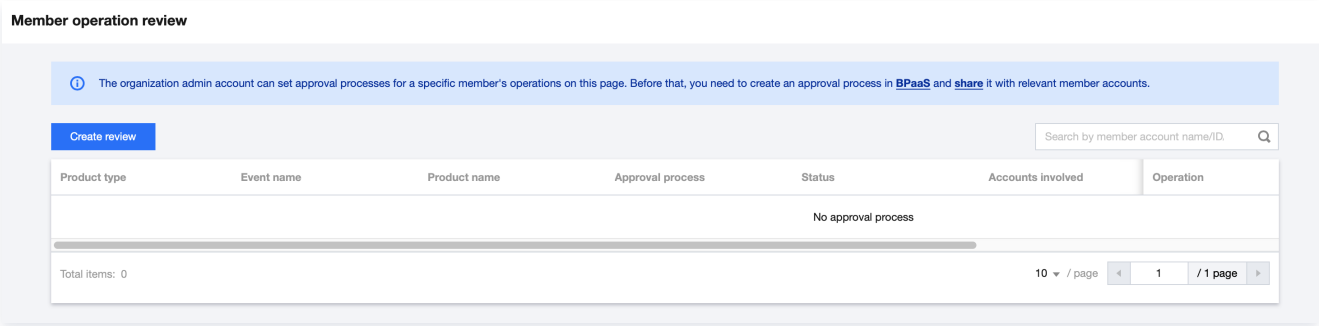
Scenario

By implementing a member operation review, the group management account can establish an approval process for specified members' actions.

Instructions

> **Note:**
> Before setting up the operation review, you need to create an approval process in Business Process Services and share the approval process with the member accounts that require configuration.

1. Log in to the Tencent Cloud Organization Console and select Member operation review from the left sidebar.



2. Click **Create review**, and in the pop-up window, sequentially select the product type, event name, approval process, and member account. Click **OK** to complete the process.

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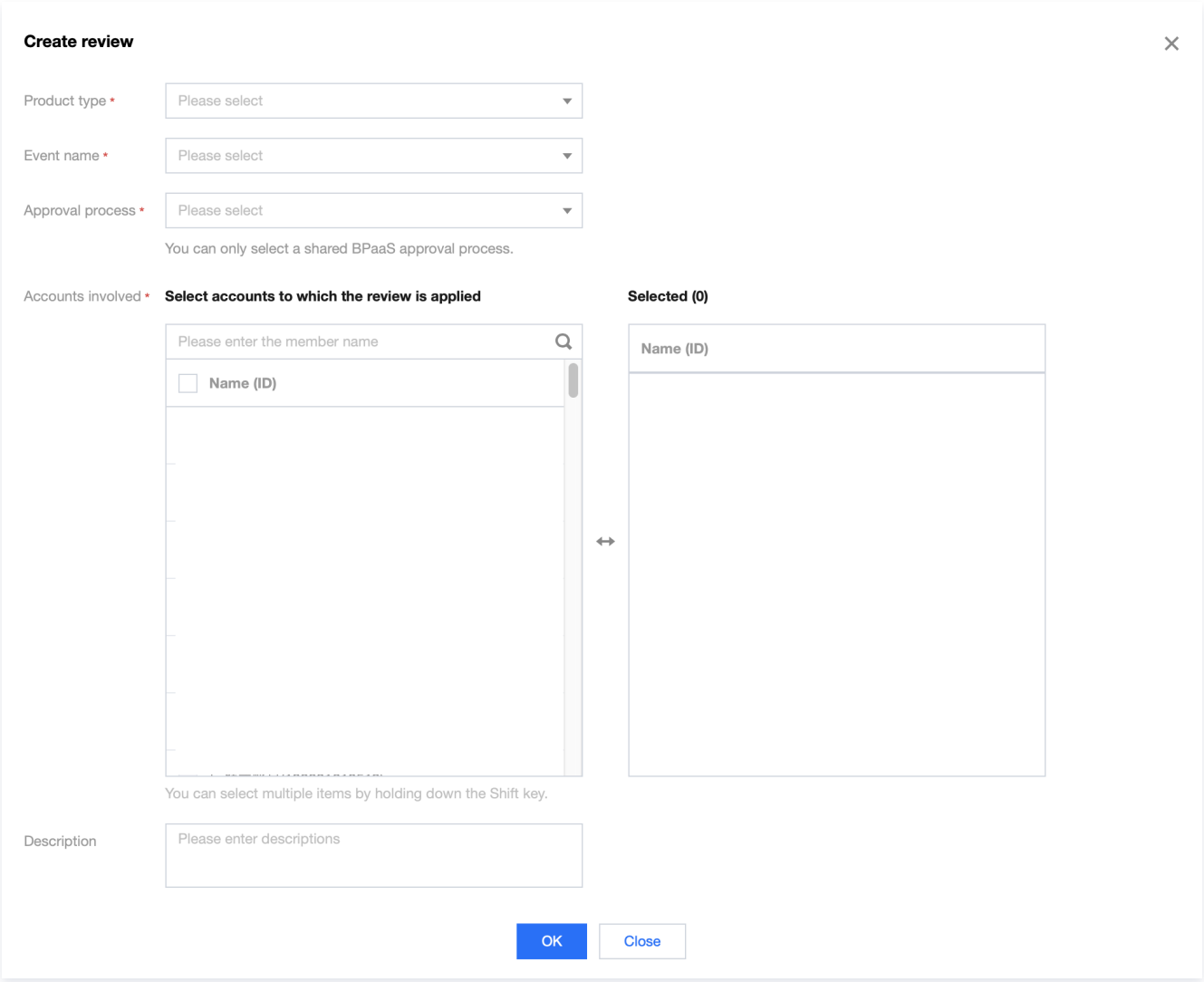
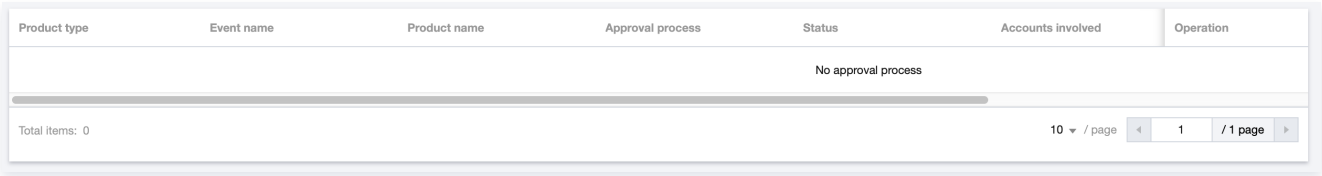


3. In the **Member operation review** page, click on the in the status column to enable the operation review within the application account scope, allowing member accounts to perform related actions. You can also disable the operation review status at any time.



4. In the **Member operation review** page, click **Edit** to change the content of the operation review and the associated members in the pop-up window. You can also click **Delete** to remove the corresponding operation review.

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Service control policy
Overview

Last updated: 2023-08-24 17:23:01

Organizational service control policies are hierarchical access control policies (based on departments or members) that enable unified management of access boundaries for resources within various levels of an organization. These policies establish overarching access control principles or specific localized rules. Service control policies only define permission boundaries and do not grant actual permissions. You must also use Cloud Access Management (CAM) to set permissions for a specific member, allowing the corresponding identity to access the resources.

Scenarios

When an organization creates a group account and establishes members for each department, uncontrolled actions by members can lead to violations of operational rules, security risks, and cost inefficiencies. Group accounts offer service control policy features, allowing organizations to centrally establish management rules through admin accounts and apply these rules to various hierarchical structures (departments, members) within the group account. This ensures controlled access to resources, security compliance, and cost control. For example, policies can prohibit members from registering domain names or deleting log records.

Service Control Policy Types

- **System Service Control Policies**

  System-provided service control policies. You can only view these policies and cannot create, modify, or delete them. Upon enabling the service control policy feature, all departments and members within the group account are automatically bound to the system policy FullQcloudAccess by default. This policy allows any operation on all your resources within Tencent Cloud.
- **Custom Service Control Policies**

  User-defined service control policies. You can create, modify, and delete custom service control policies. After successfully creating a custom service control policy, you need to bind it to a department or member for it to take effect. When not needed, you can unbind it at any time.

How does it work

The working principle of service control policies is as follows:

1. Use the admin account to enable the service control policy feature. For more information, please refer to enabling the service control policy feature.
2. Upon enabling the service control policy feature, the system policy FullQcloudAccess will be bound by default to all departments and members within the group account. This policy allows all actions to prevent unintended access failures caused by improper configuration of service control policies.
3. Create service control policies using the admin account.
4. Use the admin account to bind service control policies to group account nodes (departments, members).
5. Service control policies can be bound to departments or members within an organization. These policies exhibit a top-down inheritance characteristic. For example, if a parent department is assigned Service Control Policy A and a child department is assigned Service Control Policy B, then Service Control Policy A and Service Control Policy B will both take effect in the sub-departments and their respective members.

   > **Note:**
   > Please conduct small-scale, localized testing first to ensure the policy's effectiveness aligns with expectations before binding it to all target nodes (departments, members).

6. When a CAM user or CAM role within a member accesses Tencent Cloud services, Tencent Cloud will first perform a service control policy check, followed by a CAM permission check within the account. The process is as follows:
   - Service control policy authentication starts at the account where the accessed resource is located and proceeds upward through the group account hierarchy.
   - During the service control policy authentication process at any level, if a deny policy is triggered, the result will be an explicit denial, terminating the entire authentication process. No further authentication based on CAM permission policies within the account will be performed, and the request will be directly denied.

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- During service control policy authentication at any level, if neither a deny (Deny) nor an allow (Allow) policy is matched, the result is directly determined as an explicit deny (Explicit Deny). The authentication process will not proceed to the next level, and the entire service control policy authentication process will end. Authentication based on CAM policies within the account will not be performed, and the request will be directly denied.
- In a hierarchical authentication process, if a "Deny" policy is not triggered but an "Allow" policy is, the current level's authentication is considered successful, and the process continues with the parent node's service control policy authentication, up to the Root department. If the Root department's authentication result is also successful, the entire service control policy authentication is considered successful, and the process proceeds to the account's CAM permission policy authentication.
- Service control policies do not apply to associated service roles.
- Tencent Cloud will assess the service control policies of the accessed account as well as those bound to its nodes at each level, so as to ensure that the policies bound to nodes at a higher level can take effect for all accounts under it.

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Enabling Service Control Policy

Last updated: 2023-08-24 17:23:25

Service control policy features are disabled by default and need to be enabled before use.

Background Information

After enabling the service control policy feature, the following changes occur in the Organization:

- Departments and members within the Organization are automatically bound to the system policy FullQcloudAccess by default. This policy permits any operation on all your resources on Tencent Cloud.
- When a department or member is created, it will be automatically bound to the system policy FullQcloudAccess. After a Tencent Cloud account accepts the invitation to join your organization, it will be automatically bound to the system policy FullQcloudAccess. When a member is removed, all control policies bound to that member will be automatically unbound.

Instructions

1. Log in to the Tencent Cloud Organization Console.
2. On the left sidebar, select **Organization** > Service control policy.
3. Click to enable service control policy.

Subsequent steps

You can create a custom service control policy (such as denying an operation on a resource) and bind it to a department or member in your organization. For detailed directions, see the following documents:

- Create Custom Service Control Policy
- Binding Custom Service Control Policies

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Creating Custom Service Control Policy

Last updated: 2023-08-24 17:23:56

You can create custom service control policies to restrict certain actions on specific resources, defining permission boundaries for departments and members within your organization.

Join as

- **Create a custom service control policy using the visual editing mode**

  The system provides a WYSIWYG visual editing interface, allowing you to create custom service control policies by simply selecting effects, cloud services, actions, resources, and conditions. Additionally, the intelligent validation feature helps ensure the accuracy and effectiveness of your policies. This method is user-friendly and easy to learn.
- **Create a custom service control policy using the script editing mode**

  The system provides a JSON script editing interface, where you need to write custom service control policies following the policy syntax and structure. This method offers flexibility and is suitable for users who are familiar with service control policy syntax.

Create a custom service control policy using the visual editing mode

1. Log in to the Tencent Cloud Organization Console.
2. In the left sidebar, select **Organization** > Service Control Policy.
3. On the **Policy List** tab, click **Create Policy**.
4. On the **Create Policy** page, click the **Visual Policy Generator tab**.
5. Configure the service control policy, and then click **Next: Edit Basic Information**.
   - In the **Effect** area, choose **Allow** or Reject.
   - In the **Services** section, select the cloud service.

     > **Note:**
     > Cloud services that support the visual editing mode are subject to the console interface display.

   - In the **Action** area, choose either **All Actions** or **Custom Actions**.

     The system will automatically filter the configurable actions based on the cloud service you selected in the previous step. If you chose **Custom Actions**, you will need to continue selecting specific actions.
   - In the **Resources** section, choose either **All Resources** or **Specific Resources**.

     The system automatically filters the configurable resource types based on the actions you selected in the previous step. If you chose **Specific resources**, you need to click **Add six-segment resource description** to configure the specific resource ARN. You can use the **Select all** feature to quickly select all resources for the corresponding configuration item.
   - **Optional:** In the **Conditions** section, click on **Source IP** to configure the condition.

     You can manually enter **IP values (ranges)** or click to add other conditions, including Tencent Cloud general conditions and service-level conditions. The system will automatically filter the available condition list based on the cloud services and actions you have configured. You simply need to select the corresponding condition key and configure the specific content.
6. **Edit Basic Information**, enter the name and description of the service control policy, and click **Complete**.

Create a custom service control policy using JSON format

1. Log in to the Tencent Cloud Organization Console.
2. In the left sidebar, select **Organization** > Service Control Policy.
3. On the **Policy List** tab, click **Create Policy**.
4. On the **Create Policy** page, click the **JSON tab**.
5. Enter the service control policy content, and then click **Next: Edit Basic Information**.
6. Enter the service control policy **Name** and **Description**.

Subsequent steps

After successfully creating a custom service control policy, it must be bound to a department or member to take effect. For more information, see Binding Custom Service Control Policy.

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Viewing service control policy details

Last updated: 2023-08-24 17:24:16

You can view the service control policy name, policy type, policy content, and binding targets, among other details.

Instructions

1. Log in to the Tencent Cloud Organization Console.
2. On the left sidebar, select **Group Account** > Service Control Policy.
3. On the **Policy List** tab, click **Policy Name**.
   - In the **Basic Information** section, view the **Policy Name, Policy Type, and Policy Description**.
   - On the **Policy Syntax** tab, view the **Policy Content**.
   - On the **Binding Management** tab, view the **departments or members bound to the policy**.

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Modifying Custom Service Control Policy

Last updated: 2023-08-24 17:24:32

You can modify the name, description, and content of a custom service control policy as needed. If you alter the policy content, the changes will take effect immediately for the departments and members bound to the policy.

Background Information

System service control policies cannot be modified.

Instructions

1. Log in to the Tencent Cloud Organization Console.
2. On the left sidebar, select **Group Account** > Service Control Policy.
3. On the **Policy List** tab, click the target service control policy name.
4. In the top-right corner of the **Policy Details** page, click **Edit Policy**.
   - Modify the service control policy content using the visual policy generator or JSON editing mode, then click **Next: Edit Basic Information**.
   - For specific steps, see Creating Custom Service Control Policy.
5. Modify the **Name and Remarks**, then click **Confirm**.

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Deleting Custom Service Control Policy

Last updated: 2023-08-24 17:24:50

For custom service control policies not bound to any department or member, you can delete them at any time.

Background Information

- System service control policies cannot be deleted.
- For a custom service control policy bound to a department or member, you need to unbind it before deleting it. For more information, see Unbinding Custom Service Control Policy.

Instructions

1. Log in to the Tencent Cloud Organization Console.
2. On the left sidebar, select **Group Account** > Service Control Policy.
3. On the **Policy List** tab, click **Delete** in the operation column of the target service control policy.
4. Click **OK**.

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Binding Custom Service Control Policy

Last updated: 2023-08-24 17:25:08

You can bind a custom service control policy to a department or member. Once bound, the department or member will be immediately subject to the policy's control. Please ensure that the binding operation yields the desired outcome to avoid any disruption to your normal business operations.

Background Information

1. By default, the system binds the FullQcloudAccess policy to both departments and members.
2. Service control policies take effect holistically under the bound node, meaning that a policy bound to a parent department will be effective for its child departments and their members.

Instructions

1. Log in to the Tencent Cloud Organization Console.
2. On the left sidebar, select **Group Account** > Service Control Policy.
3. Click **Policy name** to enter the policy details tab, and select **Binding management**.
4. Click **Bind**, and in the **Policy Binding** dialog box, select the department or member you wish to bind.
5. Click **OK**.

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Unbinding Custom Service Control Policy

Last updated: 2023-08-24 17:25:25

You can unbind a custom service control policy at any time. Once unbound successfully, the previously bound department or member will immediately lose the policy's control. Please ensure that the outcome of the unbinding operation aligns with your expectations to avoid any disruption to your business operations.

Background Information

Both system policies and custom service control policies can be unbound, but the last policy bound to a department or member cannot be unbound.

Instructions

1. Log in to the Tencent Cloud Organization Console.
2. On the left sidebar, select **Group Account** > Service Control Policy.
3. Click on the policy name to enter the policy details tab, and select **Binding Management**.
4. In the list, click on the target department or member, then click **Unbind**.
5. Click **OK**.

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Disabling Service Control Policy

Last updated: 2023-08-24 17:25:40

If you do not wish to restrict the permissions of departments and members within your organization, you can disable the service control policy feature.

Background Information

After disabling the service control policy feature, all service control policies bound to departments and members will be automatically unbound. However, the policies themselves will not be deleted; they just cannot be bound to any target objects.

> **Note:**
> Disabling the service control policy will affect the permissions of departments and members within the entire organization. Please proceed with caution.

Instructions

1. Log in to the Tencent Cloud Organization Console.
2. On the left sidebar, select **Group Account** > Service Control Policy.
3. In the title area of the service control policy page, click **Disable Service**.
4. Click **OK**. When the status displays that the service control policy is **Disabled**, it indicates that the service control policy feature has been turned off.

> **Note:**
> You can also reactivate the service control policy feature by clicking on 'Enable Service Control'. Upon successful activation, the default system service control policy 'FullQcloudAccess' will automatically bind to departments and members, but other custom service control policies will require manual re-binding.

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Resource management
Resource sharing
Resource Sharing Overview

Last updated: 2023-08-24 17:26:08

The account management feature in Tencent Cloud Organization offers resource sharing capabilities. Administrators can create shared units, select resources under their accounts, and share them with specified member accounts. Once the resources are successfully shared, member accounts can log in to the console, view, and utilize the shared resources. Currently, supported products for resource sharing include Business Process Services (BPaaS) and Secret Management System (SSM). Products not yet integrated do not support resource sharing at this time.

Related Actions

Taking SSM resources as an example:

- Share BPaaS with specified members
- Member accounts view BPaaS

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Sharing BPaaS Resources with Specified Members

Last updated: 2023-08-24 17:59:14

Scenario

This document describes how to create a shared unit using the management account in the Tencent Cloud Tencent Cloud Organization Console and share Bpaas resources with specified member accounts.

Instructions

1. Log in to the Tencent Cloud Tencent Cloud Organization Console and click **Resource Sharing** > Shared by Me on the left sidebar.
2. Select the **Shared Units** tab, choose the region where the Bpaas to be shared is located at the top of the page, and click **Create Shared Unit**.
3. On the **Create Shared Unit** page, configure the following main information as a reference.
   - **Basic Information**
     - **Name**: Enter a custom name for the sharing unit.
   - **Share Resources**
     - **Resource Type**: Select **Bpaas**.
     - **Share Resources**: Select the Bpaas resources to be shared, with a maximum of 10 currently supported. As shown below:

       > **Note**
       > The list displays the Bpaas resource information for the selected region under the current account.

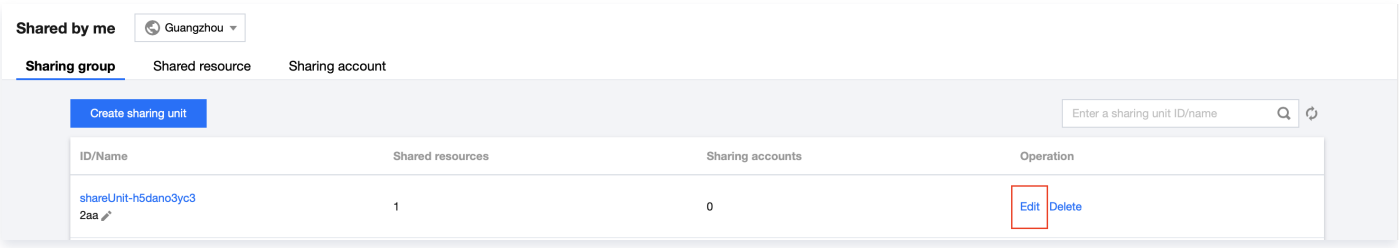
   - **Sharing Account**
     - **Account ID**: Click **Add Sharing Account**, and in the **Add Sharing Account** pop-up window, select the member account and click **Save**.
4. Click **Finish Creation** to complete the Bpaas resource sharing. You can view the shared resources and corresponding member accounts by selecting the **Shared Resources** and **Shared Accounts** tabs.

Related Actions

Edit Shared Unit Information

After completing the resource sharing, if you need to modify the shared resources and account information under the shared unit, you can follow these steps:

1. Log in to the Tencent Cloud Tencent Cloud Organization Console and click **Resource Sharing** > Shared by Me on the left sidebar.
2. Select the **Shared Units** tab and choose the region where the shared unit is located at the top of the page.
3. Click **Edit** on the right side of the row where the shared unit to be modified is located, as shown below:



4. On the **Edit Shared Unit** page, configure the settings based on the following information.
   - **Modify Shared Resources**: In **Shared Resources**, select or deselect Bpaas to add or remove Bpaas.
   - **Edit Shared Accounts**:
     - **Add Sharing Account**: Click **Add Sharing accounts**, and in the **Add Sharing accounts** pop-up window, select the member account and click **Save**.
     - **Remove Shared Account**: Click **Delete** on the right side of the row where the member account to be removed is located, as shown below:

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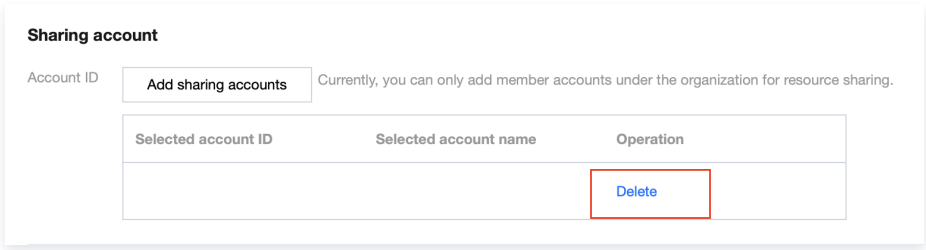
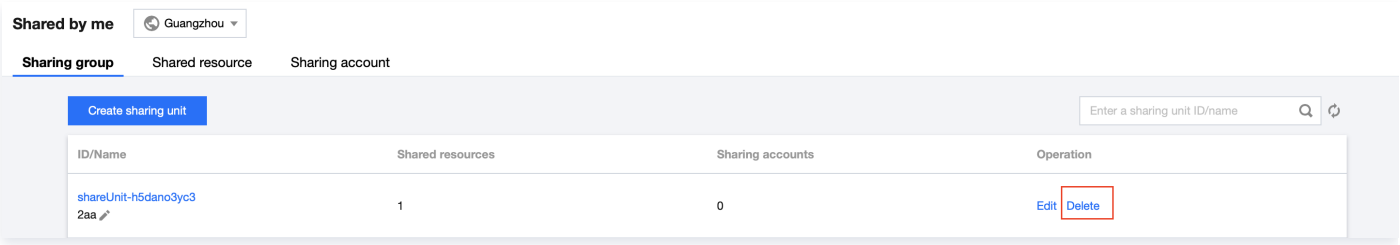


5. Click **Save** to complete the modification.

Deleting Shared Unit

If you no longer need to share resources under a specific shared unit, you can delete the shared unit to remove the sharing. Follow these steps:

1. Log in to the Tencent Cloud Tencent Cloud Organization Console and click **Resource Sharing** > Shared by Me on the left sidebar.
2. Select the **Sharing group** tab and choose the region where the shared unit is located at the top of the page.
3. Click **Delete** on the right side of the row containing the shared unit you want to modify. As shown below:



4. In the pop-up window, click **Confirm** to delete.

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Viewing BPaaS Resources with Member Accounts

Last updated: 2023-08-25 14:34:30

Scenario

This document explains how to view shared BPaas resources available to a member account through the Tencent Cloud Organization Console.

Instructions

1. Log in to the Tencent Cloud Organization Console and click **Resource Sharing** > Shared with Me on the left sidebar.
2. On the **Shared with Me** page, select the region where the shared BPaas resides at the top of the page:
   - Click the **Shared Units** tab to view the shared units.
   - Select the **Shared Resources** page to view the available shared BPaas resources.

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Organization Service Management Overview

Last updated: 2023-08-24 18:00:42

Organization service management refers to other Tencent Cloud services that support integration with group accounts. Group accounts allow organization service management to access information such as members and departments within the group account. You can use a management account or a delegated administrator account for organization service management to perform business management based on the organization, thereby simplifying the unified management of cloud services for enterprises.

Organization Service Management Usage Process

You can use organization service management through the **console or API**. The following example demonstrates the usage process using the **console**.

1. In the Tencent Cloud Organization Console, use a management account to enable group accounts. For specific operations, please refer to Creating an Organization.
2. In the Tencent Cloud Organization Console, use a management account to build your organization's structure. You can create new members or invite existing Tencent Cloud accounts to join the organization. For specific operations, please refer to Creating Departments and Adding Organization Members.
3. **(Optional)** In the Tencent Cloud Organization Console, use a management account to set members as **delegated administrator accounts** for organization service management. If you do not set a delegated administrator account for organization service management, you will need to use the management account for business management within organization service management. For information on how to set up a delegated administrator account, please refer to Managing Delegated Administrator Accounts.

   > **Note:**
   > This step is applicable only to organization service management that supports delegated administrators.

4. In the Tencent Cloud Organization Console, use a management account or a delegated administrator account to enable multi-account management. Then, based on the organization structure of the group account, select the members that need to be managed uniformly and perform business management for the selected members.

Supported Organization Service Management

Corporate Service Management	Product Page	Feature Overview	Does it support delegating administrator accounts?
CloudAudit	https://console.cloud.tencent.com/cloudaudit	CloudAudit administrators can use tracking sets in CloudAudit to deliver audit logs for all members, tracking their activities.	Supported
Billing	https://console.cloud.tencent.com/expense/deal	Financial administrators can view members' bills, balances, and perform consolidated billing, among other tasks.	Supported
Security Operation Center (SOC)	https://cloud.tencent.com/document/product/664	The Cloud Integrated Security Platform (CISP) enables unified management of security risks across multiple accounts within an enterprise. It assists users in implementing proactive security prevention, real-time monitoring and threat detection, as well as one-stop response and handling of security events post-incident.	Supported

Enable or Disable Organization Service Management

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1. You can enable or disable organization service management through the console or API of each organization service management.
2. You can view the status of organization service management on the Organization Service Management page. However, you cannot enable or disable organization service management in the Tencent Cloud Organization Console.
3. Some organization service management features will automatically update the status to "enabled" when you perform certain specific actions.
4. Some organization service management features may automatically update their status to disabled when you perform certain specific actions (e.g., disabling a function). Disabling organization service management means that it can no longer access accounts and resources within the group account, and it will delete all resources related to the integration with the group account within the service.

Organization Service Management and Service-Linked Roles

1. Group accounts create a service-linked role for each member (TencentCloudServiceRoleForOrganizations), which grants the group account the permission to create the required roles for organization service management. This role can only be assumed by the group account.
2. Organization service management creates a service-linked role only in members who need to perform management operations. This role defines the permissions required for organization service management to execute specific tasks. The role is only allowed to be assumed by the corresponding organization service management.
3. The permissions policies for service-linked roles are defined and used by the corresponding cloud services. You cannot modify or delete these policies, nor can you add or remove permissions for service-linked roles.

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Managing Delegated Admin Account

Last updated: 2023-08-24 17:32:15

This document introduces the definition, usage limitations, and basic operations of delegated administrator accounts.

What is a delegated administrator account?

- The management account of an organization can designate member accounts within the organization as delegated administrator accounts for organization service management. Once set up successfully, the delegated administrator account will receive authorization from the management account, allowing it to access the organization and member information within the corresponding Organization management and perform business management within the scope of that organization.
- By using delegated administrator accounts, organization management tasks can be separated from business management tasks. The management account performs organization management tasks for the group account, while the delegated administrator account carries out business management tasks for group service management, adhering to the recommendations of security best practices.

Usage Limits

1. A delegated administrator account can only be a member account within the organization and cannot be the management account.
2. The number of delegated administrator accounts allowed to be added in group service management is defined by each group service management.

Adding a delegated administrator account

1. Log in to the Organization Console using the management account.
2. In the left sidebar, select **Organization** > Organization Service Management.
3. On the **Group Service Management page**, click **Add** in the **Operation** column of the target group service management.
4. In the account section, **select a member**.
5. Click **OK**.

> **Note:**
> After successful addition, use the delegated administrator account to access the multi-account management module of the corresponding organization service management, and you can perform management operations within the scope of the organization's group account.

Remove delegated administrator account

> **Note:**
> Removing an operation may impact the normal use of group service management; please carefully consider before proceeding with removal.

1. Log in to the Organization Console using the management account.
2. In the left sidebar, select **Organization** > Organization Service Management.
3. On the **Group Service Management** page, click the **number** in the **Delegate Management Members** column for the target group service management.
4. On the "Delegate Administrator" page, click "Remove" in the operation column of the target account.
5. In the remove warning dialog box, click **Continue**.

> **Note:**
> After successful removal, the account will no longer have access to the organization and member information within the group service management.

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Tag policy
Tag Policy Overview

Last updated: 2023-08-24 17:34:03

Tag policies are designed to help organizations implement standardized tagging practices. By using tag policies, businesses can enforce the binding of compliant tags to resources. Compliant tags can enhance management efficiency in scenarios such as cost allocation by tag, access control by tag, and automated operations.
Tag policies support both **single-account** and **multi-account** modes, catering to the needs of organizations at different stages of tag standardization and control. If a company has a complex cloud-based business and has set up a multi-account management system using a Tencent Cloud Organization, the multi-account mode of tag policies can be enabled through the organization's management account to standardize and manage tag operations for all members within the organization.

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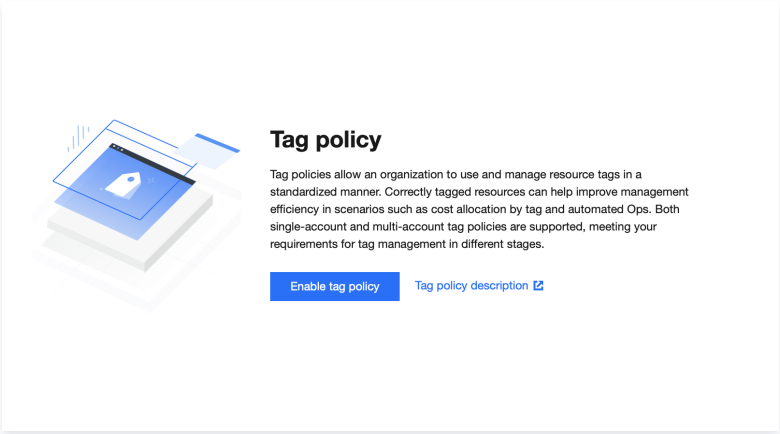
Enabling Tag Policy

Last updated: 2023-08-24 18:01:34

The group admin account can enable tag policies in multi-account mode.

Instructions

1. Log in to the Tencent Cloud Organization Console.
2. In the left sidebar, select **Resource Management > Tag Policies > Policy Library**.
3. On the **Policy Library** page, click **Enable tag policy**.



4. In the **Enable tag policy** dialog box, confirm again and click **OK** to successfully enable the multi-account mode for tag policies. When enabling tag policies, a service-linked role (Tag_QCSLinkedRoleInTagPolicy) is automatically created to address cross-service access issues.

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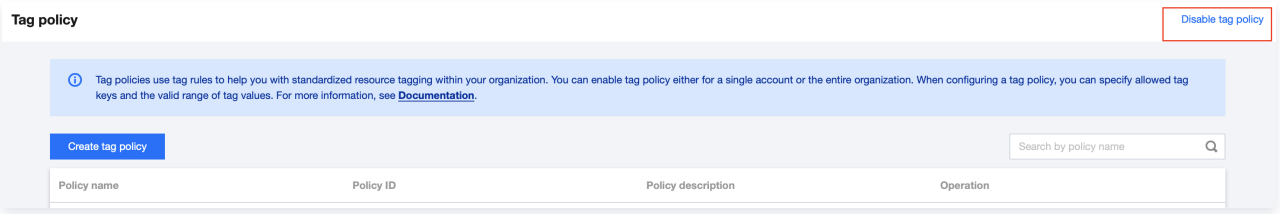
Disabling Tag Policy

Last updated: 2023-08-24 17:39:05

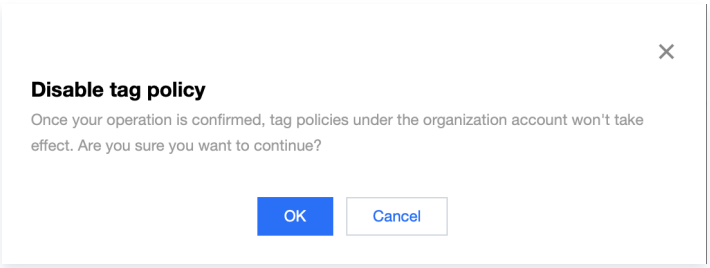
After disabling the tag policy, the bound tag policy will be automatically unbound. If you want to disable the tag policy for the entire Organization with the multi-account mode enabled, you can use the Organization's management account to follow the steps below.

Instructions

1. Log in to the Tencent Cloud Organization Console.
2. In the left sidebar, select **Resource Management > Tag Policy > Policy Library**.
3. On the **Tag policy** page, click **Disable tag policy**.



4. In the **Disable tag policy** pop-up window, confirm again and click **OK** to successfully disable the policy.



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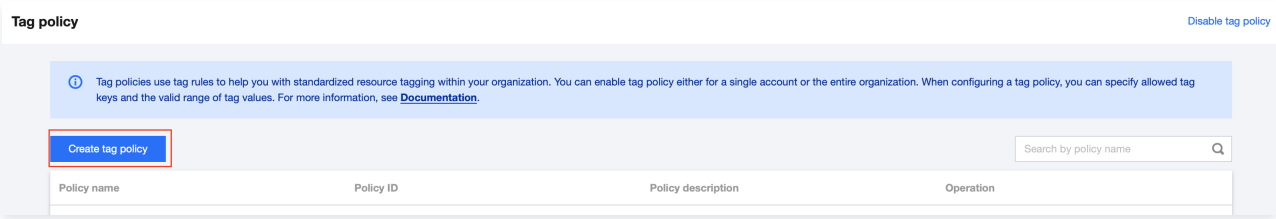
Creating Tag Policy

Last updated: 2023-08-24 17:39:27

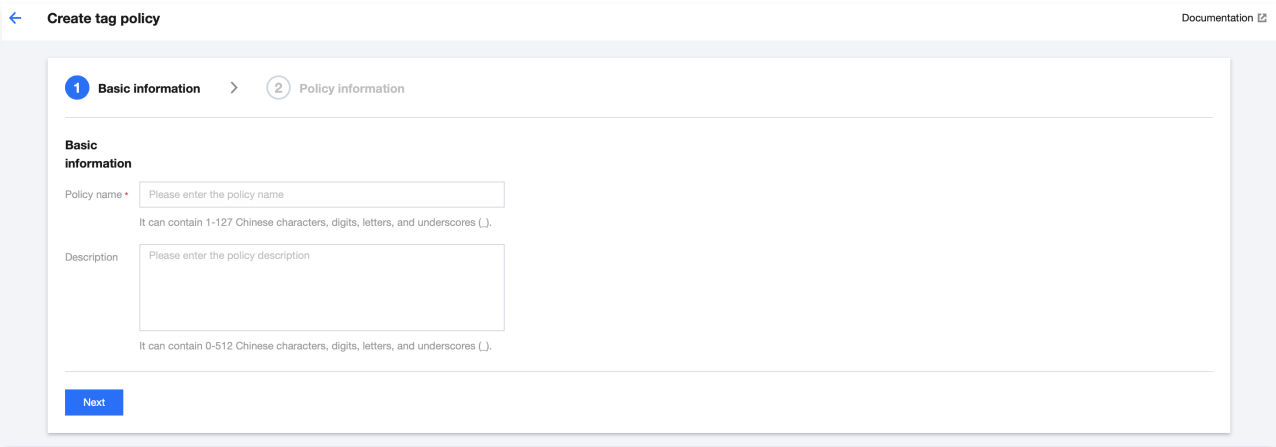
You can create tag policies and configure their content to ensure the standardization of resource tags within your account.

Instructions

1. Log in to the Tencent Cloud Organization Console.
2. In the left sidebar, select **Resource Management > Tag Policies > Policy Library**.
3. On the **Tag policy** page, click **Create tag policy**.



4. On the **Create tag policy** page, configure the policy content.



   - Policy Name**(Required)**: Enter the policy name.
   - Description (Optional): Enter the policy description.
5. Click **Next**.
6. On the **Policy Information** page, configure the policy details.

   You can choose either of the following two configuration methods:
   - **Quick Entry (Recommended)**

     First, specify a tag key, and then configure the rules shown in the table below for that tag key. Multiple rules can be configured simultaneously.

Format	Note
Tag Key **(Required)**	A tag key can contain 1–127 letters, digits, spaces, or Chinese characters, and supports special characters `+`, `-`, `=`, `.`, `_`, `:`, `/`, `@`, `()`, `[]`, `( )`, `【 】`. It cannot start with `qcs:` or `project` (case-insensitive).
Specify allowed values for the corresponding tag key **(required)**	You can use only one wildcard `*` for a single tag value, such as `*example@mail.com`. Tag values can contain 1–255 letters, digits, spaces, or Chinese characters, and support the following special characters: `+`, `-`, `=`, `.`, `_`, `:`, `/`, `@`, `()`, `[]`, `( )`, `【 】`
Policy Execution Method	Post-event automatic detection **(required)** • After successfully creating resources in the target account, an automatic detection will be triggered within 10 minutes.

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	• When resources in the target account change, real-time automatic detection is triggered. • After modifying the policy content, the system will initiate a full-scale detection in the target account. The duration of the full-scale detection depends on the number of resources. The more resources there are, the longer the detection will take. • After the tag policy is successfully bound, an automatic check will be triggered within 1 hour.
	Specify the type of resource to be checked for the corresponding tag key (the tag policy only checks the specified resource types; if none are selected, it checks all supported resource types by default).

- **JSON**

  Compose the policy information in JSON format. This method is suitable for users with advanced requirements for tag policies. Prior to using this, you need to have knowledge of policy syntax.
  i. Fill in your policy syntax as needed.
  ii. Click **Complete**.

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Modifying Tag Policy

Last updated: 2023-08-25 14:35:48

You can modify the tag policy, including its name, description, and policy information. Upon successful modification, the changes will take effect immediately on the policy targets.

Instructions

1. Log in to the Tencent Cloud Organization Console.
2. In the left sidebar, select **Resource Management > Tag Policies > Policy Library**.
3. On the **Tag policy** page, under the policy list tab, select the target tag policy and click **Edit**.
4. In the **Edit Tag Policy** page, modify the tag policy's basic information and policy information as needed, then click **Finish** to complete the process.

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Viewing Tag Policy Details

Last updated: 2023-08-25 14:36:05

You can view the tag policy details, including basic information, policy content, and policy objectives.

Instructions

1. Log in to the Tencent Cloud Organization Console.
2. In the left sidebar, select **Resource Management > Tag Policies > Policy Library**.
3. On the **Tag policy** page, click the **Target Tag Policy Name** to view the details of that tag policy.
   - In the **Basic Information** tab, you can view the tag policy name and description.
   - On the **Policy Content** tab, you can view the tag policy content.
   - Click the **Policy Association Target** tab to view the departments or members bound to the tag policy.
     - Binding Tag Policies to Departments or Members
       - In the **Policy Association Target** tab, click **Bind**. In the pop-up window, select the desired department or member to bind as needed.
     - Unbinding Tag Policy from Departments or Members
       - In the **Policy Binding Targets** tab, select the corresponding department or member, then click **Unbind** or **Batch Unbind**. In the pop-up window, click **Confirm** to proceed.

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Bind Tag Policy

Last updated: 2023-08-25 14:36:47

Upon successfully creating a tag policy, you must bind it to the target account to enforce standardized tag management for resources within that account.

Instructions

1. Log in to the Tencent Cloud Organization Console.
2. In the left sidebar, select **Resource Management > Tag Policies > Policy Library**.
3. On the **Tag policy** page, select the target tag policy and click **Bind**.
4. On the **Bind** page, select the binding target and click **OK**.

   The effective scope for each binding target is as follows:
   - Root Resource Folder: The tag policy applies to all members within the entire group account.
   - Specify Resource Folder: The tag policy will only apply to all members within the designated department.
   - Designated Members: The tag policy is effective only for specified members.

> **Note:**
> Tag policies cannot be bound to the admin account of a group account, meaning they will not take effect for the admin account.

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Unbind Tag Policy

Last updated: 2023-08-25 14:37:22

You can unbind inapplicable tag policies from an account as needed. After unbinding, the account will no longer be subject to the control of the tag policy.

Instructions

1. Log in to the Tencent Cloud Organization Console.
2. In the left sidebar, select **Resource Management > Tag Policies > Policy Library**.
3. On the **Tag policy** page, select the target tag policy and click **Unbind**.
4. On the **Unbind** page, select the unbinding target and click **OK**. In the pop-up window, click **Confirm** to proceed.

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Deleting Tag Policy

Last updated: 2023-08-24 17:42:17

You can delete a tag policy that is no longer in use. Once deleted, the tag policy cannot be restored.

Preparations

Before deleting, please ensure that the tag policy is not bound to any policy targets.

Instructions

1. Log in to the Tencent Cloud Organization Console.
2. In the left sidebar, select **Resource Management > Tag Policies > Policy Library**.
3. On the **Tag policy** page, select the target tag policy and click **Delete**.
4. In the pop-up window, click **Confirm** to proceed.

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Viewing Valid Policy

Last updated: 2023-08-25 14:38:06

In multi-account mode, the management account can view the effective policies bound to departments and members, while members can view their own bound effective policies. These effective policies are computed based on the inheritance relationship of tag policies.

Instructions

1. Log in to the Tencent Cloud Organization Console.
2. In the left sidebar, select **Resource Management > Tag Policies > Effective Policies**.
3. On the **Effective Policies** page, select the specific department or member as needed to view the effective policy content.

> **Note:**
> By default, the effective policy content is displayed in a visual mode. You can also click **Visual View** in the top left corner of the page and select **JSON View** to view the effective policy content in JSON format.

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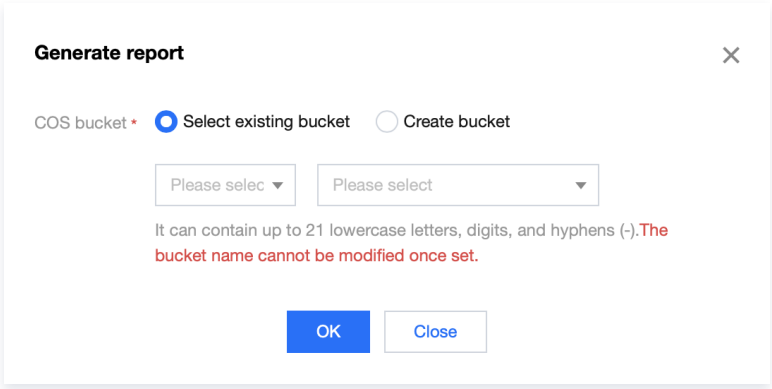
Viewing and Downloading the Result of Non-Compliant Resource Check

Last updated: 2023-08-25 14:38:45

After binding a tag policy to the target account, the system automatically checks whether the resources in the target account comply with the tag policy requirements, helping you promptly identify non-compliant resources.

Instructions

1. Log in to the Tencent Cloud Organization Console.
2. In the left sidebar, select **Resource Management > Tag Policy > Detection Results**.
3. On the **Detection Results** page, under the **Compliance Summary** tab, you can view the detection results of non-compliant resources.
   - You can click on the account name, and in the pop-up window, click **Tag Policy** to view the basic information of its bound policy.
   - You can select the target account as needed and click **Non-compliant** to view the non-compliant resource list for that account.
4. On the **Detection Results** page, under the **Non-compliance Report** tab, you can generate and download the detection report of non-compliant resources.
   - Click **Generate report**, and in the pop-up window, choose an existing COS Storage bucket or create a new COS Storage bucket as needed.



   - Click **OK**. After the report is generated, click **Download Generated Report**. On the **Report Records** page, select and download the detection report of non-compliant resources as needed.

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Member Audit
Auditing Member Log

Last updated: 2023-08-25 14:39:21

The group account administrator can utilize CloudAudit's tracking sets to deliver logs from various organization members to designated locations. You can refer to Setting Up Cross-Account Log Delivery for Group Accounts for guidance on configuring member log delivery through the CloudAudit console.

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